



**POTTSTOWN SCHOOL DISTRICT
SPECIAL BOARD MEETING
MINUTES
July 8, 2021**

A Special Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, July 8, 2021 at 7:00 PM via virtual communication with President, Mrs. Amy Francis presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Thomas Hylton, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent was Mrs. Laura Johnson. Also present were Mr. Stephen Rodriguez, Superintendent; Ms. Maureen Jampo, Business Administrator; Mr. Stephen Kalis, Solicitor; Jimi Chavalaporn, Student Board Representative. Joining the meeting was Federation Second Vice-President, Mrs. Kelly Leibold.

NON-CONSENT

Mr. Rodriguez presented the following non-consent items for Board consideration. Each item was Reviewed for discussion and public comment.

Hearings from the Patrons of the Schools: None.

PERSONNEL: RESIGNATIONS/TERMINATIONS

ADMINISTRATIVE

Me'Lisa Morgan, Director of Co-Curricular, resignation effective when position is filled or August 27, 2021; hire date May 18, 2020.

PROFESSIONAL

Cora Harmon, Long-Term Substitute Teacher, High School, resignation effective August 19, 2021; hire date January 19, 2021.

CLASSIFIED

Ratify Marietta Somich, Breakfast/Playground Aide, Rupert Elementary, resignation effective June 15, 2021; hire date October 12, 2004.

It was moved by Mr. Rose and seconded by Ms. Bearden that the Board approve the resignations/ Terminations as presented. Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

PERSONNEL: LEAVES

CLASSIFIED

Emily Overdorf, Social Media and Communications Specialist, request for leave of absence covered by Family Medical Leave Act, anticipated effective date September 17 2021; end date tbd.

It was moved by Mr. Kline and seconded by Mr. Hylton that the Board approve the leave of absence as presented. Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

PERSONNEL: CHANGE IN POSITION/SALARY

PROFESSIONAL

Robelyn Habekost, from Paraprofessional to Long-Term Substitute Teacher, Franklin Elementary, effective August 16, 2021 to November 24, 2021, \$194/day (coverage for M. Wells); will return to role as Paraprofessional at the end of assignment.

Amanda Walsh, from Long-Term Substitute Floater to Long-Term Substitute Teacher, Lincoln Elementary, effective August 16, 2021, \$194/day (coverage for Duncan).

EXEMPT

Sarah Rizzuto, from Pre-K Counts Teacher to Special Education Teacher, Barth Elementary, effective August 16, 2021 to the end of the 2021/2022 school year, no change in compensation(coverage for B. Zacharias).

Jeanne McGee, Social Worker, from 210 day to 192 days, effective August 16, 2021, \$45,715.20/yr (192 day pay rate).

MTSS COACHES (teachers on assignment; grant funded)

Iris Bucci, from 190 to 210 day, effective August 9, 2021, daily rate for additional 20 days.

Kelli Wolfel, from 190 to 210 day, effective August 9, 2021, daily rate for additional 20 days.

Jesse Tupper from 190 to 210 day, effective August 9, 2021, daily rate for additional 20 days.

Carol Livingston, from 190 to 210 day, effective August 9, 2021, daily rate for additional 20 days.

Denise Leschak, from 190 to 210 day, effective August 9, 2021, daily rate for additional 20 days.

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the Board approve the change in positions/salaries as presented. Upon roll call vote, the vote was recorded as follows: Rose: aye; Kline: aye; Francis: aye; Barnhill: aye; Hylton: nay; Bearden: aye; Armato: aye; Lawrence: aye. Ayes: Seven. Nays: One. Absent: One. Motion carried.

PERSONNEL: ELECTIONS

ADMINISTRATIVE

Matthew Boyer, Director of Human Resources, Administration Building, anticipated effective date September 9, 2021, \$128,789/yr (replacing D. Cellini).

PROFESSIONAL

Keri Marini, Elementary Teacher, initial assignment to be Barth Elementary, effective August 16, 2021, \$45,500/yr, Step 1-Bach (contract of L. Rossi).

Hannah Robinson, Long-Term Substitute Teacher, Middle School, effective August 16, 2021 to the end of the 2021/2022 school year, \$194/day (coverage for R. Vega).

Anne Marie Fadden, Long-Term Substitute Teacher, Lincoln Elementary, effective August 16, 2021, to the end of the 2021/2022 school year, \$194/day (coverage for S. Rizzuto).

Christina Lepkowski, Elementary Teacher, initial assignment to be Franklin Elementary, effective August 16, 2021, \$50,000/yr, Step 2-Mast (contract of K. Sabata).

CLASSIFIED

Amy Ormston, Secretary, Special Education, effective August 2, 2021, \$14.25/hr.

Jennifer Kurian, School Nurse, Summer Instruction Program Franklin Elementary, effective June 21, 2021 to August 5, 2021, \$30/hr.

Heather DeCarlo, Secretary, Middle School, effective July 19, 2021, \$14.25/hr (replacing A. Doherty).

Jennifer Arndt, Interim HR Supervisor, Administration Building, effective July 19, 2021 to September 17, 2021, \$10/hr. stipend. This is in addition to her role as Executive Assistant to the Director of Human Resources.

It was moved by Mr. Hylton and seconded by Mr. Kline that the Board approve the elections as presented. Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

HEALTH & SAFETY PLAN

The Superintendent recommends the Board approve health and safety plan that meets the ARP Act and ESSER funding requirements and a copy be filed in the Secretary's office as **Addendum #2021-2022-001**.

It was moved Mr. Rose and seconded by Mrs. Barnhill that the Board approve the health and safety plan as presented. Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

INFORMATION

- **Non-Resident Affidavit Hearing Process:** Mr. Rodriguez stated the District is seeking to improve the hearing process by having at least one (1) Board Member present at the hearing. August 3rd is the date set aside for any potential resident to plead their case. Board Members were asked to contact Mr. Rodriguez on availability to be present.
- **Board Workshop July 29, 2021:** Mrs. Francis asked Board Members to consider an In-Person Board workshop for July 29. All members present were in favor of an in-person workshop.

FEDERATION REMARKS

Mrs. Leibold welcomed Mr. Boyer back to the District. She is looking forward to a new school year, working with Mr. Boyer and helping students progress.

ROUND TABLE

Ms. Bearden was saddened when Mr. Boyer left and happy to have him back. She respects the staff at every level and looks forward to continuing working to meet the needs of the students, staff and community.

Mr. Kline welcomed Mr. Boyer.

Mr. Chavalaporn, on behalf of the student body, expressed his appreciation for all the work the Board and administrators do for the students. He is grateful the many opportunities to advocate for the needs of the District.

Mrs. Barnhill welcomed Mr. Boyer back to the District.

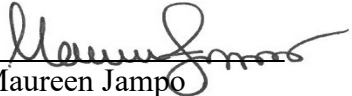
Mr. Boyer thanked everyone for their kind comments and is grateful to be back in the District. He expressed his appreciation for the opportunity to work with the Board, staff, teachers and students.

Mr. Rodriguez looks forward to working with Mr. Boyer on diversity and community building. Today's town hall virtual and in-person job fair was an encouraging sign for creating a positive infrastructure in the near future. He thanked the Board for their flexibility and support as the District moves toward the start of a successful school year.

Mrs. Francis welcomed Mr. Boyer back to the District. She thanked the Board for being a supportive team and their encouragement to put together a great Fourth event.

ADJOURNMENT

It was moved by Mr. Rose and seconded by Ms. Bearden that the meeting adjourns. All were in favor. None opposed. The meeting adjourned at 7:40 pm.


Maureen Jampo
Board Secretary

PSD BOARD WORKSHOP

Minutes

July 29, 2021

6:30-8:30 pm

In-Person (+ *virtual w/FB Live*)

Conference Room - Admin Building

Attendees: Amy Francis, Katina Bearden, John Armato, Thomas Hylton, Laura Johnson, Steve Kline, Susan Lawrence, Raymond Rose, Stephen Rodriguez, Maureen Jampo.

Leadership Training: Playing the Infinite Game

- **Short overview of main concepts from S. Sinek work**

Board Members shared their thoughts on the concepts presented in the videos and how they see their role as School Board Members to serve the students, staff and community.

Professional Development

Socratic Method to Refresher & Training

Board Governance

Board Members worked in groups to address key questions as it related to Board Governance and discussed the primary function of the Board, critical components, actions dealing with controversial issues, the role of the officer and committee chairs.

- Primary Function of School Board Directors
- Critical Components
- Functions addressing controversial issues
- Roles of President, Vice-President and Committee Chairs
- School Board Culture: maintain and improve
- Goals and Objectives
- Public and Board Communications
- Members discussed the primary function of the Board, critical components, actions dealing with controversial issues, the role of the officers and committee chairs.

Technology


Do's and Don'ts of Technology safety: safe practices were reviewed for emails and text messages.

Round Table

Mr. Hylton inquired about scheduling a joint borough and school board meeting.

Mr. Rodriguez stated the new school year will start with in-person learning, 5 days a week, including virtual options. Requests for virtual learning are minimal to date.

Mrs. Francis shared positive feedback from a parent on the Board's handling of educational instruction for the students during the pandemic.



Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
August 19, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 19, 2021 at 7:00 PM via virtual communication with Vice-President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Raymond Rose, and Mrs. Susan Lawrence. Absent were Mrs. Amy Francis, Mrs. Bonita Barnhill and Mr. Steve Kline. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Jimi Chavalaporn; Joining the meeting was Federation Vice President, Mr. Robert Decker.

PRESENTATIONS (virtual)

Custodian/Sanitation Technology: Mr. Rodriguez recognized Mr. William Grim, Head Custodian at Barth Elementary, for his leadership overseeing the summer cleaning of two elementary buildings. Mr. Grim was presented the Superintendent Award for his leadership and dedication to the students and staff.

Bond Refinancing: Mr. Schlesinger presented a refinance option for the GOB Series 2016. The maximum principle amount is \$11,500,000 with a total savings of approximately \$377,000. The goal is to reduce the District's interest expense and maintain level payments for budgeting purposes.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on June 17, 2021, the Special meeting held on July 8, 2021 and the Board Workshop held on July 29, 2021 for Board approval.

LIST OF BILLS

Mr. Kline presented the list of bills paid from the various funds for the periods of June 2021 and July 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-002**.

TREASURER'S REPORT

Mrs. Kline presented the Treasurer's Reports for June 2021 and July 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-003**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MR. RODRIGUEZ

The Committee met virtually on August 5. The Personnel Committee supports the addition of temporary proctor positions and the autistic support position at the high school including the Emergency Resolution as presented on tonight's agenda for board approval.

CURRICULUM COMMITTEE – MR. RODRIGUEZ

The Committee met virtually on August 5. Updates on the Comprehensive Plan and the parameters for the Flexible Instructional Days (FID) were provided as information items. The Pre-K Counts Flexible Instructional Plan is a separate plan the FID Plan (as presented in June) and is placed on tonight's agenda for board approval.

Mr. Hylton asked the Administration to follow up on his request for legal options how to provide instruction to students with IEPs outside the regular school day.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on August 12. The Committee heard a presentation from Mr. Schlesinger about a refinance option of the General Obligation Bond Series 2016 including updates on several facilities projects (Franklin Fields irrigation system, Edgewood remediation project and a District tree survey). Mr. Hylton shared a PowerPoint presentation on planting trees in District parking lots. The Committee supported moving forward with the development of a plan by Simone Architects in collaboration with the Administration to present a proposal at the next committee meeting for recommendations to the full Board. The Committee reviewed the consent items as presented on tonight's agenda for board action. Mr. Hylton presented a recap on the funding history of the Pottstown Library and Parks & Recreation between the borough and school district. He asked the committee to consider the possibility of the District funding the library. More discussion will follow at next month's meeting.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MR. ROSE

The Committee met virtually on August 12. Mr. Rodriguez shared updates on Covid-19 precautions and requirements for the start of the school year and an update on the Health & Safety plan for the 2021/2022 school year as presented on tonight's agenda for board approval. The Committee was in favor to place the resolution supporting the fair funding lawsuit on the September Board agenda for Board action.

BOROUGH LIAISON – MR. ROSE

Borough Council July's COW meeting heard updates on the economic growth of Pottstown and a blitz to give away smoke detectors. The Parks & Recreation July meeting focused on discussion surrounding the development of future parks including water facilities. At the Borough's August C.O.W. meeting, Borough Council heard a presentation on a proposal for a daytime center for the homeless.

STUDENT REPRESENTATIVE - MR. CHAVALAPORN

Students have had opportunities to attend orientations and back to school nights. New students entering the middle school and high school were given tours of the buildings and had opportunities to meet with administrators. Clubs and sports practices have started and planning their school year calendars.

MONTGOMERY COUNTY LEGISLATIVE/PSAB REPRESENTATIVE – MRS. JOHNSON

No meetings in the summer.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez, presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items): None

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mr. Rose and second by Mrs. Lawrence that the Board approve the minutes from the Regular Board meeting held on June 17, 2021, the Special meeting held on July 8, 2021 and the Board Workshop held on July 29, 2021, the List of Bills from the periods of June and Jul 2021 and the Treasurer’s Report for June and July 2021. All in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved Mr. Hylton and seconded by Mr. Rose that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

Mr. Hylton requested a copy of the MTSS job description. He expressed interest in understanding addressing the teacher shortage by hiring long term substitutes at the daily rate versus a full time teacher at the starting salary. Mr. Rodriguez stated the topic could be addressed at an executive session.

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ratify Amanda Conlan, School Guidance Counselor, Middle School, resignation effective July 13, 2021; hire date September 2, 2014.

Diane Hahn, Elementary Teacher, Lincoln Elementary, resignation for the purpose of retirement, effective November 5, 2021; hire date August 30, 1999.

Ratify Lynn Childs, Secondary Special Education Teacher, High School, resignation effective August 18, 2021; hire date August 20, 2019.

Classified

Ratify Alicia Alvarez, Paraprofessional, Franklin Elementary, resignation effective July 22, 2021; hire date June 28, 2021.

Ratify Kathy Weyandt, Pre-K Counts Assistant, Franklin Elementary, resignation effective August 2, 2021; hire date March 5, 2019.

Ratify Brendt Davenport, Head Custodian, Lincoln Elementary, resignation effective August 11, 2021; hire date June 28, 2021.

Ratify Michelle Soto, Kindergarten Assistant, Rupert Elementary, resignation effective August 3, 2021; hire date October 21, 2019.

Mitzie Brown, Student Proctor, Middle School, resignation effective August 21, 2021; hire date January 16, 2018.

Ratify Narjiss Boudadi, Classroom Assistant, Middle School, resignation effective August 5, 2021; hire date December 9, 2019.

Ratify Tara Cifelli, Cafeteria Worker, High School, resignation effective August 17, 2021; hire date August 27, 2014.

Ratify Gina Saichareune, Cafeteria Worker, resignation effective August 17, 2021; hire date September 24, 2019.

Ratify Jaime Williamson, Pre-K Counts Assistant, resignation effective August 11, 2021; hire date September 9, 2018.

Tracy Groff-Camacho, Pre-K Counts Assistant, Rupert Elementary, resignation effective August 20, 2021; hire date September 25, 2017.

Kristina DiCampello, Paraprofessional, Franklin Elementary, resignation effective August 20, 2021; hire date September 24, 2012.

LEAVES

Professional

Ratify Jessica Moyer, Elementary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective August 16, 2021; end date tbd.

Jennifer Palladio, Elementary Teacher, Franklin Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date January 4, 2022; end date tbd.

Renee Soeder, Secondary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date February 2, 2022; end date tbd.

Ratify Arden Moore, Special Education Teacher, High School, request for leave of absence covered by the Family Medical Leave Act, effective August 23, 2021; end date tbd.

Jessica Ferry, Secondary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date February 12, 2022; end date tbd.

Jolie Martinez, Secondary Teacher, Middle School, request for intermittent leave of absence covered by the Family Medical Leave Act, anticipated effective date August 23, 2021; end date tbd.

Exempt

Ratify Christine Chew, Occupational Therapist, request for leave of absence covered by the Family Medical Leave Act, effective August 16, 2021; end date tbd.

Ratify Diane Meck, Data Manager, Admin Bldg., request for intermittent leave of absence covered by the Family Medical Leave Act, effective August 18, 2021; end date tbd.

Classified

Ratify Philip Thees, Custodian, High School, request for leave of absence covered by the Family Medical Leave Act, effective July 22, 2021; end date tbd.

Lois O'Dell, Paraprofessional, High School, request for leave of absence covered by the Family Medical Leave Act, effective August 26, 2021; end date tbd.

CHANGE IN POSITION/SALARY

Administrative

Ratify Justin Baker, from Athletic Trainer to Director of Co-Curricular Activities, High School, effective July 26, 2021, \$90,217.80/yr (replacing M. Morgan).

Professional

Jessica Mull, from Paraprofessional to Long Term Teacher, High School, anticipated effective date August 23, 2021 (pending emergency certification), \$194/day (coverage for A. Moore).

Anne Voynar, from Intervention Assistant to Long Term Substitute Teacher, effective August 23, 2021, \$194/day.

Classified

Ratify Jenna Endy, from Part-time Pre-K Counts Classroom Assistant to Intervention Assistant, Lincoln Elementary, effective August 16, 2021, \$14.00/hr (replacing P. Boyer).

Ratify Corey Derer, from Classroom Assistant to Library Assistant, Barth Elementary, effective date tbd, no change in hourly compensation.

Ratify Brittnai Panton, from Part-time Lunch Proctor to Paraprofessional, Barth/Rupert Elementary, effective March 15, 2021, \$13.65/hr.

Nancy Diener, from Paraprofessional to School Nurse, anticipated effective date August 23, 2021, \$24/hr.

ELECTIONS

Professional

Ratify Amy Lewis, Secondary Teacher, initial assignment Pottstown Middle School, effective August 16, 2021, \$67,000/yr, Step 12-Mas (contract of C. Huerta).

Ratify Britney Oxenford, Elementary Teacher, initial assignment Rupert Elementary, effective August 16, 2021, \$46,500/yr, Step 3- Bach (contract of A. Hunsberger).

Ratify Logan Flint, Virtual Teacher, Middle School, effective August 16, 2021, \$45,500/yr, (grant funded)

Ratify Melissa Felty, Long Term Substitute Teacher, Special Education, effective August 16, 2021, \$194/day (coverage for A. Conlan).

Ratify Lauren McDonald, Long Term Substitute Teacher, Franklin Elementary, effective August 16, 2021, \$194/day (coverage for K. Weldon MTSS Coach).

Ratify Jennie Falco, Long Term Substitute Teacher, High School, effective August 16, 2021, \$194/day (coverage for R. Decker, MTSS Coach).

Ratify Joseph Homan, Long Term Substitute Teacher, Middle School, effective August 16, 2021, \$194/day (coverage for I. Bucci, MTSS Coach).

Ratify Jasmine Cora, Long Term Substitute Teacher, Barth Elementary, effective August 16, 2021, \$194/day (coverage for K. Wolfel, MTSS Coach).

Ratify Katharine Edbrooke, Elementary Special Education Teacher, initial assignment Middle School, effective August 16, 2021, \$50,000/yr + Stipend in accordance with Professional Agreement, Step 2, Mast.

Ratify Skylar DiGuiseppe, Long Term Substitute Teacher, Middle School, effective August 16, 2021, \$194/day (coverage for C. Livingston, MTSS Coach).

Ratify Danielle Walt, MTSS Coach, Barth Elementary, effective August 16, 2021, \$84,120/yr (grant funded).

Johnean Wheatley, Long Term Substitute Teacher, High School, anticipated effective date August 23, 2021 (pending emergency certification), \$194/day.

Hannah Gottlieb, Long Term Substitute Teacher, Franklin Elementary, effective August 23, 2021, \$194/day.

Gerard Johnson, Special Education Teacher, initial assignment Pottstown High School, effective August 23, 2021, \$45,500 + Stipend in accordance with Professional Agreement, Step 1 - Bach. (contract of L. Childs).

Exempt

Ratify Mieke Mazur, Interim Supervisor of Special Education Middle Level, effective August 9, 2021, \$75/day stipend (Coverage for R. Joyce). This is in addition to her role as School Psychologist.

Kori Wilson, Athletic Trainer, High School, effective August 30, 2021, \$50,000/yr (replacing J. Baker).

Classified

Ratify Rachel Morrow, Part-time Student Services Secretary, Administration Bldg., effective August 2, 2021, \$14.25/hr (replacing D. Durrante/Hayward)

Julia Soto, Part-time Student Proctor, Rupert Elementary, effective August 23, 2021, \$12/hr.

Elizandra Cruz, Part-time Student Proctor, effective August 23, 2021, \$12.00/hr. (*assignment tbd*)

Ratify Danielle Moser, Paraprofessional, Barth Elementary, effective August 16, 2021, \$13.70/hr (replacing D. Bonenberger).

Ratify Maryann Bryan, Part-time Student Proctor, Rupert Elementary, effective August 23, 2021, \$12.00/hr.

Ratify Brittnai Pantan, IT Substitute Support Staff, effective March 15, 2021, \$13.06/hr.

Ratify David R. Kurtz, Virtual Learning Coach, High School, effective August 16, 2021, \$30.00/hr (grant funded).

Klara Levengood, Part-time Student Proctor, Barth Elementary, effective August 30, 2021, \$12.00/hr.

Ratify Alicia Miller, Paraprofessional, High school, effective August 16, 2021, \$13.70/hr.

Ratify Saira Kanwal, Pre-K Counts Assistant, Franklin Elementary, effective August 16, 2021, \$13.80/hr (replacing K. Weyandt).

Ratify Charlot Johnson, Paraprofessional, High School, effective August 17, 2021, \$13.70/hr.

Judy Bermudez, Student Proctor, Barth Elementary, effective August 24, 2021, \$12.00/hr. This is in addition to her role as Part-time Elementary Cleaner.

Jimai Springfield, Virtual Learning Coach, effective August 23, 2021, \$30/hr. This is in addition to his role a Part-time Learning Coach, BSLS (temporary increase in hours).

Sarah Clark, Virtual Learning Coach, effective August 23, 2021, \$30/hr. This is in addition to her role as Part-time Learning Coach, BSLS (temporary increase in hours).

Holly King, Intervention Assistant, Franklin Elementary, effective August 23, 2021, \$14.00/hr. (replacing R. Callavaro).

Mireille Guerrier, Paraprofessional, Franklin Elementary, effective August 23, 2021, \$13.70/hr.

Cynthia Silva, Cafeteria Worker, High School, effective August 25, 2021, \$12.00/hr (replacing T. Cifelli).

Kartrina Boughter, Paraprofessional, Middle School, effective August 25, 2021, \$13.70/hr.

Tijhaine White, Paraprofessional, Barth Elementary, effective August 23, 2021, \$13.70/hr.

Latisha Jackson, Paraprofessional, Middle School, effective August 23, 2021, \$13.70/hr.

Loknecca McNeill, Paraprofessional, High School, effective August 23, 2021, \$13.70/hr.

MTSS Coaches (teachers on assignment, grant funded)

Kaylee Weldon, from 190 to 210 day, effective August 9, 2021, daily rate for additional 20 days.

Amanda Fusco, from 190 to 210 days, effective August 9, 2021, daily rate for additional 20 days.

Robert Decker, from 190 to 210 days, effective August 9, 2021, daily rate for additional 20 days.

Crisis Prevention Training

Professional Staff - \$30/hr

Classified Staff - hourly rate

CO-CURRICULAR ASSIGNMENTS: 2021/2022 FALL SPORTS * ADDENDUM 2021-2022-004.

TUITION REIMBURSEMENT

Professional:

| <u>Name</u> | <u>School</u> | <u>6/30/21 Deadline</u> |
|------------------|---------------|-------------------------|
| Amanda Fusco | HS | \$1,452.00 |
| Stephanie Garber | Franklin | \$1,452.00 |
| Rebecca Jones | MS | \$1,464.00 |
| Amanda Matthews | Barth | \$1,500.00 |
| Victoria McShea | HS | \$1,452.00 |

Support Staff/Exempt:

| | | |
|---------------------|-----------|------------|
| Stephanie Dunn | North End | \$2,772.00 |
| Jennifer Vena-Perry | North End | \$1,452.00 |

Administration

| | | |
|------------------|-------|------------|
| Kim Perry-Malloy | Barth | \$2,530.19 |
|------------------|-------|------------|

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u> | <u>Conference Title / Location</u> | <u>Dates Attend</u> | <u>Cost</u> |
|--------------|-----------------|------------------------------------|---------------------|----------------------|
| HS | David Livengood | PACTA Conf., State College, PA | 7/26/21 – 7/28/21 | \$805 (grant funded) |

ATTENDANCE OFFICERS 2021-2022

The Superintendent recommends the Board acknowledge the following Attendance Officers for the 2021-2022 school year and a copy be filed in the Secretary's office as **Addendum #2021-2022-005**.

PRE-K COUNTS SUPPLEMENTAL FLEXIBLE INSTRUCTIONAL PLAN

The Superintendent recommends the Board approve/ratify the Pre-K Counts Supplemental Flexible Instruction Plan as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-006**.

2021-2022 EMERGENCY RESOLUTION

The Superintendent recommends the Board adopt the 2021-2022 Emergency Resolution as presented for submission to PDE Secretary of Education and a copy be filed in the Secretary's office as **Addendum #2021-2022-007**.

AMENDED 2021/2-2022 HEALTH & SAFETY PLAN (August 19, 2021)

The Superintendent recommends the Board approve the amended 2021/2022 Health & Safety Plan as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-008**.

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2021-2022-009**:

- MCIU: Head Start Lease Addendum • Valley Forge Educ Servs - ESY
- CMD Servs, Transportation 2021/2022 • Valley Forge Educ Servs - 2021/2022
- Interim Healthcare Staffing Addendum • Woods Services
- Therapy Source • Camphill School (ESY)
- General Healthcare Resources Addend. • Precision HR (Food Service Wrkr)
- River Rock Academy LLC AEDY • River Rock Academy (Second/Elem)

ACKNOWLEDGE CMD SERVICES INC TRANSPORTATION DRIVIERS

The Superintendent recommends the Board acknowledge the list of CMD bus drivers and vehicles for the 2021/2022 school year for the sole purpose of complying with applicable PDE guidelines and subject to adjustment by CMD Services Inc. based upon its applicable employment considerations. A copy to be filed in the Secretary's office as **Addendum #2021-2022-010**.

2021/2022 PSD WORKERS COMPENSATION MEDICAL PROVIDERS

The Superintendent recommends the Board approve the PSD Workers Compensation Medical Providers as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-011**.

SCHOOL PHYSICIAN / DENTIST RATES

The Superintendent recommends the Board approve the 2021/2022 School Physician/Dentist rates as presented.

Community Health & Dental Care Inc.: \$38/hr (6 Physicals per hr); \$60 building consultant (fee per bldg.)

Dr. John Anderson: \$11.00 per school physical; \$75 consultant fee

Dr. Carl Pardini: \$4.80 per exam; Dr. Louis Raven: \$4.80 per exam

Upon roll call vote, all members voted aye for the above consent items. Ayes: Six. Nays: None. Absent: Three. Motion carried.

NON-CONSENT

Mr. Rodriguez, presented the following non-consent items for Board consideration. Each item was reviewed for discussion and public comment

Hearings from Patrons of the Schools (limited to non-consent items). None.

NON-CONSENT: PERSONNEL CHANGE IN POSITION/SALARY

The Superintendent recommends the Board approve the personnel change in position/salary as presented: Classified: (6) Part-time Cafeteria Workers at 6.25 hrs/day to 7.5 hrs./day

It was moved by Mr. Armato and seconded by Mrs. Lawrence that the Board approve the Personnel change in position/salary as presented.

Upon roll vote all members presented voted aye: Ayes: Six. Nays: None. Absent: Three. Motion Carried.

NON-CONSENT: PARAMETERS RESOLUTION

The Superintendent recommends the Board approve the Parameter Resolution for refinancing of the General Obligation Bond Series 2016 as presented

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve the Parameters Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-012**.

Upon roll vote all members presented voted aye: Ayes: Six. Nays: None. Absent: Three. Motion Carried.

INFORMATION

- Joint Borough Council/School Board meeting: September 30, 2021
- Monthly Meeting Notice: September 12, 2021
- Pottstown Pride: Spring/Summer

FEDERATION REMARKS

Mr. Decker congratulated Mr. Grim. He welcomed all the new hires to the District and Pottstown community. The teachers are looking forward to in-person learning and a fantastic start to the new school year.

ROUND TABLE

Mrs. Johnson announced the opening of the fair funding art contest. She thanked Mr. Rose and Mrs. Yoder for their work.

Mr. Chavalaporn thanked everyone who prepared the schools for the opening. The students are looking forward to a physical presence in the classrooms.

Mrs. Lawrence looks forward to a normal school year.

Mr. Armato recognizes the District faces uncertainties and challenges this school year and is confident the teamwork and effort of the staff will provide the best education opportunities and safe environment for the students.

Mr. Hylton asked for clarification on the District's COVID funding and fund sources included in the 2021/2022 final budget. Mrs. Jampo confirmed the \$1.4 million COVID funding was not included in the final budget and the budget included use of the fund balance of \$1.4 million.

Mr. Rose congratulated the Middle School staff for a great back to school night.

Mr. Rodriguez thanked the Simon Group for their generous "give away" event (school supplies) at Barth Elementary. He stated the Amended Health & Safety Plan provides the District with flexibility as updates from the Montgomery Office of Public Health changes occur. The District will continue to promote vaccinations.

Ms. Bearden thanked Mr. Rodriguez for keeping the community informed on COVID-19. She expressed her appreciation to all staff for their work to provide a safe and effective start of the school year. She encouraged everyone to support the fair funding events. Ms. Bearden reminded Board Members there will be an executive session following the conclusion of the meeting.

ADJOURNMENT

It was moved by Mrs. Johnson and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 8:13 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL



Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
September 16, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, September 16, 2021 at 7:00 PM via virtual communication with President, Mrs. Amy Francis, presiding. Upon roll call, the following members attended via virtual communication: Ms. Katina Bearden, Mr. John Armato, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mr. Raymond Rose, and Mrs. Susan Lawrence. Absent was Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Jimi Chavalaporn; Joining the meeting was Federation Second Vice President, Mrs. Kelly Liebold.

PRESENTATIONS (virtual)

Benefits That Benefit Children: Childrens' Hospital of PA

Mr. Doug Kreszl, National Benefit Partners & Co-Founder of Benefits That Benefit Children, and Mr. Zachary Harris, US Employee Benefits Service Group, thanked the District for participating in Benefits That Benefit Children. The cause marketing tool generates donations to children's hospitals simply by employers offering best-in-class voluntary benefits to their employees. Mr. Kreszl and Mr. Harris thanked the District and staff for their participation which raised \$4,210 for the Children's Hospital in Philadelphia.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on August 19, 2021 for Board approval.

LIST OF BILLS

Mr. Kline presented the list of bills paid from the various funds for the periods of August 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-013**.

TREASURER'S REPORT

Mrs. Kline presented the Treasurer's Reports for August 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-014**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MRS. FRANCIS

The Committee met virtually on September 2. Personnel items recommendations for board approval include a vaccination directive for District employees, residency adjudications, and temporary increase in total work days for two employees. Policy drafts for consideration will be presented at next month's meeting.

CURRICULUM COMMITTEE – MRS. LAWRENCE

The Committee met virtually on September 2. The Committee received updates on summer projects that included summer school, curriculum writing, new teacher orientation, professional development, MTSS training and resources and a technology update. The total paid for the staff summer instruction incentive was \$85,600.

Mr. Hylton stated the number of grade levels added to the Middle School is one (5th grade) not two as previously mentioned in last week's meeting.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on September 9. The Committee received updates on Act 39 requirements to avoid lead contamination in the water, completion of the roofing projects (High School & Franklin Elementary) and a storm damage assessment from the recent rains. Discussion on changes to the proposed parking lot tree plan and the District tree survey report will follow at next month's meeting. Updates to the Parking Lot Tree contract and ESSER funding breakdown will continue at next month's meeting as more information becomes available. The Committee was in agreement to table discussion on funding the Pottstown Public Library.

Mr. Hylton proposed a motion to present at the October Board meeting directing the administration to hire four (4) guidance counselors, one each at the elementary schools, two (2) at the high school and two (2) at the middle school at approximately \$540,000. His motion focused on a fund balance surplus not including ESSER funding.

Mrs. Francis asked that the motion be placed on the next committee meeting agenda, prior to jumping to a Board meeting.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MR. ROSE

The Committee met virtually on September 9. The Committee discussed their perspectives on virtual options versus in-person for future committee meetings. Two items were presented and recommended to be placed on tonight's agenda for board action: PSBA Office Elections and a resolution support fair funding litigation.

BOROUGH LIAISON – MR. ROSE

No report.

STUDENT REPRESENTATIVE - MR. CHAVALAPORN

The elementary buildings are active in various fall events and active roles in becoming student safety leaders and focus on importance of bully prevention and empathy to students and teachers. Jimi had the opportunity to meet with the Middle School Web Leaders and share his leadership experiences at the middle school and his roles as a Student Board representative. The High School co-curricular clubs are planning several events for fall (student activity fair, spirit week, pep rally, college visits, etc).

MONTGOMERY COUNTY LEGISLATIVE/PSAB REPRESENTATIVE – MRS. JOHNSON

No monthly meetings to date. PSBA will be starting a new meeting format, a monthly exchange between all Board members for all members to join in.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

Helena Hanna, resident, addressed the Board to consider some type of assistance for disabled parents who are unable to walk their children to school.

BOARD ACTION: Minutes, List of Bills, and Treasurer's Report

It was moved by Mr. Rose and second by Mrs. Lawrence that the Board approve the minutes from the Regular Board meeting held on August 19, 2021, the List of Bills from the various fund for the period of August 2021 and the Treasurer's Report for August 2021. All in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved Ms. Bearden and seconded by Mrs. Johnson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Laurie Kolka, Director of Curriculum and Educational Programs, resignation effective when position is filled or November 5, 2021; hire date June 25, 2007.

Professional

Victoria Collins, Secondary Teacher, High School, resignation effective when position is filled or October 10, 2021; hire date August 20, 2019.

Hilary Tutrani, Health and Physical Education Teacher, Middle School, resignation effective when position is filled or October 15, 2021; hire date August 21, 2012.

Christine Hall, Elementary Teacher, Middle School, resignation effective when position is filled or October 11, 2021; hire date August 21, 2018.

Katherine Edbrooke, Elementary Teacher, Middle School, resignation effective when position is filled or October 17, 2021; hire date August 16, 2021.

Melissa Lopez, Elementary Teacher, Franklin Elementary, resignation effective when position is filled or October 24, 2021; hire date August 31, 2015.

Exempt

Jeanne McGee, Social Worker, Admin Building, resignation effective September 17, 2021; hire date March 15, 2021.

Classified

Ratify Alanna Jessee, Paraprofessional, Middle School, resignation effective August 17, 2021; hire date March 4, 2020.

Ratify Holly King, Intervention Assistant, Franklin Elementary, resignation effective August 25, 2021; hire date August 23, 2021.

Ratify Johanna Swoyer, Intervention Assistant, Middle School, resignation effective September 10, 2021; hire date September 15, 2014.

Heather DeCarlo, Administrative Assistant, Middle School, resignation effective September 29, 2021; hire date July 19, 2021.

LEAVES

Professional

Stephanie Garber, Special Education Teacher, Franklin Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date December 23, 2021; end date tbd.

Correction: Rebecca Wyatt, Secondary Teacher, Middle School, request for sabbatical leave of absence for professional development, effective August 16, 2021; anticipated end date August 15, 2022.

Classified

Melanie Barkon, Pre-K Counts Assistant, North End, request for leave of absence covered by the Family Medical Leave Act, effective October 4, 2021; end date tbd.

Correction: Lois O'Dell, Paraprofessional, High School, request for leave of absence covered by the Family Medical Leave Act, effective October 14, 2021; end date tbd.

CHANGE IN POSITION/SALARY

Administrative

Ryan Oxenford, from Principal to Director of Curriculum and Educational Programs, Admin Building, anticipated effective date September 20, 2021, \$119,579.88/yr (replacing L. Kolka).

Professional

Amanda Walsh, from Long Term Substitute Teacher to Elementary Teacher, initial assignment Lincoln Elementary, \$46,000, Step 1 - Bach (contract of D. Hahn).

Classified

Ratify the following cafeteria workers from 6.25 hrs/day to 7.5 hrs/day, effective August 23, 2021:

- 1) Colleen Smith, Rupert Elementary, no change in hourly rate.
- 2) Christina Kelly, Franklin Elementary, no change in hourly rate.
- 3) Beth Bean, Middle School, no change in hourly rate.
- 4) Kathy Porter, Lincoln Elementary, no change in hourly rate
- 5) Kelly DeBlase, Barth Elementary, no change in hourly rate

ELECTIONS

Administrative

Correction to effective date: Ratify Matthew Boyer, Director of Human Resources, Administration Building, effective September 2, 2021, \$128,789/yr (replacing D. Cellini).

Ratify Kim Perry-Malloy, Head Nurse, from 225 to 245 days (temporary additional 20 days as needed), retroactive to June 7, 2021, additional 20 days at per diem rate (grant funded).

Professional

Ratify Kelsey Burke, Long Term Substitute Teacher, Franklin Elementary, effective August 30, 2021, \$194/day.

Ratify Mark Snyder, Long Term Substitute Teacher, Middle School, effective August 30, 2021, \$194/day (coverage for J.Tupper, MTSS Coach).

Nicole Sellman, Secondary Teacher, Learning Support, initial assignment High School, anticipated effective date November 17, 2021, \$46,000/yr + Stipend in accordance with the Professional Agreement, Step 1- Bach 15.

Exempt

Carol Brightbill, Interim Social Media Coordinator, Administration Building, effective date tbd, \$50/day stipend. This is in addition to her role as Assistant Director of Technology.

Holly Lee, Family Services Coordinator, Administration Building, from 192 to 210 days (temporary additional 18 days), effective September 16, 2021, additional days at per diem rate (grant funded).

Classified

Ratify Rosalie Colon, Student Proctor, Franklin Elementary, effective August 30, 2021, \$12.00/hr. This is in addition to her role as Paraprofessional, Franklin Elementary, effective September 16, 2021, \$13.70/hr.

Ratify Brooke DiMarcello Part-time Kindergarten Classroom Assistant, Rupert Elementary, effective August 16, 2021, \$14.20/hr (replacing M. Soto). This is in addition to her role as part-time Student Proctor, Rupert Elementary, effective September 13, 2021, \$12.00/hr.

Ratify Ralphie Vega, Jr., Custodian, High School, effective September 8, 2021, \$15.50.

Ratify Molly Moser, Paraprofessional, Franklin Elementary, effective September 8, 2021, \$13.70/hr.

Ratify Pamela Foxworth, Paraprofessional, Middle School, effective September 8, 2021, \$13.70/hr.

Ratify Charden Sutton, Paraprofessional, Franklin Elementary, effective September 8, 2021, \$13.70/hr.

Ratify Sherry Thorum, Paraprofessional, Franklin Elementary, effective September 16, 2021, \$13.70/hr. This is in addition to her role as Part-time Student Proctor.

Kimberly Indelicato, Part-time Cafeteria Worker, Middle School, effective September 20, 2021, \$12.00/hr.

Nina White, Paraprofessional, Middle School, effective September 22, 2021, \$13.70/hr.

Bradley Siegfried, Head Custodian, Lincoln Elementary/Admin., effective October 4, 2021, \$18.25/hr (replacing B. Davenport).

Substitute Support Staff 2021/2022

All Pottstown School District Part-time staff are approved as Substitute Support Staff on an as-need basis for the 2021-2022 school year, hourly rate per schedule.

Medical Services

All qualified PSD Nurses are approved for after school programs and activities including 21st Century program, for the 2021/2022 school year on an as need-basis, compensation commensurate with salary rate.

21st Century After- School Tutoring Program (funded by 21st Century Grant)

All PSD Teacher-Certified staff are approved as 21st Century Tutors, \$30/hr on an as-need basis and as 21st Century Classroom Assistants, \$13.70/hr on an as-need basis.

All PSD Classroom Assistants are approved as 21st Century Classroom Assistants, \$13.70/hr on an as-need basis.

Coordinators: Laurie Gresko and Iris Bucci, each \$30/hr.

Data & Security: Elizabeth Angelucci, \$15.30/hr

Nurse: Dawn Hankins, \$30/hr

High School Learning Center Program, \$30/hr

Learning Center Teachers: All PSD Teacher-certified staff are approved as Learning Center teachers on an as-need basis.

Learning Center Substitute Teachers: All PHS teachers are approved as Substitute Teachers on an as-need basis

CO-CURRICULAR ASSIGNMENTS

2021/2022 Co-Curricular Assignments: Fall Sports Update – **Addendum #2021-2022-015.**

RESIDENCY ADJUDICATION DECISION

The Superintendent recommends the Board approve the residency adjudication as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-016.**

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts and copies be filed in the Secretary's office as **Addendum #2021-2022-017:**

- New Story Schools
- New Story Schools
- New Story Schools
- New Story Schools
- New Story Schools
- The Pathway School
- MCIU Title 1
- Lincoln Center - PT Bach MHP

TEMPORARY CLASSIFIED OVERTIME RATE INCREASE

The Superintendent and Finance Committee recommends a temporary increase in classified overtime rate from 1.5x to 2x retroactive to August 1, 2021.

SETTLEMENT OF 2020 PER CAPITA & OCCUPATION TAX DUPLICATE

The Superintendent recommends the Board approve as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-018.**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT

Mr. Rodriguez, presented the following non-consent items for Board consideration. Each item was reviewed for discussion and public comment.

Board Comments:

Mrs. Francis supports COVID testing protocol and anticipates further amendments to be recommended as mandatory.

Ms. Bearden supports the resolution while respecting the rights of all and feels it is a fair option for the safety and protection of students, staff and the community.

Mrs. Johnson supports the plan as a good measure.

Hearings from Patrons of the Schools (limited to non-consent items). None.

PSBA OFFICER ELECTIONS

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the Board participate in the voting procedures of PSBA Election of Officers endorsing the candidates of choice The voting ballot to be submitted by the Board Secretary and a copy be filed in the Secretary's office as **Addendum #2021-2022-019**.

President: David Schapp

Sectional 7 Advisor: Justin Ward

Vice President: Allison Mathis

Trustee: Richard Freirchs, William LaCoff, Nathan Mains

Eastern Zone Rep.: Edward Brown

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

REQUIRED TESTING PROTOCOL FOR ALL EMPLOYEES

Motion to approve Resolution directing the Administration to formulate and implement procedures deemed necessary to require proof of vaccination or, in the alternative, mandatory testing for all employees of the District and a copy be filed in the Secretary's office as **Addendum #2021-2022-020**.

It was moved by Mr. Armato and seconded by Mrs. Lawrence that the Board approve the resolution as presented.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

INFORMATION

- Joint Borough/School Board meeting 9/30/21 *confirm virtual/in-person attendance
- Monthly Meeting Notice: September 12, 2021
- PSD Mission Statement Class 2011

FEDERATION REMARKS

Mrs. Liebold noted that school counselors prefer the term "school counselor" opposed to guidance counselor. She explained "school counselor" better reflects responsibilities in their role, providing support to students in all areas. The recommended ratio of counselors is (1) per 250 students. She commented on the level of support the students need this year and anticipates the need increasing.

ROUND TABLE

Mr. Hylton commented on fair funding and the difficulty to educate student under current circumstances. What are legal restrictions to go beyond the 7 hours/day, 183 days a year.

Mr. Armato recognizes the stress and challenges students and staff continue to face each day and he witnesses the problem solving efforts to overcome the challenges.to be successful at every level.

Mr. Chavalaporn is grateful for how the administration has handled the pandemic and the opportunity to be back in the schools. The students will continue to work forward utilizing the opportunity to be back and obtain the education experience.

Mr. Rose thanked the teachers and administration for their hard work.

Mrs. Lawrence recognizes that throwing money is not always the about the money. The root causes (social, emotional, mental health) are not solved by longer school days. She supports hiring more counselors.

Ms. Bearden thanked the staff for benefit presentation. She encourages students to continue their efforts to be in school and participate in co-curricular activities. She extended congratulations to the girls tennis team on their recent win.

Mrs. Johnson agreed it is important to be resourceful, think outside the box and also recognizes how much the \$11million to \$13 million per year is a huge something. She thanked the teachers and staff for their persistence each day.

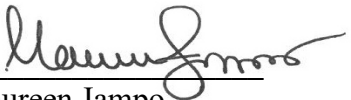
Mr. Rodriguez thanked the Mr. Kreszl and Mr. Harris for their donation presentation. He thanked Mr. Hylton for voicing his viewpoint on funding issues. Mr. Rodriguez shared some perspective on the inequitable funding laws within the Commonwealth and the restrictions attached to the federal funds that must be allocated over the next three years. He noted that at the end the District will look more like pre-COVID conditions. He supports the need for more counselors and reviewed steps taken to get what we need for our students and help the District be successful. Mr. Rodriguez thanked the staff and parents for holding it together during these challenging times. The District has made the decision to have 7th grade go virtual due to COVID exposure and is doing its best to mitigate all the different issues.

Mrs. Francis announced there will be an executive session at the end of the meeting.

ADJOURNMENT

It was moved by Mrs. Johnson and seconded by Mrs. Lawrence that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 8:22 pm.

EXECTIVE SESSION FOR THE PURPOSE OF SCHOOL SAFETY


Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
October 21, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, October 21, 2021 at 7:00 PM via virtual communication with President, Mrs. Amy Francis, presiding. Upon roll call, the following members attended via virtual communication: Ms. Katina Bearden, Mr. John Armato, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mr. Raymond Rose, and Mrs. Susan Lawrence. Absent was Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Jimi Chavalaporn; Joining the meeting was Federation Vice President, Mr. Robert Decker

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on September 16, 2021 for Board approval.

LIST OF BILLS

Mr. Kline presented the list of bills paid from the various funds for the periods of September 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-021**.

TREASURER'S REPORT

Mrs. Kline presented the Treasurer's Reports for September 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-022**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MRS. LAWRENCE

The Committee met virtually on October 7, 2021. Committee report is attached to the minutes. Policy 006 and 913 were recommended to be placed on tonight's agenda for Board approval including a part-time cafeteria proctor supervisor position.

CURRICULUM COMMITTEE – MRS. LAWRENCE

The Committee met virtually on October 7, 2021. Committee report is attached to the minutes. The Committee supported an MTSS professional development agreement (grant funded) be placed on tonight's agenda for Board approval.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on October 14, 2021. Committee report is attached to the minutes. Mrs. Francis asked that the Simone Contract, Parking lot tree project and school counselor discussion be placed on next month's committee agenda.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MR. ROSE

The Committee met virtually on October 14, 2021. Committee report is attached to the minutes.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

Report is attached to the minutes.

STUDENT REPRESENTATIVE: Jimi Chavalaporn shared updates on various events at the elementary buildings. WEB leaders continue visiting the 5th grade classes to support their transition to the middle school. Senior nights took place at the High School to recognize the athletes, band members and cheerleader for their hard work. Congratulations to the homecoming court. Twenty-seven new members will be inducted into the National Honor Society at the induction ceremony next week.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

Dan Weand, Borough Council President, constituents are asking will the extra money from the state provide any relief to the borough taxpayers and how much.

BOARD ACTION: Minutes, List of Bills, and Treasurer's Report

It was moved by Mr. Rose and second by Ms. Bearden that the Board approve the minutes from the Regular Board meeting held on September 16 2021, the List of Bills from the various fund for the period of September 2021 and the Treasurer's Report for September 2021. All in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved Mr. Rose and seconded by Mrs. Johnson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS

Classified

Part-time Cafeteria Proctor Supervisor *Job Description – **Addendum #2021-2022-023.**

RESIGNATIONS/TERMINATIONS

Professional

Adrienne Harr, Elementary Special Education Teacher, Middle School, resignation effective when position is filled or November 9, 2021; hire date December 5, 2018.

Amanda Woods, Secondary Teacher, Middle School, resignation effective when position is filled or November 8, 2021; hire date August 30, 2019.

Ratify Hannah Robinson. Long Term Substitute Teacher, Middle School, resignation effective September 13, 2021; hire date January 11, 2021.

Ratify Jessica Moyer, Elementary Teacher, Middle School, resignation effective September 24, 2021; hire date September 9, 2020.

Jessica Ferry, Elementary Teacher, Middle School, resignation effective when position is filled or December 3, 2021; hire date August 27, 2019.

Classified

Ratify Hayley Stultz, Paraprofessional, Middle School, resignation effective September 21, 2021; hire date October 21, 2019.

Ratify Brooke Dimarcello, Kindergarten Classroom Assistant, Rupert Elementary, resignation effective October 5, 2021; hire date August 23, 2016.

Margaret Lenk, Paraprofessional, High School, resignation for the purpose of retirement, effective January 4, 2022; hire date January 22, 2008.

Ratify John Connor IV, Food Service Driver, High School, resignation effective October 8, 2021; hire date June 24, 2019.

Ratify Julia Soto, Student Proctor, Rupert Elementary, resignation effective October 7, 2021; hire date August 23, 2021.

Ratify Logan Fabian, IT Intern, Administration Building, termination due to end of assignment.

Karen Carter, Paraprofessional, Middle School, resignation for the purpose of retirement, effective January 2, 2022; hire date September 26, 2016.

Ratify Mary Deery, Substitute Support Staff, resignation effective October 15, 2021; hire date October 11, 2017.

Mary McMahon, Paraprofessional, Franklin Elementary, resignation for the purpose of retirement, effective October 22, 2021; hire date September 10, 1999.

LEAVES

Professional

Ratify Jane Hospador, Elementary Teacher, Franklin Elementary, request for intermittent leave of absence covered by the Family Medical Leave Act, effective September 29, 2021; end date tbd.

Classified

Ratify Paula Pritchard, Paraprofessional, Rupert Elementary, request for leave of absence covered by the Family Medical Leave Act, effective October 1, 2021; end date tbd.

CHANGE IN POSITION/SALARY

Professional

Ratify Jennie Falco, from Long Term Substitute Teacher to Secondary Teacher, High School, effective October 11, 2021, \$48,000/yr, Step 3, B+15 (contract of V. Collins).

Kelsey Burke, From Long Term Substitute Teacher to Elementary Special Education Teacher, Autistic Support, initial assignment Franklin Elementary, effective October 21, 2021, \$49,500/yr, + Stipend in accordance with Professional Agreement, Step 1-Mast.

Ratify Justin Sears, from Intervention Assistant to Long Term Substitute Teacher, Middle School, effective October 4, 2021, \$194/day (coverage for A. Thornton). Upon end of assignment will return to Intervention Assistant.

Ratify Karen Mazzie, from Classroom Assistant to Long Term Substitute Teacher. Middle School, effective September 27, 2021, \$194/day (coverage for K. Edbrooke).

ELECTIONS

Professional

Ratify Kenneth Ivory, Secondary Special Education Teacher, Learning Support, initial assignment to be High School, effective October 4, 2021, \$45,500/yr + Stipend in accordance with Professional Agreement, Step 1 - Bach.

Ratify Michael Zadroga, Long Term Substitute Teacher, Middle School, anticipated effective date October 4, 2021, \$194/day (coverage for C. Hall).

Ratify Jennifer Sherman, Secondary Special Education Teacher, Learning Support, initial assignment to be Middle School, effective October 6, 2021, \$49,500/yr + Stipend in accordance with the Professional Agreement, Step 1 - Mast.

Ratify Maura Clark, Health and PE Teacher, initial assignment to be Middle School, effective October 11, 2021, \$45,000/yr, Step 1 - Bach (contract of H. Tutrani).

Ratify Kimberly A. White, Elementary Teacher, initial assignment to be Franklin Elementary, effective October 20, 2021, \$51,500/yr, Step 1 - Mast (contract of M. Lopez)

Exempt

Dana Gerth, MTSS Coordinator, Administration Building, anticipated effective date December 22, 2021, \$103,984/yr (grant funded).

Classified

Ratify John Deboer, Custodian, High School, effective September 27, 2021, \$15.50/hour.

Ratify Darryl Nunan, Custodian, Middle School, effective September 27, 2021, \$15.50/hour.

Ratify Terrence Shawell, Part-time Cafeteria Proctor Supervisor, Middle School, effective September 27, 2021, \$23.50/hr.

Ratify Catalina Ramirez-Campuzano, Substitute Support, effective September 30, 2021, hourly rate per schedule.

Ratify Kara Catarious, Secretary, Middle School, anticipated effective date October 11, 2021, \$14.25/hr (replacing H. DeCarlo).

Ratify Debra Bailey, Intervention Assistant, Rupert Elementary, effective October 11, 2021, \$14.00/hr. (replacing B.DiMarcello).

Ratify Raven Gegenheimer, Custodian, Rupert Elementary. High School, anticipated effective date October 18, 2021, \$15.50/hr.

Ratify Lynn Baker, Pre-K Classroom Assistant, North End, anticipated effective date October 18, 2021, \$13.80/hr (replacing J. Williamson).

Correction to effective date:

Niana White, Paraprofessional, Middle School, effective September 23, 2021, \$13.70/hr.

Chardea Sutton, Paraprofessional, Franklin Elementary, effective September 16, 2021, \$13.70/hr.

Kimberly Indelicato, Part-time Cafeteria Worker, Middle School, effective October 11, 2021, \$12.00/hr.

21st Century After School Program (grant funded)

Tutor: Reon Astheimer, \$30/hr

Coordinators: Laurie Gresko and Iris Bucci, each \$33/hr.

Compensation for Missed Planning time, \$24/period * **Addendum #2021-2022-024.**

CO-CURRICULAR ASSIGNMENTS *Addendum #2021-2022-025:

1. 2021/2022 Co-Curricular Assignments: Fall Sports Update
2. 2021/2022 Co-Curricular Assignments: Non-Athletics

HORIZONTAL MOVEMENT * Addendum #2021-2022-026.

TUITION REIMBURSEMENT

| Name | School | 9/30/21 Deadline |
|-----------------------------|----------|------------------|
| Ashley Bellevou | Rupert | \$2,115.00 |
| Diane Brothers | HS | \$ 966.00 |
| Rachel Ficca | MS | \$1,050.00 |
| Rebecca Jones | MS | \$ 72.00 |
| Danielle Murray (2 courses) | Franklin | \$3,000.00 |
| Chris Petro | MS | \$1,500.00 |
| Mieke Mazur | Admin | \$2,130.00 |

POLICIES

The Superintendent recommends the Boar approve the following policies and copies be filed in the Secretary’s office as **Addendum #2021-2022-027:**

- Policy 006: Meetings
- Policy 916: Volunteers

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary’s office as **Addendum #2021-2022-028:**

- **Valley Forge Educational Services**
- **Devereux Advanced Behavioral Health**
- **MOU: YMCA PM Care**
- **21st Century Cohort 10 MOUs**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

INFORMATION

Monthly Meeting Notice: November 2021

FEDERATION REMARKS

Mr. Decker shared concerns and challenges teacher and staff are facing (overcoming academic loss, challenges of social behavior, new resources /programs, etc.). He state that the faculties are stretched to a breaking point. Mr. Decker noted a solution is not easy but stated something needs to happen. He asked the Board and Administration keep an open mind and think about triage expectations. He asked if a flexible instructional day could be used to allow teachers to participate in Nov 12th event.

ROUND TABLE

Mrs. Johnson provided information to sign for the trip to Harrisburg supporting the fair funding litigation hearing.

Mr. Kline thanked Mr. Decker for sharing the concerns of the teachers and staff. He acknowledged that the Board is aware and looks for a solution.

Mr. Armato stated information on a mobile vaccine will be shared on all of the District's social media platforms. As the Director of Community Relations, he witnesses the positive energy from students and staff trying to move forward. A Trojan shout out to Mrs. Yoder and her Art Class for supporting the YWCA Week Without Violence.

Mr. Rose thanked Mr. Decker for sharing his concerns. He recognizes the hurdles the teacher face and appreciates all they are doing. Mr. Rose congratulated Jimi on his

Mrs. Lawrence agrees with the comments shared by the Board and Mr. Decker. She would like to see discussion at the committee level to address the situation.

Mr. Chavalaporn echoed the sentiments shared by everyone. The students support their teachers and want what is best for them. He is looking forward to attend and speak at the November 12th fair funding litigation event. Mr. Chavalaporn has been invited to be a member of Madeline Deans Student Task Force.

Ms. Bearden echoed sentiments of everyone and thanked the teachers and staff for all they are doing. She invited everyone to support the YWCAs Week Without of Violence.

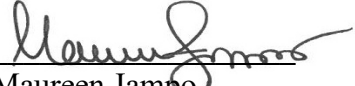
Mr. Rodriguez appreciated Mr. Weand's remarks sharing a frequent misconception of the State COVID funding. The District faces multiple stressors (COVID symptoms in the classrooms, major absenteeism, new programs, virtual classrooms at the same time with classroom instructions, etc). This year has been the hardest year of his career. He thanked the Board for their support. He was happy to announce a mobile vaccine clinic at the Middle School next Thursday (sponsored by Walmart).

Mrs. Francis reminded the Board there will be an executive session following the end of the Board meeting.

ADJOURNMENT

It was moved by Mrs. Johnson and seconded by Mr. Kline that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 7:55 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION.


Maureen Jampo
Board Secretary



**Pottstown School District
Personnel/Policy Committee
REPORT**

October 7, 2021

Attendees: Susan Lawrence, John Armato, Laura Johnson, Raymond Rose, Steve Kline, Matthew Boyer, Stephen Rodriguez

POLICY

- Policy 006 Meetings: updates to the Sunshine Law focused on posting agendas, agenda content and procedures for adding new agenda items.
- Policy 903 Public Participation at Meetings: updates applicable to public comment on new items for board action that are not listed on the agenda; additional language is optional to address a time period for public comment and permitting banners and placards.
- Policy 916 Volunteers: additional section on the “Senior Volunteer Tax Credit Program”.

Committee members asked for clarification (Policy 903) permitting a patron to yield their allotted 3 minutes to another speaker (6 minutes) and if groups wearing t-shirts with signage would fall into the same category as banners and placards. Members proposed adding a 60 minute maximum time period for public comment to include language authorizing the presiding officer to suspend the time period if applicable. The general consensus of the committee was to include these changes with the updated policies as presented. Copies will be shared with all Board Members for review to be placed on the October 21 Board agenda for board action.

The Committee also discussed Policy 916, specifically what type of volunteers should and are required by law to get clearances. The committee ultimately decided to keep the language pertaining to clearances without change.

PERSONNEL

- Emotional Support Classroom Teacher Stipend 2021/2022 School Year: continue stipend for the 2021/2022 school year. (*previously approved 2020/2021 school year*).
- Cafeteria Proctor Supervisor (new position): grant funded, part-time position (4 hr/day); responsibilities include supporting social, emotional behavior.

The committee members supported the personnel recommendations to be placed on the October 21 Board agenda for approval.

Informational Item:

- ESSER Grant Funding and Accounting Position: the administration is seeking a temporary person to manage the grants. More information to follow.

Next Meeting Date: November 4, 2021



Pottstown School District
CURRICULUM COMMITTEE
REPORT
October 7, 2021

Attendees: Susan Lawrence, Steve Kline, Raymond Rose, Laura Johnson, Katina Bearden, Thomas Hylton, John Armato, Laurie Kolka, Stephen Rodriguez, Ryan Oxenford

CURRICULUM

Current School Counseling Supports- LaTanya White-Springfield

The Committee heard updates regarding school counseling support. Lincoln Center is providing school counselors at each elementary building. The mental health services include direct service support, resources and a breakdown of the various grants, staff and term dates.

Graduation Requirements- Danielle McCoy

Proposed changes for the 2022/2023 school year were presented to the committee for review. The administration has been working on updates to the current policy to address the declining graduation rate, special education corrective action, support for additional programs and options for students that are applicable to the Act 158 requirements. The proposed changes include lowering the number of electives, disbanding the graduation project, change the total credits from 26 to 22 (w/32 possible), and remove the STEAM requirement. Act 158 adds another layer to graduation requirements. The administration is asking for the Board to review the proposed changes and to take Board action in November, December at the latest, as the scheduling process begins in January.

Social-Emotional Learning at the Middle School- Sue Lawrence

Mrs. Lawrence supports adding school counselors. Addressing mental health issues (depression, anxiety, trauma, family issues, etc) are the root of the problem. She proposed to look at other types of curriculum to address SEL and cover the issues that the students need more effectively.

Board approval item: Professional Development Contract (MTSS)

- Devereux Advanced Behavioral Health 2021/2022

Next Meeting: November 4, 2021



POTTSTOWN SCHOOL DISTRICT
Facilities/Finance Committee
REPORT

October 14, 2021

Attendees:: Thomas Hylton- Chair; John Armato, Katina Bearden, Steve Kline, Amy Francis, Laura Johnson, Susan Lawrence, Raymond Rose, John Connor, Maureen Jampo, Stephen Rodriguez.

FACILITIES – John Connor

Facility Updates

- Franklin Elementary Water Issues: heavy rains caused issues on the first floor at Franklin; steps are being taken to determine where the water is coming in at.
- Tree Assessment Report: approximately 301 trees; report broken down by building; waiting for proposals from contractors; project would be done by piecemeal.
- Simone Contract Update – approximately 450 trees to be planted on District property at approximately \$500,000. Administration concerns (security, underground utilities, playgrounds and educational use, community relations plan and maintenance plan) were presented and discussed by the Committee and Board members. The members present liked the idea of planting trees, recognizing the environmental benefits. The general consensus was the District has other more pressing issues to address before moving forward with the project.

FINANCE - Maureen Jampo

- Basic Education Subsidy Overview: a review of the formula and factors that determine how much is distributed to each district was presented to the Committee. The variance between the proposed fully funded amount, the proposed amount and the final are subject to elements that constantly change (ex: poverty weight, English learning weight, charter weight, sparsity/size, Median Income and Local Tax Effort). These factors affect the amount distributed to the District and account for fluctuation in the “underfunded amount” each year.
- School Counselor Discussion: the administration presented estimated costs to hire additional school counselors. The estimated cost per counselor, per year is approximately \$104,000 which includes a budget impact for additional charter school costs.

Mr. Rodriguez spoke about concerns to consider when grant funds run out (cutting staff, cutting programs, raising taxes). Board Members discussed the challenges hiring school counselors with grant funds and the District’s ability to sustain the additional counselors when the grant funds end. The general consensus was to move forward with advertising for two counselors at the middle school and add a motion to the Board agenda for the positions defining funding options.

Board Approval Items

- Personnel: Missed Planning Time
- Contracts: 21st Century (Cohort 10) MOUs, Devereux Advanced Behavioral Health (Professional Development) and YMCA PM Care MOU.

ANNOUNCEMENTS: Next meeting: November 11, 2021



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
October 14, 2021

Attendees: Raymond Rose - Chair; Katina Bearden, Laura Johnson, Susan Lawrence, Amy Francis, Stephen Rodriguez

INFORMATION

Parent Communication: Mr. Rodriguez shared copies of various flyers that are approved and shared with parents and students via the District's social media platforms. The programs and activities vary to engage students and parents and include support opportunities for parents.

ADVOCACY

- November 12: bus to Harrisburg rally to support trial; transportation to Harrisburg sponsored by Pottstown Area Health and Wellness. Many opportunities for students, school boards and general public are available to participate in advocating during the trial period.

Next Meeting Date: November 11, 2021



POTTSTOWN SCHOOL DISTRICT
Montgomery County School District Legislative Committee
and
Pennsylvania School Board Association Liaison
REPORT
October 20th, 2021

MCS DLC-

The Montco legislative committee had a meeting last night.

We discussed:

- The lawsuit and fair funding efforts, including the Nov 12 Rally
- Legislation expanding the education tax credits and their impact on state revenues
- Charter reform efforts and the need to keep the pressure on our legislators about the need to address charter funding
- The charter regulations put forward by PDE, which are receiving push back by the legislature
- Legislation mandating school districts post all curriculum online
- The departure of PSBA from the NSBA

PSBA-

There was an all School Directors meeting on 10/19/21.

We reviewed the many pieces of education legislation in the state House and Senate including:

- The Voucher Bill, HB1254, which is defeated for now.
- The Vexatious Requestor Bill, SB552, which was passed out of the Senate.
- Charter bills, both charter expansion and charter reform
- Bills requiring the posting of curriculum online, restriction of school boards emergency powers, educational tax credits, mask opt-outs, tick bite protocols, and more.

As is often the case, some of the proposed bills are unfunded mandates, which, compiled, become significantly burdensome and expensive to school districts.

<https://www.psba.org/wp-content/uploads/2016/06/mandate-report-final.pdf>

We spent time discussing ESSER funding, advocacy around charter reform, and were notified about upcoming conferences and training, which I forwarded to the board.



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
November 18, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 18, 2021 at 7:00 PM via virtual communication with President, Mrs. Amy Francis, presiding. Upon roll call, the following members attended via virtual communication: Ms. Katina Bearden, Mr. John Armato, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mr. Raymond Rose, and Mrs. Susan Lawrence. Absent was Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Jimi Chavalaporn; Joining the meeting was Federation Second Vice- President, Mrs. Kelly Leibold.

PRESENTATION

PSBA School Board Service Recognition

Mrs. Bonita Barnhill was recognized for her eight (8) years of service. A PSBA Certificate of Appreciation was awarded to Mrs. Barnhill.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on October 21, 2021 for Board approval.

LIST OF BILLS

Mr. Kline presented the list of bills paid from the various funds for the periods of October 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-029**.

TREASURER'S REPORT

Mrs. Kline presented the Treasurer's Reports for October 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-030**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MRS. LAWRENCE

The Committee met virtually on November 4, 2021. Committee report is attached to the minutes. Policy 217 and Policy 903 were recommended to be placed on tonight's agenda for Board approval. Personnel items recommended for board approval include nurses stipends and two middle school counselors.

CURRICULUM COMMITTEE – MRS. LAWRENCE

The Committee met virtually on November 4, 2021. Committee report is attached to the minutes. The Committee heard updates for Co-Curricular and the Comprehensive Plan.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on November 11, 2021. Committee report is attached to the minutes. Updates on the HVAC project at the high school and a review of the physical needs assessment were presented to the committee including an ESSER funding update. Items recommended to be placed on tonight's agenda for board approval are the Act 1 Budget Resolution, Substitute Tax Collector appointment and contracts.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MR. ROSE

The Committee met virtually on November 11, 2021. Committee report is attached to the minutes. Information items presented to the committee focused on COVID related challenges (vaccination Requirements, mask mandates, and assurance testing). The Committee supported revisions to the 2021/2022 School Calendar as presented on tonight’s agenda.

STUDENT BOARD REPRESENTATIVE – JIMI CHAVALAPORN

Jimi dedicated his report in memory of Ahmir Jones. Elementary buildings held fall fest events. Middle School launched a “kindness challenge”. High School DECA club inducted (5) new officers at Induction Ceremony. Winter sports begin November 19.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

Report is attached to the minutes.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mr. Armato that the Board approve the minutes from the Regular Board meeting held on October 21, 2021, the List of Bills from the various fund for the period of October 2021 and the Treasurer’s Report for October 2021. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved Mr. Rose and seconded by Ms. Bearden that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS

Professional

Emotion Support Classroom Teacher Stipend, \$3,000/yr for the 2021/2022 school year.

RESIGNATIONS/TERMINATIONS

Administration

David Livengood, Director of Career and Technical Education, High School, resignation effective when position is filled or December 31, 2021; hire date August 20, 2018.

Professional

Correction: Adrienne Harr, Elementary Special Education Teacher, Middle School, resignation effective when position is filled or November 19, 2021; hire date December 5, 2018.

Lisa Kolb, Secondary Teacher, Middle School, resignation for the purpose of retirement, effective January 25, 2022; hire date January 8, 1997.

Ratify Michael Zadroga, Long Term Substitute Teacher, Middle School, resignation effective October 21, 2021; hire date October 11, 2021.

Ashleigh Lichtenwalner, Special Education Teacher, Middle School, resignation effective when position is filled or December 31, 2021; hire date August 20, 2019.

Karen Fox, Elementary Special Education Teacher, Franklin Elementary, resignation effective when position is filled or January 4, 2022; hire date October 1, 2009.

Classified

Ratify Pamela Foxworth, Paraprofessional, Middle School, resignation effective October 21, 2021; hire date October 19, 2021.

Ratify Brian Dotterer, Head Custodian, Middle School, resignation effective November 5, 2021; hire date January 14, 2019.

Ratify Kimberly Indelicato, Part-time Cafeteria Worker, Middle School, resignation effective October 29, 2021; hire date October 11, 2021.

Ratify Rosalie Colon, Part-time Student Proctor, Franklin Elementary, effective November 5, 2021.

Sharon Gery, Part-time Student Proctor, Barth Elementary, resignation effective December 22, 2021.

Ratify Raven Gegenheimer, Custodian, Rupert Elementary, termination due to non-compliance with new hire procedures, effective October 27, 2021.

Barbara Pollock, Cafeteria Worker, High School, resignation for the purpose of retirement effective February 1, 2022; hire date December 7, 1978.

LEAVES

Ratify Paul Castanzo, Secondary Teacher, High School, request for leave of absence covered by the Family Medical Leave Act, effective November 9, 2021; end date tbd.

Angela Wagner, Elementary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective November 30, 2021; end date tbd.

Classified

Diana Fabian, Pre-K Counts Classroom Assistant, North End, request for leave of absence, covered by the Family Medical Leave Act, effective November 19, 2021; end date tbd.

Cory Derer, Library Assistant, Barth/Franklin Elementary, request for leave of absence, covered by the Family Medical Leave Act, effective December 9, 2019; end date tbd.

Kelly Chicarelli, Paraprofessional, Barth Elementary, request for leave of absence, covered by the Family Medical Leave Act, effective December 1, 2021; end date tbd.

Timothy Mutter, Part-time Student Proctor, High School, request for leave of absence effective January 3, 2022; end tbd.

Justin Finucan, Head Custodian, High School, request for leave of absence, covered by the Family Medical Leave Act, effective November 30, 2021; end date January 7, 2022.

Ratify Kirsten Hairston, Paraprofessional, High School, request for leave of absence, covered by the Family Medical Leave Act, effective November 2, 2021; end date tbd.

CHANGE IN POSITION/SALARY

Administrative

Ratify Michael Ishler, from Assistant Principal to Principal, Barth Elementary, effective November 5, 2021, \$107,960/yr (replacing R.Oxenford).

Professional

Ratify Robelyn Habekost, from Long Term Substitute Teacher to Special Education Teacher, AS, initial assignment to be Franklin Elementary, effective November 5, \$45,500/yr + stipend in accordance with Professional Agreement, Step 1-Bach.

Ratify Allison Collins, from Long Term Substitute Teacher to Elementary Special Education Teacher, initial assignment to be Lincoln Elementary, effective November 11, 2021, \$46,000/yr + Stipend in accordance with Professional Agreement, Step 2 - Bach.

Logan Flint, from Virtual Teacher to Elementary Teacher, Middle School, effective January 25, 2022, \$46,500/yr, Step 3 - Bach (contract of L. Kolb).

Classified

Ratify Kiara Levengood, from Part-time Student Proctor to Paraprofessional, Barth Elementary, effective October 26, 2021, \$13.70/hr.

ELECTIONS

Administrative

Steve Palladino, Assistant Principal, Middle School, anticipated effective date January 18, 2022, \$92,232.65/yr (replacing M. Ishler).

Professional

Ratify Ronald Frederick, Long Term Substitute Teacher, Rupert Elementary, effective October 28, 2021, \$194/day (coverage for N. Valenti).

Ratify Valentino Alfonse, Long Term Substitute Teacher, High School, effective November 1, 2021, \$194/day (coverage for R. Decker).

Correction to salary: Ratify Maura Clark, Health and PE Teacher, initial assignment to be the Middle School, effective October 11, 2021, \$45,500/yr, Step 1 - Bach (contract of H. Tutrani).

Rebecca Keown, Special Education Teacher, LS, initial assignment to be the Middle School, effective December 13, 2021, \$45,500/yr + Stipend in accordance with Professional Agreement, Step 1 - Bach.

Christine Latch, Long Term Substitute Teacher, Middle School, effective November 22, 2021, \$194/day (coverage for A. Woods).

Meredith Johnston, Long Term Substitute Teacher, Franklin Elementary, effective January 4, 2022, \$194/day (coverage for J. Palladino).

Meghan Waibel, Special Education Teacher, LS, initial assignment to be the Middle School, effective December 6, 2021, \$73,000/yr + Stipend in accordance with the Professional Agreement, Step 12, M+30.

Classified

Cynthia Ross, Intervention Assistant, Rupert Elementary, effective November 22, 2021, \$14.00/hr (replacing D. McNamara).

Ratify Amya Wright, Paraprofessional, Admin Building, effective October 26, 2021, \$13.70/hr.

Ratify Lourdes Contento, Part-time Student Proctor, effective October 28, 2021, \$12.00/hr.

Ratify Nicole Frisco, Part-time Cafeteria Worker, High School, anticipated effective dated October 21, 2021, \$12.00/hr.

Ratify Keith Knier, Part-time Student Proctor, Franklin Elementary, effective November 4, 2021, \$12.00/hr.

Ratify Anthony Daniels, Part-time Cleaner, High School, effective November 15, 2021, \$12.00/hr.

Compensation for IEP Writing, Evaluations and Progress Monitoring - all PSD Special Education staff @ \$30/hr. on an as need basis.

Compensation for Missed Planning Time, \$24/period ***Addendum #2021-2022-031.**

Co-Curricular Assignments ***Addendum #2021-2022-032**

1. 2021/2022 Co-Curricular Assignments: Fall Sports Update
2. 2021/2022 Co-Curricular Assignments: Winter Sports
3. 2021/2022 Co-Curricular Assignments: Non-Athletics Update

PROFESSIONAL LEAVES

| Bldg. | Name | Conference Title / Location | Dates Attend | Cost |
|-------|---------------|---|----------------------------|-------------------------------|
| Admin | Maureen Jampo | Steel Eagle Leadership Institute Bedford, PA | 11/11/2021 - 11/12/2021 | paid by PASBO |
| Admin | Diane Meck | PASBO Annual Conference Hershey, PA | 03/09/2022 - 03/11/2022 | \$899.99 pd by dept budget |
| HS | Kelly Leibold | PSCA Conference Hershey, PA | 12/08/2021 - 12/10/2021 | paid by PSCA |

POLICIES

The Superintendent recommends the Boar approve the following policies and copies be filed in the Secretary's office as **Addendum #2021-2022-033:**

- Policy 217: Graduation Requirements (policy was moved to non-consent)
- Policy 903: Public Participation at meetings

TEMPORARY NURSES STIPEND

The Superintendent recommends the Board approve the following temporary nurses' stipends:

| <u>Position</u> | <u>Stipend</u> (ESSER Funded) |
|-----------------|-------------------------------|
| Head Nurse | \$2,000/month |
| RN | \$1,500/month |
| LPN | \$1,200/month |

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and a copies be filed in the Secretary's office as **Addendum #2021-2022-034:**

- MOU: Strive Initiative
- MCIU: IDEA Funds Agreement
- MCIU: RWAN (Internet) Addendum

RESOLUTION TO LIMIT SCHOOL PROPERTY TAX INCREASE 2022-2023

The Superintendent recommends the Board approve the resolution to limit school property tax increase for 2022-2023 as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-035**.

SUBSTITUTE TAX COLLECTOR APPOINTMENT RESOLUTION

The Superintendent recommends the Board approve the substitute tax collector appointment resolution as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-036**.

Upon roll call vote, all members present vote aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

NON-CONSENT: Hearings from Patrons of the Schools

Abdelrahman Elgendy, PSD student, asked for more information on the parking lot tree project and meadows. He was interested in the reason why these are needed.

Krystal DiPetro, resident, proposed a solution to bathroom lockdowns at the high school. She suggested each teacher have a key so students could access the bathrooms located nearest their classroom.

Mr. Rodriguez stated the bathrooms are open and were in lockdown three weeks ago.

Mark Ellison III, PSD student, addressed the Board with budgeting questions. He was interested in the budget regarding spending money on the tree project and its affect on the general budget.

Mr. Rodriguez stated he will share a budget breakdown that he shared with students when he was a teacher.

NON-CONSENT: Mr. Rodriguez, presented the following non-consent items for Board consideration. Board Members reviewed and discussed each item before taking board action.

POLICY (non-consent)

The Superintendent recommends the Board approve Policy 217 Graduation Requirements and a copy be field in the Secretary's office as **Addendum #2021-2022-037**.

Board Members shared their concerns with the policy change that reduces the number of credits allowing students more free time. Discussion focused on how the time will allow flexibility for students to achieve credits when falling behind and provide more opportunities for early graduation where applicable.

It was moved by Mrs. Johnson and seconded by Ms. Bearden that the Board approve Policy 217 as presented.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

PERSONNEL: POSITION (non-consent)

Motion to add two (2) Middle School Counselors as soon as possible using grant funds and hire as District staff when grant funds end.

It was moved by Mrs. Lawrence and seconded by Mr. Armato that the Board approve adding two (2) Middle School Counselors as presented.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried

CONTRACT (non-consent)

The Superintendent recommends the Board approve the Simone Collins agreement for tree plantings on Pottstown School District properties.

Mr. Hylton proposed Save the Land pay Simone Collins for the preparation portion (construction documents for bid) of the tree planting agreement. He asked the Administration to work with Simone Collins as they prepare the construction documents. Board Members were in agreement with the proposal as presented with no obligation of District funds for the preparation of the construction documents. The Simone Collins agreement was pulled from the agenda. No Board action was taken.

REVISED 2021-2022 SCHOOL CALENDAR (non-consent)

The Superintendent recommends the Board approve the revised 2021-2022 school calendar as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-038**.

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the Board approve the revised 2021-2022 School Calendar as presented.

Upon roll call vote, all members present voted aye: Ayes: Eight. Nays: None. Absent: One. Motion Carried.

INFORMATION

Tenure Recognition of Eligible Professionals
Monthly Meeting Notice: December

FEDERATION REMARKS

The Federation thanked the Board and Administration for working together to address issues as they arise. Mrs. Leibold was thankful for all the thought and consideration given to the mental health concerns and the result of hiring two school counselors.

ROUND TABLE

Jimi Chavalaporn appreciated hearing the prospective from Board Members and being a part of the organization.

Mr. Hylton complimented Mrs. Francis on being the best board president in his years in the Pottstown community.

Mrs. Johnson thanked everyone who participated in the rally. She thanked the outgoing Board Members for their dedication to the students and community.

Mr. Armato thanked the outgoing Board Members for their service and commitment to the community. He was pleased to see student engaging in the advocacy efforts.

Ms. Bearden expressed her condolences to the families who lost family members this week. She thanked the outgoing Board Members for their service and working together as a Board.

Mrs. Lawrence thanked the outgoing Board Members for the work they have done, showing fairness and humility. She is grateful for the board action to hire two school counselors.

Mr. Kline thanked the outgoing Board Members for being role models of how Boards can work together. He thanked Mr. Hylton for coming up with a plan

Mr. Rose thanked the Board for always showing respect for each other and for the great work they have accomplished together.

Mr. Rodriguez encouraged everyone to watch the fair funding lawsuit trial. A link was shared. He announced Mark Ellison III will be the Junior Student Board Representative and alternate will be Taylor Powell. The student board representatives will take an oath of office at the December 2 Board Reorganization meeting.

Mrs. Francis stated it has been an honor and privilege to serve on the School Board. She thanked everyone for putting their trust in her. She reminded the Board there will be an executive session for the purpose of personnel following the close of the meeting.

ADJOURNMENT

It was moved by Mr. Rose and seconded by Ms. Bearden that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:56 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL.



Maureen Jampo
Board Secretary



**Pottstown School District
Personnel/Policy Committee
REPORT**

November 4, 2021

Zoom Room/Facebook Streaming

Attendees: Susan Lawrence, Amy Francis, John Armato, Laura Johnson, Raymond Rose, Katina Bearden, Matt Boyer,

INFORMATION

COVID Update - community numbers are at 6% ; no recent classroom shutdowns; a survey is being sent out regarding support of COVID 19 Clinics for 5 to 11 year olds. Results of the survey will be shared at the Public Relations/Community Engagement meeting. The District is looking at steps to deal with the COVID related stressors of all the staff.

POLICY

- Policy 903: Public Participation at Meetings (update) – legal review updates in the policy addressed yielding individual allotted time for public comments, portion of meeting allotted time for public comment, and banners/placards at meetings.
- Policy 217: Graduation Requirements (update) – credits from 26 to 22 and remove graduation project

PERSONNEL

- Secondary Coordinator of Custodial Services – one person to oversee staffing of larger buildings to move staff to fill in gaps when needed.
- Nurse Stipend Proposal – stipend to cover additional duties related to COVID requirements. Monthly stipend breakdown by position funded by ESSER funds.
- Middle School Counselors – members present discussed funding for additional counselors, not contingent upon a grant. The motion for consideration was to add two (2) middle school counselors as soon as possible with grant funds and hire as District staff when the grant funds end. A straw vote was taken of the members that were present. A motion will be placed on the November 18th Board agenda under “Non-Consent” for the full Board to take action.

EXECUTIVE SESSION FOR THE PURPOSE OF SCHOOL SAFETY (following the end of the committee meetings)

Next Meeting Date: December 2, 2021 following the Board Reorganization meeting



Pottstown School District
CURRICULUM COMMITTEE
REPORT

November 4, 2021

Attendees: Susan Lawrence - Chair; Amy Francis, Steve Kline, Raymond Rose, John Armato, Laura Johnson, Thomas Hylton, Katina Bearden

CURRICULUM

- Spanish Language Instruction- Welcome to guest Rita Paez of CCLU
Introduce program to help Latino children Pre-K to learn the language in a classroom setting. Add to the District Curriculum utilizing CCLU instructors. Information was shared with the committee. Committee is interested in hearing more about the program for future consideration.
- Co-Curricular Report- Justin Baker - goals and achievements to date
Mr. Baker presented a PowerPoint presentation highlighting the goals and achievements for co-curricular focusing are four major areas (communication, relationship building, job logistics and goals). New this year is an “e-ticket” option for school events and “Trojan Times” a weekly news curricular sent throughout the district to promote co-curricular activities and events.
- Comprehensive Plan Update: Reality Checks- Performance Fact
Lauren Klaffky, Performance Fact, gave a brief update on the strategic planning process. A draft for Portrait of Graduate was presented and reviewed by the committee including instruction effectiveness and alignment of the infrastructure. Dates were present for the various group sessions and a timeline extending to March 2022 to present to the Board and Administration for final approval.

EXECUTIVE SESSION FOR PURPOSE OF SCHOOL SAFETY

**Next Meeting – December 2, 2021 In-Person (following the Reorganization meeting)
Adjourned 8:19 pm**



POTTSTOWN SCHOOL DISTRICT
Facilities/Finance Committee
REPORT
Thursday – November 11, 2021

Attendees: Committee Chair, Thomas Hylton; Committee members: John Armato, Katina Bearden, Amy Francis, and Steve Kline; Board Members present: Susan Lawrence, Raymond Rose. Also present were John Connor, Maureen Jampo, and Stephen Rodriguez.

FACILITIES – John Connor

Facility Updates

- **Parking Lot Tree Project:** Simone Collins Contract – no change in the number of trees; changes in locations. Mr. Hylton is willing to do the maintenance of the trees for the first 5yrs. Committee members shared their thoughts/concerns related to environmental benefits, maintenance sustainability, safety concerns, cost of the project, grants to support these costs vs taxpayer dollars, best interests of students. The contract will be added to the November Board Agenda as a Non-Consent item for Board action.
- **Update on HVAC Project at High School** – bid has been sent out; walk thru on Monday; bids are due at the end of November to be placed on the December Board agenda for approval. Projected start of the project would be April 2022.
- **Review of completed Physical Needs Assessment** – looking at large equipment assessment and the cost to maintain the buildings to help budget for replacements; the document will be shared with the Board for review and schedule a walk thru for Board Members to tour the buildings.

FINANCE - Maureen Jampo

- **ESSER Funding Update** – overview of physical needs assessment; estimated costs (\$4,047,000 over a 10 yr period); working on which items that could be applied to ESSER funds.
- **Act 1 Budget Resolution to limit property tax increase** – Base Index at 3.4%; PSD adjusted index at 5%; resolution limits raising taxes (if Board chose to do so) not to exceed 5%, generating approximately \$1m in revenue; Power Point presentation overview of resources equivalent to \$1m including a tax effort approximate millage reduction of 1.4mills @ \$111 annual to homeowner.
- **Mental Health Professional Update:** applied for Gear Up Grant to provide mental health providers is in a waiting period due to waivers and approval process.
- **Middle School Counselor** – recap of overview for (8) vs (6) school counselors; overall average cost to the District is approximately \$104,000 which includes pass thru funds to charter schools.
- **Board Approval Items:**
Contracts: MCIU MOUs, STRIVE Initiative, Simone Collins,
Resolutions: Act 1 Budget Resolution, Substitute Tax Collector Appointment

Next meeting date: December 9, 2021



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
November 11, 2021

Attendees: Committee Chair, Raymond Rose; Committee members, Katina Bearden, Laura Johnson, Susan Lawrence, and Amy Francis. Board Member, John Armato, Thomas Hylton, Steve Kline and Superintendent, Stephen Rodriguez.

PRESENTATION – Mr. Rodriguez

State of the District - proposing an action plan to support challenges facing staff and students (staff shortage, scheduling, learning loss, mental health issues, social adjustments, attendance, technology);

- 6 early dismissals,
- 6 asynchronous dismissals,
- Change to school calendar

The Committee was in favor to support the proposal as a Non-Consent item on the November Board agenda. The District’s communication platforms will be utilized to communicate the action plan to parents and guardians.

Vaccination Survey Results – approximately 250 responses; majority not interested in participating in various proposed vaccination clinic options.

INFORMATION

Mask Mandate – Commonwealth Court overturned the mandate; the administration has appealed and “stay of execution” keeps the order in effect

Student Vaccination: Information on student vaccination will be shared on the District website.

Assurance Testing program – different this year is participants can take “Test to Stay” and “Covid Rule-out”. Information will be send home to parent.

Volunteer Vaccination Requirements – info going out to all volunteers to submit proof of vaccination

Golden Sage Act 20 Senior Tax Reduction Incentive - PSERS “Return to Service” provisions of the Retirement Code.

ADVOCACY

Bus Trip in support of fair funding lawsuit - 32 taking bus; others driving individually; being live streamed; participants will be visiting individual lawmakers offices;

Discussion - Parent engagement/support to children navigate return to in-person education and social interactions. Mr. Rodriguez stated he is looking at ways for parents to network with each other. As President of League of Urban Schools, he is preparing an article on leadership with example.

ANNOUNCEMENTS

COVID-19 Vaccines for Children ages 5 to 11 – Montgomery County Immunization Coalition
December 9, 2021 – next meeting date



POTTSTOWN SCHOOL DISTRICT
Montgomery County School District Legislative Committee
and
Pennsylvania School Board Association Liaison
REPORT
November 18, 2021

MCSDLC-

A legislative update was sent out this month in lieu of a meeting. This can be forwarded to board members if requested.

PSBA-

The monthly PSBA meeting covered, among other things, the legalities and logistics around board reorganization as well as some discussion about the education funding lawsuit and other advocacy efforts and legislative updates.

The PSBA Delegate Assembly, which Katina Bearden and Laura Johnson participated in, approved a number of changes to PSBA's legislative platform.

Those approvals included:

- Broadening the language describing the need for inclusion and access to educational opportunity
- Clarification about the charter reform section of the platform
- Educational Equity section was added

The tone of discussion around these topics was measured and constructive.

We also heard the financial report and the results of the PSBA officer elections. David Schaap will be PSBA president-elect, Allison Mathis will be Vice President, and Eastern Zone Representative will be Edward Brown.



POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE RE-ORGANIZATION MEETING
December 2, 2021

The Re-Organization Meeting for the Board of School Directors of the Pottstown School District was held on Thursday, December 2, 2021 at 6:30 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Ms. Katina Bearden, Mr. Thomas Hylton, Mr. Steve Kline, Mrs. Laura Johnson, Mrs. Susan Lawrence and Mr. Raymond Rose. Absent was Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Jimi Chalavaporn; and interested citizens.

MINUTES

Mrs. Jampo presented the minutes from the Regular Board meeting on November 18, 2021 to be placed on the December 16, 2021 Board agenda for approval.

HEARINGS FROM THE PATRONS OF THE SCHOOLS

None.

ADJOURN SINE DIE

The Secretary adjourned the meeting sine die at 6:43 pm.

BOARD RE-ORGANIZATION

The Secretary proceeded to call roll of the hold over members. The following were present: Ms. Bearden, Mrs. Johnson, Mr. Kline, Mr. Hylton and Mrs. Lawrence.

Notice of the Organization Meeting

Mrs. Jampo read the Notice of the Organization Meeting as advertised in the Pottstown Mercury.

Election of Temporary Chairperson

Mrs. Jampo called for the nomination of a Temporary Chairperson. Ms. Bearden nominated Mrs. Lawrence.

There were no further nominations for a Temporary Chairperson. It was moved by Mrs. Johnson and seconded by Mr. Kline to close the nominations and appoint Mrs. Lawrence as Temporary Chairperson. All in favor. None opposed. Motion carried.

Mrs. Lawrence was appointed Temporary Chairperson.

Oath of Office: Board Members

Mrs. Lawrence reviewed the certificates of election and presented the newly elected Board Members to Judge Scott Palladino who administered the Oath of Office to Mr. John Armato, Mrs. Phoebe Kancianic, Mr. Kurt Heidel and Ms. Deborah Spence. Certificates of elections will be filed in the Secretary's office as **Addendum #2021-2022-001**.

Judge Palladino administered an Oath of Office to the Student Board Representatives, Mark Ellison III and Taylor Powell.

Roll Call

Mrs. Lawrence requested a roll call on the members now comprising the School Board.

Upon roll call the following members were present. Armato, Bearden, Hylton, Johnson, Kancianic, Kline, Johnson, Spence and Lawrence. Present: Nine. Absent: None. A quorum was present.

Election of President

The Temporary Chairperson called for nominations for President.

Mr. Kline nominated Ms. Bearden.

There were no further nominations for the Office of President. It was moved by Mr. Hylton and seconded by Mr. Armato to close the nominations. All were in favor. None opposed. Ayes: Nine. Nays: None. Motion carried.

Upon roll call vote for Ms. Bearden as Board President, the vote was recorded as follows: Armato; aye, Bearden: abstain; Hylton: aye, Kline: aye, Johnson: aye, Lawrence: aye, Kancianic: aye, Heidel: aye, Spence: aye. Ayes: Eight. Nays: None. Abstention: One. Motion carried.

Ms. Katina Bearden was declared Board President.

Election of Vice-President

Ms. Bearden called for nominations for Vice-President.

Mrs. Johnson nominated Mr. Kline.

There were no further nominations for the Office of Vice-President. It was moved by Mr. Hylton and seconded by Mr. Armato to close the nominations. All were in favor. None opposed. Ayes: Nine. Nays: None. Motion carried.

Upon roll call vote for Mr. Kline as Vice-President, the vote was recorded as follows: Armato; aye, Bearden: aye; Hylton: aye, Kline: abstain, Johnson: aye, Lawrence: aye, Kancianic: aye, Heidel: aye, Spence: aye. Aye: Eight. Nays: None. Abstention: One. Motion carried.

Mr. Kline was declared the newly elected Vice-President.

Parliamentarian Procedures

Appointment of Parliamentarian and Parliamentarian Procedures

It was moved by Mr. Hylton and second by Mrs. Johnson that the Board approve Mr. Kalis, Fox Rothschild LLP as the solicitor and approve Roberts Rules of Order and Parliamentary Procedure.

All members were in favor. Ayes: Nine. Nays: None. Motion carried.

Signature Stamp

The Board President requests a motion to authorize the use of the existing signature stamp, if applicable, until a new one is prepared reflecting the Board's new officers.

It was moved by Mr. Kline and seconded by Ms. Bearden to approve the motion to authorize the use of the existing signature stamp as presented.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

Committee Appointments

Standing Committees assignment will to be determined at the January 2022 School Board Workshop. Ms. Bearden asked the board members to notify her of their interests in serving on the committees.

Adopt Time and Places for the 2022 Regular Board Meetings

Ms. Bearden stated the 2022 meeting schedule will be reviewed and presented at the January Board workshop for discussion.

INFORMATION

Act 55: New School Board Director Training
New Board Member Picture

ELECT BOARD TREASURER

Mrs. Johnson volunteered to serve as Board Treasurer for the remaining term ending June 30, 2022 currently held by Mr. Kline. All members were in agreement. None opposed. Ayes: Nine. Nays: none. Motion carried.

Mrs. Johnson was appointed to serve as the Board Treasurer for the remaining term ending June 30, 2022.

ROUND TABLE

Mr. Heidel thanked Mrs. Francis for her service to the students and community. He congratulated the new board members and looks forward to a positive new year.

Mrs. Johnson thanked the outgoing members and welcomed the new board members.

Mrs. Lawrence and Mr. Kline echoed Mrs. Johnson comments.

Mrs. Kancianic thanked the Board Members for inspiring her to run for school board and looks forward to continuing their great work.

Ms. Spence thanked everyone and looks forward to being a part of the team.

Mr. Armato congratulated the new members and student representatives and expressed a heartfelt thank you to the outgoing board members. He looks forward to continuing the work of a strong team focused on a common goal.


Mr. Chavalaporn thanked the outgoing board members for their work on behalf of all students. He welcomed the new members and student representatives and looks forward to working together.

Mr. Ellison looks forward to working with everyone and fulfilling his duties as a student board representative.

Mr. Rodriguez congratulated everyone and looks forward to working with the new team.

ADJOURNMENT

Ms. Bearden asked for a motion to adjourn. It was moved by Mrs. Lawrence and seconded by Mr. Kline that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:16 pm.


Maureen Jampo
Board Secretary



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
December 16, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 16, 2021 at 7:00 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mrs. Phoebe Kancianic, Mr. Steve Kline, Mrs. Susan Lawrence, and Ms. Deborah Spence. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mark Ellison, III. Joining the meeting was Federation Vice-President, Mr. Robert Decker.

PRESENTATION

Short COVID-19 Update: Mr. Rodriguez gave a brief update. He encouraged everyone to follow the safety protocols and keep everyone safe.

Performance Fact Comprehensive Plan Video: video update on the scope of work and overview of the processes.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on November 18, 2021 for Board approval.

LIST OF BILLS

Mrs. Johnson presented the list of bills paid from the various funds for the periods of November 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-040**.

TREASURER'S REPORT

Mrs. Johnson presented the Treasurer's Reports for November 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-041**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MRS. LAWRENCE

The Committee met on December 2. Committee report is attached to the minutes. Policy 621 and Policy 626.2 were recommended to be placed on tonight's agenda for Board approval. Personnel items recommended for board approval includes the Positions as presented on tonight's agenda.

CURRICULUM COMMITTEE – MRS. LAWRENCE

The Committee met on December 2 2021. Committee report is attached to the minutes. The Committee was in agreement to recommend the PowerSchool agreement for Board approval as presented on tonight's agenda. The Committee heard a presentation on usage data and student results for math and reading intervention programs/resources.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on December 9, 2021. Committee report is attached to the minutes. The Committee was in agreement to recommend a bid award for the HVAC project as presented on tonight’s agenda, Policy 621, contracts and special education settlement agreement.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MRS. JOHNSON

The Committee met virtually on December 9, 2021. Committee report is attached to the minutes.

STUDENT BOARD REPRESENTATIVE – MARK ELLISON, III

Mr. Ellison shared updates on holiday events at the elementary schools and high school including various Co-Curricular club events.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

No Report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mrs. Johnson and seconded by Mr. Kline that the Board approve the minutes from the Regular Board meeting held on November 18, 2021, the List of Bills from the various fund for the period of November 2021 and the Treasurer’s Report for November 2021. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mr. Armato that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS

Professional

Four (4) Elementary School Counselors starting in the 2022/2023 School Year utilizing grant funds and hire as District staff when grant funds expire.

One (1) HS School Counselor starting in the 2022/2023 School Year utilizing grant funds and hire as District staff when grant funds expire.

Exempt - *Job Descriptions Addendum #2021-2022-042

One (1) Social Worker starting in the 2022/2023 School Year utilizing grant funds and hire as District staff when grant funds expire.

One (1) Emotional Support Coordinator

One (1) Home School Visitor

RESIGNATIONS/TERMINATIONS

Administration

Lori D'Andrea, Special Education Supervisor of High School, Admin. Building, effective when position is filled or February 11, 2022; hire date July 14, 2021.

Rachel Joyce, Special Education Supervisor of Middle Level, Admin. Building, effective when position is filled or February 11, 2022; hire date July 1, 2020.

Professional

Ratify Christine Latch, Long Term Substitute Teacher, Middle School, resignation effective November 22, 2021; hire date November 22, 2021.

Correction: Lisa Kolb, Secondary Teacher, Middle School, resignation for the purpose of retirement, effective January 25, 2022; hire date January 8, 1997.

Ryan Yanchocik, Long Term Substitute Teacher, High School, resignation effective December 22, 2021; hire date August 16, 2021.

Ratify Melissa Felty, Long Term Substitute School Counselor, Admin Building, resignation effective December 3, 2021; hire date June 16, 2021.

Ratify Benjamin DiPette, Secondary Teacher, High School, resignation effective November 30, 2021; hire date October 3, 2016.

Classified

Ratify Lourdes Contento, Part-time Student Proctor, Barth Elementary, resignation effective November 19, 2021; hire date October 28, 2021.

Ratify Alicia Doster, Paraprofessional, Franklin Elementary, resignation effective November 30, 2021; hire date August 20, 2019.

Ratify Debra Bailey, Intervention Assistant, Rupert Elementary, resignation effective November 24, 2021; hire date October 11, 2021.

Ratify Nicholas Wade, Paraprofessional, High School, effective December 10, 2021; hire date August 18, 2015.

LEAVES

Professional

Ratify Danielle Lawrence, Secondary Teacher, Middle School, request for leave of absence, covered by the Family Medical Leave Act, effective November 30, 2021; end date tbd.

Classified

Ratify Darlene Fegley, Classroom Assistant, Middle School, request for leave of absence, covered by the Family Medical Leave Act, effective November 30, 2021; end date tbd.

CHANGE IN POSITION/SALARY

Professional

Correction: Ratify Allison Collins, from Long Term Substitute Teacher to Virtual Teacher, Lincoln Elementary, effective November 11, 2021, \$46,000/yr., Step 2 - Bach.

Ratify Jake Homan, from Long Term Substitute Teacher to Secondary Teacher, initial assignment to be Middle School, effective November 18, 2021, \$47,000/yr., Step 2 - Bach +15.

Classified

Ratify David William, from Custodian to Head Custodian, Middle School, effective November 23, 2021, \$19.20/hr (replacing B. Dotterer).

Ratify Sherry Thorum, from Part-time Student Proctor to Paraprofessional, Franklin Elementary, effective December 14, 2021, \$13.70/hr.

Ratify Darryl Nunan, from Custodian to Food Truck Driver, High School, effective December 13, 2021, no change in hourly compensation.

ELECTIONS

Administrative

Theresa Baller, Director of Career and Technical Education, High School, anticipated effective date February 14, 2022, \$109,336/yr (replacing D. Livengood).

Professional

Ratify Natalie Lennox, School Counselor, initial assignment to be the Middle School, anticipated effective date to be December 13, 2021, \$47,000/yr., Step 2 B-15.

Justin Beasley-Turner, School Counselor, initial assignment to be the High School, effective December 20, 2021, \$46,000/yr, Step 1 B+15.

Ratify Stacey Delpino, Secondary Teacher, initial assignment to be the High School, effective December 6, 2021, \$45,600/yr, Step 1- Bach(contract of B. DiPette).

Exempt

Ratify Shammel Williams, Social Worker, Admin. Bldg., effective December 6, 2021, \$57,000/yr (replacing J. McGee).

Ratify Kori Wilson, Wellness Coordinator, High School, effective December 1, 2021, \$5,000 stipend (grant funded). This is in addition to role of Athletic Trainer.

Classified

Ratify James Calvario, Substitute Support Custodial, Admin Bldg., effective December 6, 2021, hourly rate per schedule.

Ratify Rebecca Blanchard, Paraprofessional, Middle School, effective November 30, 2021, \$13.90/hr.

Ratify Sharon Miller, Part-time Student Proctor, Barth Elementary, effective December 6, 2021, \$12.00/hr.

Ratify Deborah Sheffer, Full-time Cafeteria Worker, High School, effective December 16, 2021, \$12.00/hr.

21st Century After-School Program (grant funded)

Rebecca Blanchard. Tutor, \$30/hr

Compensation for Missed Planning Time, \$24/period ***Addendum #2021-2022-043.**

Co-Curricular Assignments: 2021-2022 Winter Sports Update ***Addendum #2021-2022-044.**

POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2021-2022-045:**

- Policy 621: Local Taxpayer Bill of Rights
- Policy 626.2: Conflict of Interest (Federal Fiscal Compliance)

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and a copies be filed in the Secretary's office as **Addendum #2021-2022-046:**

- PowerSchool Group, Inc.
-

BID AWARD: HS CHILLER REPLACEMENT PROJECT

The Superintendent recommends that purchase orders or contract be awarded to the following company indicated, the award being made to the lowest bidder meeting the required specifications.

- Gaudelli Bros., Inc. - Bid Award: \$692,000.00

SCHOOL DENTIST RATES

The Superintendent recommends the Board approve the following school dentist for the fees indicated as listed below:

- Community Health & Dental Care \$4.80 per exam

Upon roll call vote, all members present vote aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.

NON-CONSENT

Mr. Rodriguez presented the following non-consent item for Board consideration. Mr. Kalis presented the non-consent item discussed in an executive session for Board consideration.

Hearings from Patrons of the School: none

SPECIAL EDUCATION SETTLEMENT AGREEMENT (non-consent)

Motion to approve Special Education settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board and a copy be filed in the Secretary's office as **Addendum #2021-2022-047.**

It was moved by Mr. Kline and seconded by Mrs. Lawrence that the Board approve the Special Settlement agreement as presented.

Upon roll call vote, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

NEW BUSINESS

2022 Board Meeting Schedule: a draft meeting schedule was presented for review at the January Board workshop.

INFORMATION

- January 13, 2022 – Board Workshop
- January 20, 2022 - Regular Board Meeting

FEDERATION REMARKS

Mr. Decker on behalf of the Federation welcomed the new Board Members and Student Representatives. He hopes everyone maintains a safe and healthy holiday and enjoys spending time with family.

ROUND TABLE

Mr. Kline welcomed the new Board Members.

Mrs. Lawrence thanked the Board for approving the hiring of school counselors.

Mrs. Johnson is glad the district will have school counselors as permanent positions.

Mrs. Kancianic looks forward to getting familiar with Board processes and procedures.

Ms. Spence is looking forward to getting adjusted to the processes and procedures.

Mr. Armato shared the importance of taking the opportunity to celebrate the holiday season with family.

Mr. Heidel looks forward to the New Year.

Mr. Rodriguez thanked the Board for their tremendous work today and is very appreciative of the PSD team.

Ms. Bearden mentioned that teachers as a whole have been named one of choices as “person of the year”. She hopes everyone has a safe and enjoyable holiday.

ADJOURNMENT

Ms. Bearden reminded the Board there will be an executive session for the purpose of personnel immediately following tonight’s meeting. The meeting adjourned at 7:57 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL.



Maureen Jampo
Board Secretary



**Pottstown School District
Personnel/Policy Committee
REPORT
December 2, 2021**

Attendees: John Armato, Laura Johnson, Susan Lawrence, Katina Bearden, Thomas Hylton, Steve Kline, Kurt Heidel, Phoebe Kancianic, Deborah Spence

POLICY

- Policy 626.2: Conflict of Interest - Federal Fiscal Compliance

Policy is a requirement of ESSER funding to be compliant with federal funds.

PERSONNEL

- Counselor and Mental Health Support Plan Proposal for 2022-23 (Presentation)

Proposal for mental health support for grades K to 12 was shared with all Board Members. The plan proposed hiring school counselors at each elementary school and an additional counselor at the high school starting in 2022/2023 school year utilizing grant funds and hiring when funds expire. The proposed plan included hiring a social worker and a home school visitor for the 2021/2022 school year. All Board Members were in agreement to place these positions on the December 16 Board agenda as a Consent item for Board approval.

- Coordinator of Emotional Support Programs (Presentation)

The proposed coordinator position supports behavior and academics for Special Education teachers and works with directors, supervisors, and principals. The position would be funded through Special Education Medical Access. All Board Members were in agreement to place the position on the December 16 Board agenda as a Consent item for Board approval.

Next Meeting Date: 2022 - to be determined.



Pottstown School District
CURRICULUM COMMITTEE
REPORT

December 2, 2021

Attendees: Susan Lawrence - Chairperson; Steve Kline, Katina Bearden, John Armato, Laura Johnson, Thomas Hylton, Deborah Spence, Phoebe Kancianic, Kurt Heidel, Ryan Oxenford, Stephen Rodriguez

CURRICULUM

Student Information System & Special Education Software- Gail Kennedy

Recommendation to approve new student information system and special education software system.

A program evaluation of data services found issues with processes and inconsistencies with communication/integration between systems, causing extra work on behalf of district staff that deals with the data collection on a daily basis. Power School is the recommended vendor that meets the needs for both systems to work well with the data processes and integration of data.

The conversion from *eFinance* plus software to the *Power School* programs would begin in the spring in preparation for implementation for the start of the 2022/2023 school year.

Evidence Based Intervention Update - Math & Reading- Ryan Oxenford

A presentation on usage data and student results was shared with the Board. The presentation focused on the Math and Reading resources (“*Reflex*”, “*Lexia Core 5*” (*elementary*), *Lexia PowerUp*” (*secondary*) and “*Dreambox*”) and updates on student progress. Each program is showing progress at different levels and the performance predictors show significant student growth and learning.

Next Meeting Date: 2022 – to be determined



POTTSTOWN SCHOOL DISTRICT

Facilities/Finance Committee

REPORT

December 9, 2021

(virtual)

Attendees: Thomas Hylton- Chair; John Armato, Katina Bearden, Steve Kline, Laura Johnson, Kurt Heidel, John Connor, Maureen Jampo, Stephen Rodriguez

6:15 – Executive Session for the purpose of Litigation

FACILITIES – John Connor

- HVAC Project at High School Bid Update – recommendation from O & S Associates, Gaudelli Bros Inc.; members were in agreement to place the bid award on the December 16 Board agenda for approval.
- Hazard Tree Removal Update – trees assessment report deemed nine (9) trees to be hazardous; the report outlined a scope of work for removal the trees; the trees have been removed; cost is \$11,000
- Physical Needs Walkthrough – walkthrough provides context for the new board members; proposed dates will be sent out to all board members

FINANCE - Maureen Jampo

- Policy 621- Taxpayer Bill of Rights (retire old Policy 8621) – PSBA updates from prior policy to new format; policy applies to the District’s requirement to comply with the taxpayer rights for non-real estate taxes. Members were in agreement to place the policy on the Dec 16 Board agenda for approval.
- Personnel - Supervisor of Federal Programs (updated job description) - current vacant position; position is a requirement for federal funding; administration is seeking candidates to fill the full-time position at the Admin Building
- Board Approval Items:
 - Contracts: PowerSchool Special Programs Software Agreement
 - Community Health & Dental - Dental Exam \$4.80 per Exam
 - Special Education Settlement Agreement

Next meeting date: 2022 – to be determined.



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
December 9, 2021
(virtual)

Attendees: Laura Johnson, (Temporary Chair); Katina Bearden, Susan Lawrence, John Armato, Steve Kline, Kurt Heidel, Thomas Hylton, Stephen Rodriguez.

Presentation: Strive Initiative - David Charles

Created for Greatness program at the MS is a mentorship program to build relationships with students. The program currently had 15 mentors with 10 students enrolled plus 4 prior students. Strive is looking to expand to the high school for the students that have transitioned from the middle school to the high school. The dedication of the mentors has had a significant impact on the students and is creating a positive culture shift at the middle school.

DISCUSSION

Restructuring the committee:

- goal is to establish a “Discussion” hub that would provide opportunities to explore controversial topics.
- set ground rules for the discussion hub
- Virtual Public Meetings – members shared their thoughts on holding virtual public meetings: explore alternatives – hybrid, in-person, change board meeting start time to 6:30 pm, change location of in-person board meetings to the Administration Building.
- Parent Support of COVID-19 Protocols – current disease issues prompt quarantines in the schools; Parents have difficulties with child care and work responsibilities.
- Trees in District: benefits and concerns – discuss at future meeting to provide public with understanding
- Potential future topics – members can bring other topics for future meetings.

ADVOCACY

Trial update: overview to date: petitioners appear to highlight educational perspective; respondents presenting a picture that schools have the basics and their decision not to raise taxes, appears they don't want to give more to students.

Next Meeting Date: 2022 - to be determined



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE BOARD WORKSHOP
January 13, 2022**

Attendees: Ms. Katina Bearden, Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, Ms. Deborah Spence, Mr. Stephen Rodriguez, Ms. Maureen Jampo, Mr. Matthew Boyer.

PSD Board Stand Operating Procedures

Mr. Rodriguez reviewed the role and responsibilities of a School Board Director and representative of the District referencing Local Board Procedure Policies 000 to 012 and PSBA Principles of Governance. He reviewed the Committee and Board meeting structure (consent items /non-consent items), agenda outlines, google drive, emails and password security.

Board Member Orientation

Act 55 Training Requirements

Ms. Jampo reviewed the training requirements for newly elected board members and re-elected Board members. Board Members were provided with access information for training sessions and certifications through PSBA membership.

BoardDocs, Clearances, SFI forms – information for Member access to BoardDocs, required volunteer clearances, and PA Ethics Commission requirements were shared with the Board.

District Initiatives, Focus and Goals: 2022

- District Updates** – Mr. Rodriguez gave updates on COVID statistics and District protocol, and the Comprehensive Planning & Cultural Competency progress
- Negotiations** – Professional Agreement expires in August; upcoming negotiations with the Federation.
- MTSS** –Multi-Tiered System of Support training and updates were shared with the Board
- Special Education Goals** – community understanding of special education, improve special education, and encourage students/adults to pursue teaching special education.

Team Work

Ms. Bearden spoke on the pros/cons of virtual meetings and in-person meetings. She reviewed the committee meeting structure for virtual meetings. Board Members shared their thoughts on virtual vs in-person meetings and the effectiveness of the meetings.



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
January 20, 2022**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, January 20, 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mrs. Phoebe Kancianic, Mr. Steve Kline, Mrs. Susan Lawrence, and Ms. Deborah Spence. Also present were Superintendent, Mr. Stephen Rodriguez; Assistant Business Administrator, Mrs. Mary Ellen Urquhart; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mark Ellison, III. Joining the meeting was Federation Second Vice-President, Mrs. Kelly Leibold.

PRESENTATION

PSBA Allwein Society Induction

Mr. Nathan Mains, PSBA CEO, recognized Mrs. Laura Johnson as an inductee into the Allwein Society Which recognizes school directors who are outstanding leaders and advocates on behalf of public schools and students.

School Board Appreciation Month

Mr. Rodriguez, on behalf of the District, shared everyone's appreciation for the job the School Board does, the thought they put into every decision and the criticism they take. Board Members were honored at the January 13 Board Workshop and received a token of appreciation.

Mission Statement Video

Video illustrating the District's mission statement "PREPARE EACH STUDENT BY NAME, FOR SUCCESS, AT EVERY LEVEL.

COMMUNICATIONS

PAED (Pottstown Area Economic Development) Letter thanking the teachers and students for their participation in the Annual Holiday Stroll & Tree Lighting celebration.

Federation for Pottstown Teachers contribution to the Foundation for Pottstown Education honoring the School Board Members for all they do for the students and community.

MINUTES

Mrs. Urquhart presented the minutes from the Reorganization meeting held on December 2, 2021 and Regular Board meeting held on December 16, 2021 for Board approval.

LIST OF BILLS

Mrs. Johnson presented the list of bills paid from the various funds for the periods of December 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-048**.

TREASURER'S REPORT

Mrs. Johnson presented the Treasurer's Reports for December 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-049**.

COMMITTEE REPORTS – No January Committee meetings

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mrs. Johnson and seconded by Mr. Kline that the Board approve the minutes from the Regular Board meeting held on December 2021, the List of Bills from the various fund for the period of December 2021 and the Treasurer’s Report for December 2021. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Logan Flint, Virtual Teacher, Middle School, resignation effective February 11, 2022; hire date August 16, 2021.

Exempt

Nina Federman, School Psychologist, High School, resignation effective February 4, 2022; hire date June 28, 2021.

LEAVES

Professional

Ratify Susan Hallman, Elementary Teacher, Franklin Elementary, request for leave of absence covered by the Family Medical Leave Act, effective January 3, 2022; end date tbd.

Amanda McDevitt, Elementary Teacher, Barth Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date to be March 22, 2022; end date tbd.

Tracy Pasquale, Secondary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective February 7, 2022; end date tbd.

Matthea Miller, Elementary Teacher, Barth Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date May 21, 2022; end date tbd.

Ratify Carol Livingston, Secondary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective January 17, 2022; end date tbd.

Classified

Ratify Nancy Diener, School Nurse, Admin. Building, request for leave of absence effective January 4, 2022; end date tbd.

Ratify Tonya Brown, Head Custodian, Franklin Elementary, request for leave of absence effective January 3, 2022; end date tbd.

CHANGE IN POSITION/SALARY

Professional

Ratify Lynsey Bird, from Intervention Assistant to Long Term Substitute Teacher, Franklin Elementary, effective December 16, 2021, \$194.00/day (coverage for S. Garber). Upon end of assignment, she will return to the role of Intervention Assistant.

Ratify Justin Sears, from Intervention Assistant to Long Term Substitute Teacher, Middle School, effective January 11 2022, \$194.00/day. Upon end of assignment he will return to the role of Intervention Assistant.

Exempt

Ratify Jimai Springfield, from Virtual Learning Coach to Emotional Support Coordinator, Admin. Building, effective January 13, 2022, \$57,750/yr.

ELECTIONS

Professional

Ratify Alita Murray, Long Term Substitute Teacher, Middle School, effective January 10, 2022, \$194.00/day (coverage for D. Lawrence & S. Myers)

Ratify Alicia Harris-Emery, Special Education Teacher, LS, initial assignment Middle School, effective January 10, 2022, \$53,000/yr., Step 6, Mast + Stipend in accordance with Professional Agreement.

Ratify Daniel Donahue, Long Term Substitute Teacher, High School, effective January 10, 2022, \$194.00/day (covering for C. Chase).

Exempt

Erin Schwenk, Federal Programs Coordinator, Admin. Building, anticipated effective date March 21, 2022, \$102,225/yr. (grant funded)

Classified

Ratify Amanda Jenkins, Intervention Assistant, Rupert Elementary, effective December 20, 2021, \$14.00/hr (replacing C. Ross).

Ratify Karissa Zechman, Administrative Assistant to Director of Co-Curricular Activities, High School, effective December 29, 2021, \$18.23/hr.

Ratify Wilmer Banks, Jr., Part-time Student Proctor, Middle School, effective December 20, 2021, \$12.00/hr.

Ratify Judith McGinn, Part-time Kindergarten Assistant, Rupert Elementary, effective January 3, 2022, \$13.70/hr (replacing B. DiMarcello).

Ratify Calista Guy, Paraprofessional, Rupert Elementary, effective January 10, 2022, \$13.70/hr.

Ratify Devon Berryann, Substitute Support Staff, effective January 11, 2022, hourly rate per schedule.

Ratify Cheleste Alicea, Part-time Student Proctor, Middle School, effective January 18, 2022, \$12.00/hr.

Ratify Alanna Jessee Paraprofessional, Franklin Elementary, effective January 11, 2022, \$13.70/hr.

Nicole Branagh, Intervention Assistant, Rupert Elementary, effective January 21, 2022, \$14.00/hr (replacing C. Ross).

Compensation for Missed Planning Time (\$24/hr per period) * Addendum #2021-2022-050

Co-Curricular Assignments 2021/2022: Winter Sports Update * Addendum #2021-2022-051

TUITION REIMBURSEMENTS

| Name | School | 12/31/21 Deadline |
|-------------------------------------|----------|-------------------|
| David Mabry (4 courses) | MS | \$1,503.75 |
| Katie Minger | HS | \$ 733.47 |
| Amber Schollenberger (2 courses) | HS | \$3,000.00 |
| Emilie Dormer (2 courses) | MS | \$2,970.00 |
| Stephanie Garber (2 courses) | Franklin | \$3,000.00 |
| John Martin (2 courses) | MS | \$3,000.00 |
| Victoria McShea | HS | \$1,548.00 |
| Heather Dailey (2 courses) | Admin | \$3,000.00 |
| Daniela Durante-Hayward (2 courses) | Admin | \$3,000.00 |
| Kim Perry-Malloy | Admin | \$2,651.00 |

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| Bldg. | Name | Conference Title / Location | Dates Attend | Cost |
|-------|--------------------------------------|---------------------------------------|----------------------------|------------------------------------|
| Admin | Christine Sellers | 2022 Data Summit Hershey Pa | 03/21/2022 - 03/23/2022 | \$325 pd. by dept. budget |
| Admin | Maureen Jampo Mary Ellen Urquhart | PASBO Annual Conference Hershey PA | 03/09/2022 - 03/11/2022 | \$1,058 ea. pd. by dept. budget |

FIELD RIPS

The Superintendent recommends the Board approve/ratify the following field trips:

| # students | Conference: | Location | Date of Trip | Student Cost | District Cost | Chaperone(s) |
|------------|-----------------------------------|-------------|----------------------------|--------------|---------------|---------------------------------|
| 18 | State Career Development Conf. | Hershey, PA | 02/16/2022 - 02/18/2022 | \$441.13 | \$6,617.00 | Kevin Pascal Victoria McShea |

SCHOOL BOARD MEETINGS 2022

Motion to approve the 2022 School Board meeting calendar as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-052**.

MCIU BOARD REPRESENTATIVE

Motion to appoint Susan Lawrence to fill the vacancy created by the 2021 election ballot for the remainder of the 2021/2022 school year. In accordance with School Code, a representative will be Appointed in May 2022 to complete the standard term ending June 30, 2023.

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and a copies be filed in the Secretary's office as **Addendum #2021-2022-053**.

- The Devereux Foundation

Upon roll call vote, all members present vote aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.

INFORMATION

- Pottstown Pride: Fall

FEDERATION REMARKS

Mrs. Leibold thanked the School Board for their hard work and dedication to the betterment of the students and community.

ROUND TABLE

Mrs. Johnson stated she was honored to receive the Allwein Society award.

Mrs. Lawrence congratulated Mrs. Johnson.

Mr. Kline congratulated Mrs. Johnson and thanked the Federation for the donation to the Foundation for Pottstown Education.

Ms. Spence thanked Ms. Bearden for her leadership and wishes that Board Members would nudge each other politely when corrections are needed. She invite everyone to join the Community Action virtual meeting on Feb. 7th.

Mr. Hylton congratulated Mrs. Johnson.

Mrs. Kancianic congratulated Mrs. Johnson and reminded everyone of the chorus concerts taking place next week.

Mr. Heidel congratulated Mrs. Johnson.

Mr. Armato congratulated Mrs. Johnson. The School Board, District and community amplify team work and the District's mission statement.

Mr. Ellison congratulated Mrs. Johnson and Mr. Ishler on his new position as Principal of Barth Elementary. He also congratulated all the students who made honor roll last semester.

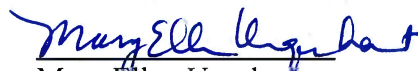
Mr. Rodriguez shared memories of Middle School fundraiser event, recognizing what is means to the students as a lasting memory. He asked everyone to be careful and have more appreciation than frustration on the road as the winter season approaches.

Ms. Bearden congratulated Mrs. Johnson and thanked the Board for their work and focus on the students first. She will continue to support the Board to keep positive and focused on the students.

ADJOURNMENT

Ms. Bearden reminded the Board there will be an executive session for the purpose of negotiations immediately following tonight's meeting. It was moved by Mrs. Johnson and seconded by Mr. Hylton that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 7:19 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF NEGOTIATIONS


Mary Ellen Urquhart
Assistant Board Secretary



**POTTSVILLE SCHOOL DISTRICT
BOARD MEETING MINUTES
February 17, 2022**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, February 17 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mrs. Phoebe Kancianic, Mr. Steve Kline and Ms. Deborah Spence. Absent was Mrs. Susan Lawrence. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Student Board Representatives, Jimi Chavalaporn and Mark Ellison, III.

PRESENTATION

Black History Month – Mr. Rodriguez shared a video celebrating Black History Month.

Performance Fact: Comprehensive Plan – Mutiu Fagbayi and Lauren Klaffly presented an overview of the core pieces of the comprehensive planning process. A four page executive summary was presented to the Board including an structure for working the plan on weekly, monthly, quarterly, yearly basis extending to a six-year plan.

MINUTES

Ms. Jampo presented the minutes from the Board Workshop held on January 13, 2022 and the Regular Board meeting held on January 20, 2022 for Board approval.

LIST OF BILLS

Mrs. Johnson presented the list of bills paid from the various funds for the periods of January 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-054**.

TREASURER'S REPORT

Mrs. Johnson presented the Treasurer's Reports for January 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-055**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MR. KLINE

Policy/Personnel Committee met on February 3. Committee report is attached to the minutes.

CURRICULUM COMMITTEE – MRS. LAWRENCE

Curriculum Committee met on February 3. Committee report is attached to the minutes.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

Facilities/Finance Committee met on February 10. Committee report is attached to the minutes

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT – MRS. JOHNSON

Public Relations/Community Engagement met on February 10. Committee report is attached to the minutes.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

Representative Report is attached to the minutes.

STUDENT BOARD REPRESENTATIVES – JIMI CHAVALAPORN, MARK ELLISON III

Student Board Representatives shared activities and events at the elementary schools honoring Black History Month , sharing acts of kindness and holiday events. High School events included the musical “Shrek”, positive behavior incentives, and sport & co-curricular highlights.

BOROUGH LIAISON – MS. SPENCE

Action items for approval at the February meetings included approval of a shuttle bus from Reading to Pottstown, repairs to the baseball field, and upcoming events.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mr. Hylton and seconded by Mr. Kline that the Board approve the minutes from the January 13 Board Workshop and January 20 Regular Board meeting, the List of Bills from the various fund for the period of January 2022 and the Treasurer’s Report for January 2022. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mrs. Johnson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ratify Gerard Johnson, Special Education Teacher, High School, resignation effective January 13, 2022; hire date August 23, 2021.

Jolie Martinez, Secondary Teacher, High School, resignation for the purpose of retirement, effective June 10, 2022; hire date August 22, 2007.

Scott Braunsberg, Secondary Teacher, High School, resignation for the purpose of retirement, effective June 10, 2022; hire date August 25, 1997.

Lori Freese, Elementary Teacher, Franklin Elementary, resignation for the purpose of retirement, effective June 10, 2022; hire date September 22, 1986.

Arden Moore, Secondary Teacher, High School, resignation for the purpose of retirement, effective March 11, 2022; hire date August 25, 2004.

Kelly Smale, Secondary Teacher, High School, resignation for the purpose of retirement, effective August 1, 2022; hire date August 25, 2003.

James Benfield, Secondary Teacher, High School, resignation for the purpose of retirement, effective August 1, 2022; hire date August 30, 2002.

Jayne Burke, Elementary Teacher, Rupert Elementary, resignation for the purpose of retirement, effective August 5, 2022; hire date August 25, 1997.

Stephanie Roethlisberger, Elementary Teacher, Barth Elementary, resignation effective when position is filled or April 13, 2022; hire date August 22, 2017.

Daniel Donahue, Long Term Substitute Teacher, High School, resignation effective February 25, 2022; hire date January 10, 2022.

Classified

Ratify Lokneca McNeill, Paraprofessional, High School, resignation effective January 26, 2022; hire date August 23, 2021.

Ratify Deborah Sheffer, Part-time Cafeteria Worker, High School, resignation effective January 19, 2021; hire date December 16, 2021.

Vanessa Cronin, Part-time Cafeteria Worker, High School, resignation for the purpose of retirement, effective June 10, 2022; hire date September 29, 2008.

Ratify Sharon Miller, Part-time Student Proctor, Barth Elementary, resignation effective February 11, 2022; hire date December 6, 2021.

Judy Bermudez, Elementary Cleaner, Barth Elementary, resignation for the purpose of retirement effective June 10, 2022; hire date December 2, 2004.

LEAVES

Professional

Amanda Figueroa, Secondary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date June 6, 2022; end date tbd.

Ratify Denise Schleicher, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by the Family Medical Leave Act, effective February 14, 2022; end date tbd.

Ratify Gerauldine Poulos, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date June 30, 2022; end date tbd.

Exempt

Shelby Gundling, Behavior Specialist, Administration Building, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date June 4, 2022; end date tbd.

Ratify Cheryl Wambold, Occupational Therapist, Rupert Elementary, request for leave of absence covered by the Family Medical Leave Act, effective February 7, 2022; end date tbd.

Classified

Ratify Chelise Wilkerson, Paraprofessional, High School, request for leave of absence covered by the Family Medical Leave Act, effective January 31, 2022; end date tbd.

Darlene Fegley, Classroom Assistant, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective March 24, 2022; end date tbd.

Ratify Joanne Rhoads. Executive Administrative Assistant to the Business Administrator, Admin. Bldg. request for intermittent leave of absence covered by the Family Medical Leave Act, effective February 7, 2022; end date tbd.

CHANGE IN POSITION/SALARY

Administrative

Mieke Mazur, from Interim Special Education Supervisor and School Psychologist to Supervisor of Special Education Middle Level, Admin Building/Middle School, effective date to be determined, \$102,000/yr (replacing R. Joyce).

Professional

Ratify Melanie Gniewoz, from Intervention Assistant to Long Term Substitute Teacher, Lincoln Elementary, effective February 14, 2022, \$194/day (coverage for D.Schleicher).

Classified

Ratify Saira Kanwal, from Pre-K Counts Assistant to Paraprofessional, Franklin Elementary, effective January 24, 2022, #13.80/hr.

Debbie Katch, from Attendance Clerk to Paraprofessional, High School, effective February 17, 2022, \$13.95/hr.

Moriah Hopkins, from Front Desk Secretary to Attendance Clerk, High School, effective February 17, 2022, \$14.89/hr (replacing D. Katch)

ELECTIONS

Administrative

Kelly Reilly, Special Education Supervisor of High School, Admin. Building, anticipated effective date April 18, 2022, \$102,000/yr. (replacing L. D'Andrea).

Professional

Jessica Miller, School Counselor, Admin. Building, effective February 22, 2022, \$49,500/yr Step 1-Mast (contract of M. Felty)

Riley Mintzer, Virtual Teacher, Middle School, effective February 17, 2022, \$45,500/yr, Step 1-Bach (contract of L. Flint).

Jose Alvarez, School Counselor, Middle School, effective March 1, 2022, \$59,000/yr., Step 9- Mast.

Jennifer Manning, Special Education Teacher, ES, initial assignment High School, anticipated effective date February 23, 2022, \$49,500/yr. + Stipend in accordance with Professional Agreement, Step 1-Mast.(contract of G. Johnson).

Kayla Reeder, School Counselor, Franklin Elementary, anticipated effective date August 15, 2022, \$45,500/yr , Step 1-Bach. (ESSER grant)

Kylee Weidner, School Counselor, Barth Elementary, anticipated effective date August 15, 2022, \$50,000/yr., Step 2-Mast.(ESSER grant)

Kim Platchek, School Counselor, Lincoln Elementary, anticipated effective date August 15, 2022, \$50,500/yr., Step 3-Mast. (ESSER grant)

Ashlee Rodriguez, Long-Term Substitute Teacher, Middle School, anticipated effective date February 23, 2022, \$194/day (coverage for L. Kolb).

Classified

Ratify Paige Jones, Pre-K Counts Classroom Assistant, Franklin Elementary, effective January 24, 2022, \$13.80/hr.

Ratify Justin E. Pierce, Part-time Student Proctor, Rupert Elementary, effective January 31, 2022, \$12.00/hr.; Part-time Cleaner, Rupert Elementary, effective February 7, 2022, \$12.00/hr.

Ratify Noah Bartolucci, Part-time Cleaner, Franklin Elementary, effective February 7, 2022, \$12.00/hr.

Lemuel Brown, Virtual Learning Coach, Admin. Building, effective March 1, 2022, \$30/hr.

Dwayne Henry, Virtual Learning Coach, Admin. Building, effective February 23, 2022, \$30/hr. (replacing J. Springfield).

Homebound Instruction, \$30/hr

Ratify Kelly Smale, High School, from January 18, 2022 to anticipated end date March 1, 2022; assignment not to exceed 5 hours per week.

2022 "Shrek" Musical Stipends

| | | |
|-----------------------------|--------------------|---------------------|
| Choreographer | Jenna Endy | \$ 2,000.00 |
| Costume Designer | Beth Yoder | \$ 2,000.00 |
| Hair & Make-up | Diane Shoffstall | \$ 750.00 |
| Lighting Director | Nick Yashinsky | \$ 1,300.00 |
| Producer/Stage Mgr. | Robert Decker | \$ 5,000.00 |
| Properties Mgr. | Candi Haas Simmons | \$ 750.00 |
| Set Designer | Candi Haas Simmons | \$ 2,500.00 |
| Orchestra Dir.& Accompanist | Amy Anderson | \$ 2,500.00 |
| Sound Director | Albert Garcia | \$ 1,300.00 |
| Theatrical Director | Christopher Sperat | \$ 3,500.00 |
| Construction Manager | Jen Mohr | \$ 1,000.00 |
| Vocal Director | Ben Dipette | \$ 3,000.00 |
| House Manager | Emma Spade | \$ 1,300.00 |
| Production Team | | \$ 26,900.00 |

Compensation for Missed Planning Time (\$24/hr per period) * **Addendum 2021-2022-056.**

Co-Curricular Assignments: WINTER SPORTS UPDATE * **Addendum 2021-2022-057.**

Horizontal Salary Movements * **Addendum 2021-2022-058.**

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| Bldg | Name | Conference Title/Location | Dates to Attend | Cost |
|--------|-------------------|--|-------------------|---|
| Admin | Stephen Rodriguez | Superintendents 2022 Spring Conference Bethlehem PA | 3/30/22 -4/1/22 | \$520.00 pd by dept budget |
| Admin | Karen Crable | Beyond School Hours Conference, Orlando FL | 2/22/22 – 2/25/22 | \$2,229.00 pd by 21 st Century Grant |
| | Heather Dailey | | 2/21/22 – 2/26/22 | \$2,400 pd by 21 st Century Grant |
| Rupert | Matthew Moyer | NAESP Summer Conference Louisville KY | 7/14/22 – 7/17/22 | \$2,655.00 pd by Conference/dept budget |
| PHS | Danielle McCoy | Annual ASCD Conference Social Emotional Needs Students / Educators , Chicago IL | 3/17/22 – 3/21/22 | \$1,414.00 ESSER grant |

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2021-2022-059:**

- CHOR (Childrens Home of Reading)
- ePlus
- KIT Communications (E-Rate cabling)
- Dauphin DataCom (E-Rate wireless)
- The Lincoln Center (Gear-Up Grant)

BID AWARD: ADVANCE ROBOTIC SCRUBBERS

The Superintendent recommends that a contracts be awarded to the company indicated, the award in being made to the lowest bidder meeting the required specifications:

- **Bid Award -(6) Advanced Robotic Scrubbers: Veritiv Operating Company \$ 380,424.00**

CMD TRANSPORTATION DRIVERS

The Superintendent recommends the Board knowledge the updated list of CMD Services, Inc.'s bus drivers for the 2021/2022 school year, for the sole purpose of complying with applicable Pennsylvania Department of Education guidelines, and subject to adjustment, from time to time, by CMD Services, Inc. based upon its applicable employment considerations and a copy be filed in the Secretary's office as **Addendum #2021-2022-060.**

REAL ESTATE TAX EXONERATION RESOLUTION

The Superintendent recommends the Board approve the real estate tax exoneration resolution as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-061.**

SCHOOL DISTRICT FINANCIAL AUDIT

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending June 30, 2021 as prepared by Herbein + Company, Inc.

Upon roll call vote, all members present vote aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

NON-CONSENT

Mr. Rodriguez presented the MCIU Membership Services Budget for 2022/2023 for Board consideration.

Hearings from Patrons of the School: none

MCIU MEMBERSHIP SERVICES BUDGET 2022/2023

The Superintendent recommends the Board approve the MCIU Membership Service Budget as presented:

Pottstown School District's contribution to the Montgomery County Intermediate Unit for the 2022-2023 fiscal year shall be as follows:

| | |
|--|----------------------|
| Office of Professional Learning | = \$ 813.00 |
| Office of Community & Government Relations | = \$ 3,458.00 |
| Office of Technical Services | = <u>\$15,047.00</u> |
| Total | = \$19,318.00 |

This would be a decrease in the Pottstown School District's contribution over the amount contributed for the 2021/2022 school year of \$393.00 which represents a -1.99% decrease.

It was moved by Mr. Armato and seconded by Mrs. Johnson that the Board approve the MCIU Membership Services Budget.

Upon roll call vote all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

INFORMATION

Monthly Meeting Notice: March

ROUND TABLE

Mr. Heidel stated the Foundation for Pottstown Education seemed receptive to discussing an athletic scholarship program.

Mrs. Johnson commented on the Governor's proposed budget and encouraged everyone to reach out to legislatures to support investing in education.

Mr. Armato recognized the administrations work to present a zero tax increase for the 2022/2023 budget. He encouraged residences to apply for the Homestead/Farmstead Exclusion. He encouraged everyone to contact legislatures to support fair funding.

Ms. Spence supports the Districts efforts to support student mental health. She encouraged everyone to participate in the Pottstown Children's Discovery Center fundraiser on February 24th.


Mr. Rodriguez spoke on masks options throughout the state and county. He continues to monitor the Borough positivity rate and looks forward to recommending mask options in the near future.

Ms. Bearden thanked the Board for the patience as she gets acclimated to the role of President. She looks forward to mask options.

ADJOURNMENT

Ms. Bearden reminded the Board there will be an executive session for the purpose of personnel immediately following tonight's meeting. It was moved by Mrs. Johnson and seconded by Mr. Hylton that the meeting adjourns. All in favor. None opposed. The meeting adjourned at 8:07 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL


Maureen Jampo
Board Secretary



**Pottstown School District
Personnel/Policy Committee
REPORT
February 3, 2022**

Attendees: Steve Kline, Chair; John Armato, Susan Lawrence, Deborah Spence, Katina Bearden

POLICY

Informational Items

Removal of the existing prior format Policy 8621 Local Taxpayer Bill of Rights; replaced with new Policy 621 Board approved in December.

PERSONNEL

- Secondary Coordinator of Custodial Services (review from November committee meeting)
Position is to help supervisor and manage High School and Middle School custodial staffing including training and daily custodial needs; hourly rate and hours are not yet defined.
The Committee asked to see an exact job description.
- Special Education Supervisor Intern (Stipend)
The Administration is looking at developing a program with Special Education teachers for shadowing, enabling them to move into a Supervisor position; will finalize the role and stipend (Special Education budget) to bring to the Committee. The Committee was in favor of reviewing the final program plan.
- Plan/proposal incentive paraprofessionals (Stipend)
Administration is working on developing an incentive plan to retain and hire new Paraprofessionals. The Committee asked the Administration to include in the proposed plan PSD statistics look like (number of current, resigned and positions needed).



Pottstown School District
CURRICULUM COMMITTEE
REPORT

February 3, 2022

Attendees: Susan Lawrence - Chairperson; Steve Kline, Phoebe Kancianic, Thomas Hylton, Deborah Spence, Katina Bearden, Ryan Oxenford, Stephen Rodriguez, Matt Boyer

CURRICULUM

- Comprehensive Plan Update - Stephen Rodriguez/Ryan Oxenford
Performance Fact will give an update at the February 17 Board meeting. A four page center spread document was shared with the Committee. The Outward External Community Phasing is a snapshot of the essential information of the plan.
- American Red Cross: Pillowcase Education - Ryan Oxenford
The goal of PillowCase project is to increase awareness of hazards, build skills & actions, build copying skills and increase household preparedness. The program will be presented to 3rd and 4th grade students in the beginning of May.
- Server to PHS - Stephen Rodriguez
The servers for the District will be moved to the High School this summer. The High School has the capacity and all the necessary back-up systems. Cost to move the servers is significantly lower than installing back-up systems to serve electric and HVAC for the District.
- Anticipated eRate Expenditures - Stephen Rodriguez
The e-rate funding allows cost saving options to purchase technology infrastructure (switches, cables, access points). Total cost is \$333,000; cost to the District is \$44,365.00.



POTTSTOWN SCHOOL DISTRICT
Facilities/Finance Committee
REPORT
February 10, 2022

Attendees: Thomas Hylton- Chair; John Armato, Steve Kline, Kurt Heidel, Laura Johnson, Katina Bearden, John Connor, Maureen Jampo, Stephen Rodriguez

PRESENTATION

● Herbein + Company 2020/2021 Single Audit Review

Mr. Bieber provided an overview of the June 30, 2021 Single Audit. The audit qualified as a “low risk auditee” and concluded with no deficiencies in internal controls or on compliance within financial reporting and major federal programs. The actual revenues/expenses versus the budget netted an increase in the fund balance of \$5,941,345. Total revenues were over budget by 11% (COVID related grants; expenditures were 3% over budget (increases in Special Education and instructional staff for technology supplies and a decrease in outsourced transportation during COVID closure.

FACILITIES – John Connor

- Scrubber Bid: bid opens on Friday for (6) Automatic Scrubbers. The automated scrubbers are easily programmed and give the custodian the flexibility to do other custodial duties.
- 2022 Building Envelope Work : 2022 is the 7th year of the 10yr plan; the proposed envelope project will address façade repairs and preventative maintenance at the Middle School, High School and Franklin Elementary. Cost for the proposed repairs is \$793,000.
- Work on High School Heat Exchanger: recommendation to replace the heat exchanger and sanitary pipe at a cost of \$287,000.
An annual budget for the repairs and a separate line item for the mechanicals (approx.. \$400,000) was proposed at a total cost of \$1.6 million to \$1.9 million to catch up on deferred repairs/replacements as a result of annual budget constraints. The Committee asked for a breakdown of the high priority items so as not to defer on the critical needs.
- Tree Work: cost for tree removal addressing the high priority safety issues was approximately \$10,000; Cost for trimming and pruning the remaining 80 trees is \$87,520. The work could be done by building over a period of time. The Committee asked for a budget consisting of an evaluation and a recommendation.

FINANCE - Maureen Jampo

- ESSER III Update: funding allocation over \$10 million; requirements include after school programs, summer school and learning loss. Some mechanical and electrical work may be applicable to the grant funds. The full component of the application is due March 1.
- Board Approval Items: MCIU Membership Services Budget 22/23, RE Tax Exoneration Resolution, contracts, PDE required acknowledgement of CMD drivers, bid awards(e-rate, Gear-Up grant and Automated Scrubbers.

Information Item:

PAHWF Grant- Fitness Center: grant funds in the amount of approximately \$140,000 to completely revamp fitness equipment; includes fitness center design, programming, product usage, staff training, branding & personalization.

2022/2023 Budge First Look: recommendation - no tax increase; First look assumptions include a State Subsidy increase of 3%, a slight increase in Certified Tax Duplicate, and projected medical /prescription rate.



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
February 10, 2022

Attendees: Laura Johnson, (Chair); Katina Bearden, Kurt Heidel, Phoebe Kancianic, Deborah Spence, John Armato, Stephen Rodriguez

Information

Child Tax Credit: Families are eligible regardless of income level; if the parent or guardian didn't receive monthly payments last year, they must file a tax return this year to access the CTC; for assistance with filing go to www.getyourrefund.org.

Guest Presenter

YWCA - Kelly Grosser shared a presentation on the various programs offered and supported by the YWCA.

Discussion

Topic: Family and Community Engagement

How do we encourage and build a strong sense of community?

Some key themes were:

1. Food brings people together, provides opportunity for relationship building
2. Co-curriculars are good for increasing a sense of community
3. Positive/celebratory events are great for turnout and culture building.

The topic has been put on the agenda for next month, in order to discuss ways we can act on these takeaways.

Advocacy

1. Trial and PA Budget Updates: trial is still going on; budget has lots of potential
2. Advocacy Opportunities- March 15th Vigil

Other Updates

Athletic Scholarship Idea- Kurt Heidel

focus on getting PSD Athletic program competitive; take the lead in setting up an Athletic Scholarship fund; reach out to community groups to assist with registration costs; Scholarship could be managed by Foundation for Pottstown Education; District role to promote citizenship, meet financial need, etc.; seek sponsorships to get 5th /6th graders engaged in sports. First step to reach out to the Foundation.



POTTSTOWN SCHOOL DISTRICT
Montgomery County School District Legislative Committee
and
Pennsylvania School Board Association Liaison
REPORT
February 17th, 2022

MCS DLC-

This meeting was held on 2/16/22 and included school board members from around Montgomery County.

Sandra Miller from Education Voters presented information on funding and mandated costs and shared how the governor's budget would mean real progress. We discussed ways to share information and advocate for funding and charter reform with our communities.

We also heard from Tina Viletto about the new charter regulations, which are small but meaningful because they highlight the need for transparency and accountability for how taxpayer dollars are spent.

PSBA-

The meetings this month covered issues related to healthy board leadership and the budget process. New and returning board members from around the state are getting to know each other, develop connections, and discuss how to advocate for students.

Submitted by: Laura Johnson 2/16/22



**POTTSWATER SCHOOL DISTRICT
BOARD MEETING MINUTES
March 17, 2022**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, March 17 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Thomas Hylton, Mrs. Laura Johnson, Mrs. Phoebe Kancianic, Mr. Steve Kline, Mrs. Susan Lawrence and Ms. Deborah Spence. Absent was Mr. Kurt Heidel. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Student Board Representatives, Jimi Chavalaporn and Mark Ellison, III.

PRESENTATION

International Women's Month – Ms. Bearden and Mr. Rodriguez recognized School Board Director Laura Johnson, recipient of PSBA 2021 Allwein Society Inductee.

Musical: Shrek Video: Mr. Rodriguez shared a brief video of the musical.

COMMUNICATION

Mr. Rodriguez shared a thank you letter from Operation 143 for the support of the District.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on February 17, 2022 for Board approval.

LIST OF BILLS

Mrs. Johnson presented the list of bills paid from the various funds for the periods of February 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-062**.

TREASURER'S REPORT

Mrs. Johnson presented the Treasurer's Reports for February 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-063**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MR. KLINE

Policy/Personnel Committee met on March 3. Committee report is attached to the board minutes.

CURRICULUM COMMITTEE – MRS. LAWRENCE

Curriculum Committee met on March 3. Committee report is attached to the board minutes.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

Facilities/Finance Committee met on March 10. Committee report is attached to the board minutes

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT – MRS. JOHNSON

Public Relations/Community Engagement met on March 10. Committee report is attached to the Board minutes.

MONTGOMERY COUNTY INTERMEDIATE REPRESENTATIVE – MRS. LAWRENCE

No report for March. January meeting was organizational issues and continues to assist districts with staffing shortages.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

No Montgomery County Legislative meeting. PSBA encourages school board directors to join multiple monthly meetings open to all school board directors.

STUDENT BOARD REPRESENTATIVES – JIMI CHAVALAPORN, MARK ELLISON III

Student Board Representatives shared activities and events at the elementary schools celebrating March Madness, Reading across America, Student Recognition month and new inductees to the Junior National Honor Society. Co-Curricular events at the Middle School and High School included DECA competition awards, a NHS fundraiser, Interact Club speech competition, recognition of student athletic awards.

BOROUGH LIAISON – Ms. SPENCE

March Borough Council meetings included an announcement of a new library director, the adult daycare application was put on hold, changes to trash collection as a result of complaints from residents and upcoming car shows for the summer.

Mr. Heidel entered the meeting at 6:59 pm.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mr. Hylton and seconded by Mr. Kline that the Board approve the minutes from the Regular Board meeting, the List of Bills from the various fund for the period of February 2022 and the Treasurer’s Report for February 2022. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mrs. Johnson that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

POSITIONS *ADDENDUM 2021-2022-064

Classified

- (1) Custodian III-Secondary Coordinator of Custodial Services (FT)
- (1) Student Activities Bookkeeper

RESIGNATIONS/TERMINATIONS

Rescinded Resignation

Professional: James C. Benfield, Secondary Teacher, HS, rescinded resignation effective August 1, 2022 (*resignation previously accepted by the Board on February 17, 2022*).

Exempt

Diane Meck, Data Manager, Admin. Building, resignation for the purpose of retirement, effective August 3, 2022; hire date June 2, 1997.

Classified

Ratify Bradley Siegfried, Head Custodian, Lincoln Elementary, resignation effective February 19, 2022; hire date October 4, 2021.

Ratify Erica Scott, Nurse, Middle School, resignation effective March 4, 2022; hire date August 17, 2020.

Cindy Nodolski, Custodian, Middle School, resignation for the purpose of retirement effective June 3, 2022; hire date March 29, 2011.

Philip Thees, Custodian, High School, resignation for the purpose of retirement effective June 30, 2022; hire date January 23, 2008.

Ratify Chelise Wilkerson, Paraprofessional, High School, resignation effective March 2, 2022; hire date November 17, 2016.

Lois O'Dell, Paraprofessional, High School, resignation for the purpose of retirement effective June 10, 2022; hire date February 26, 2007.

Timothy Mutter, Student Proctor, High School, resignation for the purpose of retirement effective April 30, 2022; hire date April 30, 2007.

Ratify Ryan Tyson, Paraprofessional, Rupert Elementary, resignation effective February 25, 2022; hire date February 14, 2020.

Kara Catarious, Front Desk Secretary, Middle School, resignation effective April 1, 2022; hire date November 15, 2021.

LEAVES

Professional

Ratify Leslie Swartz, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date March 8, 2022; end date tbd.

Katherine German, Secondary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date April 8, 2022; end date tbd.

CHANGE IN POSITION/SALARY

Professional

Melaine Gniewoz, from Intervention Assistant to Long Term Substitute Teacher, Lincoln Elementary effective March 29, 2022, \$194/day (coverage for L. Swartz). Upon completion of assignment she will return to Intervention Assistant.

Ratify Sarah Rizzuto, Special Education Teacher, LS, Barth Elementary, effective March 11, 2022, \$46,000/yr, Step 1-Bach 15 (retroactive to Sept. 1, 2021).

Exempt

Ratify Lanie Manorek, from Administrative Assistant for Medical Access to Medical Access Program Coordinator, Admin. Building, effective March 11, 2022, \$51,421.50/yr (retroactive to September 3, 2021).

Classified

Danielle Lawrence from Secondary Teacher to Virtual Learning Coach, High School, effective date TBD, \$30.00/hr (grant funded).

ELECTIONS

Professional

Ratify Kathryn Johns, Secondary Teacher, initial assignment to be Middle School, effective March 14, 2022, \$45,500, Step 1- Bach.

Ratify Seth Cohen, Long Term Substitute Teacher, High School, effective March 7, 2022, \$194.00/day (coverage for C. Chase).

Daniel Higgin, Long Term Substitute Teacher, Middle School, effective March 21, 2022, \$194.00/day(Coverage for K. German).

Ratify Jamie Banks, Long Term Substitute Teacher, Barth Elementary, effective March 14, 2022 \$194.00/day (coverage for A. McDevitt).

Isaiah Guzman, Special Education Teacher, ES, High School, anticipated effective date April 1, 2022 until the end of the school year, \$53,000/yr + Stipends, Step 6- Mast.

Exempt

Isaiah Guzman, Home School Visitor, Adm. Building, effective July 1, 2022, \$66,000/yr.

Classified

Ratify James A. Calvario, Head Custodian, Lincoln Elementary, effective March 10, 2022, \$18.25/hr (replacing B. Siegfried).

Correction: Ratify Dwayne Henry, Virtual Learning Coach, Admin. Building, effective February 28, 2022, \$30.00/hr (replacing J. Springfield).

Compensation for Missed Planning Time (\$24/hr per period) * **Addendum #2021-2022-065**

Co-Curricular Assignments

1. Co-Curricular Assignments: 2021/2022 Spring Sports * **Addendum #2021-2022-066**
2. Co-Curricular assignments: 2022/2023 Fall Sports:
Levert Hughes, Football Head Coach, HS, Level 1, \$5,714.00

PROFESSIONAL LEAVES

| Bldg | Name | Conference Title / Location | Dates Attend | Cost _____ |
|-------|----------------------|--|----------------------------|-------------------------------------|
| Admin | Stephen Rodriguez | PASA Board of Governors Harrisburg PA | 04/07/2022 - 04/08/2022 | \$127.00 (*\$63.50 dept. budget) |
| Admin | Erin Schwenk | Pa Assoc of Federal Program Coordinators Seven Springs PA | 04/03/2022 - 04/06/2022 | \$1,540.44 Title 1 Grant |
| PHS | David Barnes | Annual PSCA Conference Hershey PA | 12/09/2021 - 12/10/2021 | \$250.00 dept. budget |
| PHS | David Bonilla-Garcia | PMEA All-State Conference Pocono Manor PA | 04/06/2022 - 04/09/2022 | \$905.00 dept. budget |
| PMS | Rebecca Keown | Autism Initiative Boot Camp Training Harrisburg PA | 02/02/2022 - 02/03/2022 | \$323.07 dept. budget |
| Frk | Kelsey Burke | BB-Mapp Harrisburg PA | 02/02/2022 - 02/03/2022 | \$219.00 dept. budget |

FIELD TRIPS

| <u>attending</u> | <u>Conference</u> | <u>Destination</u> | <u>Date of Trip</u> | <u>Cost to Student</u> | <u>Cost to District (substitutes)</u> | <u>Chaperone(s)</u> |
|------------------|-------------------|--------------------|---------------------|------------------------|---|---------------------|
| 2 | DECA | Atlanta, GA | 4/23/22- 4/27/22 | \$952.19 per student | \$586.00 | Victoria McShea |

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary’s office as **Addendum #2021-2022-067:**

- New Story LLC
- Melmark Inc Amendment
- The Devereux Foundation
- YWCA Agreement (PTICC)

2022 BUILDING ENVELOPE PROJECT/HS HEAT EXCHANGER/SEWER LINE

The Superintendent recommends the Board approve the following projects as presented at the March Facilities/Finance Committee meeting and a copies be filed in the Secretary’s office as **Addendum #2021-2022-068:**

- 2022 Building Envelope Repair Project
- 2022 HS Heat Exchanger Replacement
- 2022 Sewer Lime Replacement

Upon roll call vote, all members present vote aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.

NON-CONSENT

Mr. Rodriguez presented the non-consent item for Board discussion and action.

SUSPEND REQUIRED TESTING PROTOCOL FOR EMPLOYEES RESOLUTION

It was moved by Mr. Kline and seconded by Mrs. Johnson that the Board consider suspending the required testing protocol for employees.

Board Discussion: None.

Hearings from Patrons of the School: none

Upon roll call, the vote to suspend the required testing protocol for all employees was recorded as follows: Heidel: aye, Bearden: aye, Armato: aye, Hylton: aye, Spence: nay, Lawrence: aye, Johnson: aye, Kline: aye, Kancianic: aye. Ayes: Eight. Nays: One. Motion carried.

INFORMATION

Monthly Meeting Notice: March

FEDERATION REMARKS

Mrs. Leibold congratulated everyone on the success of the musical. She thanked Mr. Rose and Mrs. Johnson for organizing and inviting the Federation to participate in the fair funding rally. Mrs. Leibold recognized the outstanding women of the District in honor of International Women's Month.

ROUND TABLE

Mrs. Johnson thanked everyone for participating in the fair funding rally.

Mrs. Kancianic was proud of the students who attended the rally. She gave a shout out to the parents who drove their students to and from all of the musical practices.

Ms. Spence encouraged everyone to support the library's books sale and check the Pottstown Community Action Facebook page for community events. She was thankful for the opportunity to tour the Middle School and Edgewood and she now has a better understanding and deeper connection to the district.

Mr. Armato thanked the women leaders of the district including the student representative's leadership. He recognized the positive attributes of the Pottstown community to move forward and overcome the negatives.

Mr. Heidel stated the musical was wonderful.

Mr. Kline thanked the Board Members for covering all the points and was seconded them.


Mr. Rodriguez reminded the District will continue to advocate for fair funding. He acknowledged the devastation going on in Eastern Europe and has sent an email to staff providing materials/resources when subject comes up in the classroom.

Ms. Bearden encouraged everyone to do what they can to support the crisis. She noted the rise in COVID cases and asked everyone to be practice safe measures and be cautious.

ADJOURNMENT

Ms. Bearden reminded the Board there will be an executive session for the purpose of negotiations. It was moved by Mrs. Lawrence and seconded by Mrs. Johnson to adjourn. All in favor. None opposed. The meeting adjourned at 7:31 pm.

EXECUTIVE SESSION FOR THE PURPOSE OF NEGOTIATIONS


Maureen Jampo
Board Secretary



Pottstown School District
Personnel/Policy Committee Report
March 3, 2022

Attendees: Steve Kline, Chair; John Armato, Susan Lawrence, Deborah Spence, Katina Bearden, Laura Johnson, Phoebe Kancianic, Kurt Heidel, Thomas Hylton, Matthew Boyer, Stephen Rodriguez

SPECIAL PRESENTATION: COVID19 -Health and Safety Plan

Mr. Rodriguez reviewed COVID positivity statistics, CDC/Montgomery County of Public Health Guidelines and the District's practices. The Administration recommendation is to suspend the resolution on employee vaccination/mandatory testing requirements. Committee was in agreement to add to the March Board agenda under Non-Consent.

POLICY

- Review Policy 249: Bullying/Cyberbullying – recommended PSBA updates to language defining forms and characteristics of bullying/cyberbullying and reporting process. There was discussion on adding language to address how complaints are processed, specifically the chain of command. It was suggested that the policy include referencing the policy on complaints. The administration will review the policy language to address how complaints are addressed.

PERSONNEL

Mr. Boyer shared a PowerPoint presentation outlining the personnel items. Members were in agreement to place the personnel items on the March 17th Board agenda for approval.

- Secondary Coordinator of Custodial Services: Job Description (12 month position)
- Special Education Supervisor Intern Program - initial outline; in the planning state
- Stipends: Paraprofessionals & Student Activities Bookkeeper
- Program Coordinator: Exempt Positions
 - Medical Access, Emotional Support and VAL / Beech Street (** to be added as Change in Position/Salary when finalized*)

Informational Items

- Special Education Supervisor Intern Program Update – initial plan outlines role, education requirements, training and tuition reimbursement. Program is in the planning stage.
- After School Programming – in the process of looking at offering at elementary schools;
- Summer School Programming – looking at shorter program and staffing paid at per diem rate
- Truancy: Policy 204 (Attendance) – administration will share truancy procedures and legal process; Committee requested the policy be pulled for committee review; review of the laws and what changes could be made to the policy with a focus on truancy court proceedings for parents/ guardians.

Public Comment

Mr. Heidel expressed interest in exploring options for after school programming for elementary to take place at the Middle School to support student participation in co-curricular activities.

Mrs. Johnson supports suspending the resolution regarding employment vaccinations/testing requirements.

Mrs. Kancianic was in favor of exploring Policy 204 addressing truancy processes.



Pottstown School District
CURRICULUM COMMITTEE
REPORT

March 3, 2022

Attendees: Susan Lawrence - Chairperson; Steve Kline, Phoebe Kancianic, Thomas Hylton, Deborah Spence, Katina Bearden, John Armato, Kurt Heidel, Laura Johnson, Ryan Oxenford, Stephen Rodriguez

CURRICULUM

Challenger Learning Center - Annalise Giuliani, Program Manager (MCCC)

Presentation on the new Challenger Learning Center focusing on offering space-derived simulated STEM experiences for students grade 5 to 8. The Challenger programs include in-person, virtual and large group programs. The learning center programs align with Next Generation Science and Common Core Standards which can be incorporated into existing classroom curriculum.

Counselor Support and Mental Health Support Update- Dr. LaTanya White-Springfield

Presentation shared with the Committee included staff updates with additional new counselors at the High School and Middle School, additional support through the Gear-Up grant, updated data on counseling services, current trends and family services supports and resources.

Co-Curricular Updates - Justin Baker

Presentation included several updates: two new MS basketball teams, free 2 day mini camps for grades 5 to 8 that include all the sports, the 1st Annual Wrestling Individual Tournament, new MS Comics Universe Club and a HS Indoor Color Guard team.

2021/2022 School Calendar: End of Year – Mr. Rodriguez

A revised calendar for the end of the 2021/2022 school year was presented to the committee; the flexible instructional days have provided the flexibility to predict the last day of school would be Monday, June 6th. The revised calendar will be placed on the March 17th Board agenda for approval.

Elementary Sports Scholarships - Kurt Heidel

A proposed outline of scholarship parameters was shared with the committee. Discussion with the Foundation for Pottstown Education was positive. Committee members shared their thoughts and ideas. It was suggested that Mr. Heidel meet with Mr. Baker and Mr. Rodriguez and explore forming a task force to put together an effective program.

Public Comment

Mr. Armato spoke on the benefits to students who participate in co-curricular activities. He recommended putting together a task force.



POTTSTOWN SCHOOL DISTRICT

Facilities/Finance Committee

REPORT

March 10, 2022

Attendees: Thomas Hylton- Chair; John Armato, Steve Kline, Kurt Heidel, Laura Johnson, Katina Bearden Phoebe Kancianic, Deborah Spence, John Connor, Stephen Rodriguez

PRESENTATION

- Land Bank Property Transfer - Peggy Lee-Clark, Deborah Penrod
The Land Bank is preparing for its first property transfer. Part of the agreement between the Land Bank and the School District is to notify the District of transfers. The property is 707 Hamilton Street, owned by the Borough, transferring to Genesis and has no tax implication to the District.

FACILITIES – John Connor

Facility Updates

- HS Chiller Project Update– started the piping in preparation for replacing the chiller; projected end date for the project is the end of the summer.
- 2022 Building Envelope /HS Heat Exchanger/Sewer Line - total project is over budget with some grant funds to cover the additional costs; the proposed building envelope to include the heat exchanger and sewer line replacements.
- Tree Work Update – proposed tree work to be done in increments by property (9 properties); appointments with homeowners is pending to evaluate the trees along the track area that extend into homeowners' properties.

Committee members were in agreement to move forward with the building envelope project and tree work as proposed.

FINANCE - Maureen Jampo

- 2022/2023 Preliminary Budget – recommendation remains at a zero tax increase; slight increase in Per capita/Occupational tax revenues & tax base; current projected shortfall is approximately \$1,4 million (previous projected shortfall \$1,7 million); no federal fund allocations are finalized to date.
- Board Approval Items: Contracts: Special Education (2) to date.
2022 Building Envelope Project, HS Heat Exchanger replacement and Sewer Line replacement



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
March 8, 2022

Attendees: Laura Johnson, (Chair); Katina Bearden, Kurt Heidel, Phoebe Kancianic, Deborah Spence,

Presentations

Traces of Love- Sue Lawrence shared a presentation of steps to deal with grief. The mission of Traces of Love is to offer support groups services to students in their schools and educate parents and school personnel about children's reactions to grief. She shared many characteristics of grief (emotions, effects in the classroom, warning signs, triggers) and things to say/not to say.

Website Analytics: Carol Brightbill shared website statistics comparing 2021 to 2020. Data was shared on the number of users per month, the most popular pages, page flow, search, age, gender factors, social media relationships (facebook, twitter, etc.) and location.

Social Media Analytics: Emily Overdorf shared social media statistics from February 2021 to February 2022. Facebook page "Visits" remained steady; slight increases in "Likes" and "Post Reach". Zoom meetings continue to show an increase in viewers compared to in-person meetings with only Facebook streaming. Instagram followers showed an increase over a 90 day period. Committee members expressed interest in expanding resources to accommodate In-Person meetings including live streaming.

Discussion

1. **Family and Community Engagement, Part 2- How do we encourage and build a strong sense of community?**

- A. **Food** brings people together, provides opportunities for relationship building.
- B. **Positive/celebratory events** are ideal for turn out and culture building.
Co-Curriculars are good for community building- how do we promote and support within the district mission and resources? Related- What can be done to address the lack of engagement with **youth sports**?
- C. **Engaged parents** build community and act as a resource for other parents.
How do we employ those strengths to improve family engagement?

Action Items: Superintendent will look at putting together a survey; and research activities/events

Other Items

West & Hale Street Intersection: Ms. Bearden requested a mirror be installed to help parents, students navigate the traffic. Mr. Rodriguez agreed to make an informal request to the Borough and Ms. Spence, Borough Liaison, make a request to Borough Council at the next Borough meeting.

Advocacy

- 1. Trial Updates - The education funding trial wrapped up. We await a ruling in the next few months.
- 2. Advocacy Opportunities- Vigil on March 15th



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
April 21, 2022**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, April 21, 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mrs. Phoebe Kancianic, Mr. Steve Kline, Mrs. Susan Lawrence and Ms. Deborah Spence. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Student Board Representatives, Jimi Chavalaporn and Mark Ellison, III.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on March 17, 2022 for Board approval.

LIST OF BILLS

Mrs. Johnson presented the list of bills paid from the various funds for the periods of March 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-069**.

TREASURER'S REPORT

Mrs. Johnson presented the Treasurer's Reports for March 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-070**.

COMMITTEE REPORTS

STUDENT BOARD REPRESENTATIVES – JIMI CHAVALAPORN, MARK ELLISON III

Elementary buildings are celebrating student awards and art and music nights. Middle School WEB leaders are hosting a May play day for the 7th grade WEB recruits and continue to interact with the 5th graders. Student Council working on a mission project to spread kindness. Two High School DECA Students are moving on to the International Career Development Conference. May events include a Career and Technical Career Fair, A Mr. Pottstown competition, Rita's Ice fundraiser and the Senior Prom.

POLICY/PERSONNEL COMMITTEE – MR. KLINE

Policy/Personnel Committee met on April 7. Committee report is attached to the board minutes.

CURRICULUM COMMITTEE – MRS. LAWRENCE

Curriculum Committee met on April 7. Committee report is attached to the board minutes.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

Facilities/Finance Committee met on April 14. Committee report is attached to the board minutes. Mr. Hylton noted the tree work at Grigg Memorial field is tabled for discussion at the next committee meeting to address concerns about an underground sewer line.

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT – MRS. JOHNSON

Public Relations/Community Engagement met on April 14. Committee report is attached to the Board minutes.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

Representative report is attached to the board minutes.

MONTGOMERY COUNTY INTERMEDIATE REPRESENTATIVE – MRS. LAWRENCE

Highlights from the March 23 meeting included a presentation on a virtual life skills program; the approval of a new Safety and Security Coordinator Jeffrey Cardwell and advocacy discussion.

BOROUGH LIAISON – Ms. SPENCE

April Meeting highlights included upcoming community engagement events and celebrations in the Borough. Love Your Block application deadline is April 30. Complete meeting minutes can be accessed on the borough's website.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer's Report

It was moved by Mr. Heidel and seconded by Mrs. Johnson that the Board approve the minutes from the Regular Board meeting, the List of Bills from the various fund for the period of March 2022 and the Treasurer's Report for March 2022. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Modified (Resignations):

Professional: Scott Braunsberg, Secondary Teacher, High School, resignation for the purpose of retirement, effective August 5, 2022 (*previously approved on February 17, 2022, effective date June 10, 2022*).

Classified: Judy Bermudez, Cleaner, Barth Elementary; resignation for the purpose of retirement, effective June 6, 2022 (*previously approved on February 17, 2022, effective June 12, 2022*).

Professional

Victoria McShea, Secondary Teacher, High School, resignation effective when position is filled or May 6, 2022; hire date January 17, 2019.

Craig Ollivier, Secondary Teacher, High School, resignation effective June 6, 2022; hire date August 31, 2015.

Corby Drone, Secondary Teacher, High School, resignation for the purpose of retirement, effective August 22, 2022; hire date August 10, 2006.

Isaiah Guzman, Special Education Teacher/Home School Visitor, termination, effective April 1, 2022.
Classified

Lori Sabuacak, Paraprofessional, High School, resignation for the purpose of retirement, effective August 22, 2022; hire date August 22, 2007.

Ratify Diana Fabian, Pre-K Counts Classroom Assistant, North End, resignation effective April 18, 2022; hire date August 23, 2015.

LEAVES

Professional

Ratify Traci Miller, Pre-K Counts Teacher, PEAK, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date April 8, 2022; end date tbd.

Heather Kurtz, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date May 12, 2022; end date tbd.

Ratify Allison Wambold, Elementary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective April 4, 2022; end date tbd.

Krystle Rothenberger, Elementary Teacher, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective August 15, 2022; end date tbd.

Ratify Diane Fox, Secondary Teacher, High School, request for leave of absence covered by the Family Medical Leave Act, effective March 23, 2022; end date tbd.

Alison Moyer, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by the Family Medical Leave Act, effective August 15, 2022; end date tbd.

Bridget Volinskie, Elementary Teacher, Franklin Elementary, request for leave of absence covered by the Family Medical Leave Act, effective August 15, 2022; end date tbd.

Classified

Ratify Melissa Caballero, Paraprofessional, Barth Elementary, request for leave of absence, effective March 14, 2022; anticipated end date June 6, 2022.

ELECTIONS

Professional

Ratify Rosalie Schneider, Elementary Teacher, initial assignment to be Barth/Rupert, effective April 7, 2022, \$46,000/yr, Step 1 Bach+15 (contract of S. Roethlisberger).

Ronald Davenport, Secondary Teacher, CTE, High School, effective May 4, 2022, \$46,000/yr, Step 1, B+15 (contract of V. McShea).

Classified

Ratify Donna McCarron, Temporary Part-time Student Proctor, Barth Elementary, effective March 22, 2022 until the end of the 2021/2022 school year, \$12.00/hr (replacing S. Miller).

Ratify Kristina Hjalte, Front Desk Receptionist, High School, effective March 24, 2022, \$14.25/hr. (replacing M. Hopkins).

Ratify Gillian Copestick, Interventions Assistant, Lincoln Elementary, effective March 31, 2022, \$14.000/hr. (replacing M. Gniewoz).

Ratify Kenneth Dittman, Paraprofessional, Franklin Elementary, effective March 31, 2022, \$13.70/hr.

Ratify James Schlener, Temporary Head Custodian, Franklin Elementary, effective April 19, 2022, \$18.25/hr (coverage for T. Brown).

Ratify Anthony Genovese, Custodian I, Middle School, effective April 11, 2022, \$15.50/hr.

Ratify Nicholas Urquhart, Custodian 1, Middle school, effective April 11, 2022, \$15.50/hr.

Ratify Stefanie Bryan, School Nurse, Middle School, effective April 19, 2022, \$18.75/hr (replacing E. Scott).

Ratify Justin Gibbs, Part-time Paraprofessional, High School, effective April 19, 2022, \$15.50/hr.

Kim Pickard, Front Desk Secretary, Middle School, effective April 25, 2022, \$14.25/hr. (replacing K. Catarious).

Shawn Pally, Custodian III, Secondary Coordinator of Custodial Services, High School, effective April 25, 2022, \$24.00/hr.

Compensation for Missed Planning Time (\$24/hr per period) * **Addendum #2021-2022-071**

Co-Curricular Assignments: 2021/2022 Spring Sports Update ***Addendum #2021-2022-072**

Co-Curricular assignments: 2021/2022 Winter Sports:

- Moriah Hopkins, Cheerleading, MS, Level 1, \$864.00

TUITION REIMBURSEMENT

Professional

| <u>Name</u> | <u>Bldg.</u> | <u>Amount</u> |
|--------------------------|--------------|---------------|
| Katie Minger (2 courses) | HS | \$1,283.57 |
| Amanda Matthews | Barth | \$1,500.00 |
| Amanda Fusco | HS | \$1,548.00 |
| Michael Hewitt | HS | \$2,061.00 |

PROFESSIONAL LEAVES

| <u>Bldg</u> | <u>Name</u> | <u>Conference Title / Location</u> | <u>Dates Attend</u> | <u>District Cost</u> |
|-------------|---------------|------------------------------------|------------------------|----------------------|
| Admin | Maureen Jampo | IBC Health Care Forum | 06/01/2022- 06/03/2022 | \$0 (pd by IBC) |
| | Matthew Boyer | Atlantic City, NJ | | |

POLICY

Mr. Heidel asked that Policy 249 be moved to Non-Consent. He did not support the attachment of Policy 219.

2022/2023 SCHOOL CALENDAR

The Superintendent recommends the Board approve the 2022/2023 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-074**.

CURRICULUM ADOPTION

The Superintendent recommends the Board approve r as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-075:**

- HS Science Resource: Human Anatomy & Physiology by Savaas
- K and 1st grade Resource: Foundations

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2021-2022-076:**

- The Devereux Foundation (Special Education ESY)\
- MCIU: 2022-2023 Internet, Tech Support, Backup Services, Analytics, Discovery Ed.
- MCIU 2022-2023 Intergovernmental Shared Student Services

HIGH SCHOOL HVAC REPAIRS CHANGE ORDER

The Superintendent recommends the Board approve as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-077.**

NON-CONSENT

POLICY *moved from Consent to Non-Consent

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2021-2022-078.**

It was moved by Mrs. Johnson and seconded by Mr. Hylton that the Board approve Policy 249 as presented.

Board Discussion: Mr. Heidel did not support attaching Policy 219 to Policy 249. Ms. Spence suggested making changes to language focused on school conduct code. Mr. Kline noted this will be addressed at the next committee meeting. Mr. Rodriguez stated that Policy 249 must be reviewed every 3 years. Policies are always subject to change.

Hearings from Patrons (limited to Policy 239) – None.

Upon roll call vote, the vote to approve Policy 249 was recorded as follows: Johnson: aye, Lawrence: aye, Bearden: aye, Heidel: nay, Hylton: aye, Armato: aye, Kline: aye, Spence: nay, Kancianic: aye. Ayes: Seven. Nays: Two. Motion Carried.

2022/2023 PRELIMINARY BUDGET (Non-Consent)

It was moved by Mr. Armato and seconded by Mrs. Johnson that the Board approve the 2022/2023 Preliminary Budget as presented at the April 14 Facilities/Finance Committee and a copy be filed in the Secretary's office as **Addendum #2021-2022-079.**

Board Discussion: Mr. Armato commended the Administration team to bring in a budget at a zero tax increase and maintain the District programs. Ms. Spence shared her concerns how the District would address future inflation versus huge tax increases in the future. Ms. Jampo explained the factors that go into budget projections that include Act 1, monitors levels with a 5 year projection,

Hearings from Patrons (limited to 2022/2023 Preliminary Budget) – None

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion Carried.

INFORMATION

- Executive Session for the Purpose of Negotiations: April 28, 2022
- Monthly Meeting Notice: May 2022
- Pottstown Pride : Winter
- McDonalds Writing Awards

FEDERATION REMARKS

Mrs. Leibold noted months are busy months at every level and most rewarding time of the year. Mr. Decker looks forward to sharing highlights from the student trip to England at a future time.

ROUND TABLE

Mr. Kline thanked the Administration for presenting a zero tax increase budget. He thanked Mr. Armato for his dedication to student programs.

Mrs. Kancianic reminisced about the history of the Montgomery Community College building on High Street (previously known as Kiwi Shoe Polish Factory).

Mrs. Lawrence gave a shout out to art students presenting exhibits at the college.

Ms. Spence thanked the DECA student president for her thank you note.


Mr. Heidel is a strong supporter of the McDonald's Writing contest. His daughter was a 2x award recipient. He is already looking ahead at the first day of the next school year (August 22, 2022).

Mr. Rodriguez thanked the staff for meeting the challenges of this year and he thanked the Board for their leadership. A brief video was shared on recruiting efforts for the 2022/2023 school year.

Ms. Bearden thanked the Board for their questions and a demonstration to everyone how the Board works together. She encouraged everyone to participate in Monday's advocacy event.

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mr. Armato to adjourn. All in favor. None opposed. The meeting adjourned at 7:41pm.


Maureen Jampo
Board Secretary



Pottstown School District
Personnel/Policy Committee
REPORT
April 7, 2022

Attendees: Steve Kline, Chair; John Armato, Susan Lawrence, Deborah Spence, Katina Bearden, Kurt Heidel, Laura Johnson, Phoebe Kancianic, Matt Boyer, Ryan Oxenford

POLICY

- Review Policy 249: Bullying/Cyberbullying - added a link to Policy 219 Student Complaint referencing how to report incidents and the complaint process. Each individual incident is addressed in the student handbook referencing a progressive discipline plan. The policy will be placed on the April 21 Board agenda for approval.
- Policy 204: Attendance – language is a further explanation of definitions and updates are a result of the pandemic. The policy will be held for further review and discussion.

PERSONNEL

- Special Education Intern Program Update – update defines the role, tuition reimbursement and parameters
- Summer Programming Review – outline of salary and student/staff schedules for all levels (elementary, middle school and high school).
- 2022/2023 School Calendar – proposed calendar is a traditional calendar (pre-pandemic); to be placed on the April 21 Board agenda for approval.

Informational Items

- Instruction in the Home Special Education Teacher – instruction provided for special education students not able to attend school in-person or virtually; differs from Homebound Instruction. A review of teacher requirements, additional services and hours of instruction were presented to the committee as an informational item as needs are presented.



Pottstown School District
CURRICULUM COMMITTEE
REPORT
April 7, 2022

Attendees: Susan Lawrence - Chairperson; Steve Kline, Phoebe Kancianic, Thomas Hylton, Deborah Spence, Katina Bearden, Jurt Heidel, Laura Johnson, John Armato, Ryan Oxenford, Stephen Rodriguez

CURRICULUM

Evidence Based Intervention Updates: Math & Reading – Ryan Oxenford

Resources: Reflex Math, Lexia Core5, Lexia Powerup and Dream Box. Performance indicators show moving in the right direction on fluency, usage and skills.

HS Science Resource Adoption: Anatomy & Physiology - Ryan Oxenford

Two resources were reviewed. Recommended resource adoption is “Human Anatomy & Physiology 11th Edition by Savaas(formerly Pearson). Total cost is \$10,197.37. It is the recommendation of the administration to place the HS Science Resource adoption on the April 21 Board agenda for approval.

K & 1st Grade Resource Adoption - Ryan Oxenford

The recommendation is to purchase intervention materials that align to the District core resources that meets the needs of the students. A review of Foundations and Harcourt, it is the administration's recommendations to move forward with “Foundations” for K and 1st grade for the 2022/2023 school year. Cost is \$222, 366. The plan is to add grades 2 and 3 in the 2023/2024 school year.



POTTSTOWN SCHOOL DISTRICT
Facilities/Finance Committee
REPORT
April 14, 2022

Attendees: Thomas Hylton- Chair; John Armato, Steve Kline, Kurt Heidel, Laura Johnson, Katina Bearden Deborah Spence, Phoebe Kancianic, John Connor, Maureen Jampo, Stephen Rodriguez

FACILITIES – John Connor

Facility Updates

- **HVAC Project:** – work started in March; a change order (\$1,500) is for extending the concrete pad to accommodate the new pumps. Change order will be placed on the April 21 Board agenda for approval. Additional work is needed to address water filtration as a result of replacing pipes. It has not yet been determined if the work can be done in-house or by the company. More information to follow.
- **Oil Storage Tank Removal at Middle School** – the District is switching from interruptible gas service to non-interruptible gas service; recommendation to remove the tanks and use the area as storage for the maintenance department. Cost to remove the tanks is \$10,875.00.
- **Tree work proposal at Grigg Memorial Field** – access was granted by the resident to assess the work; the estimate to clean up behind scoreboard area is \$32,000. This estimate was not included in the initial tree work proposal due to not having access to the residential property. Total estimated cost for the project is approximately \$110,000 /\$115,000 (breakdown: remove hazardous trees @ \$11,000; Grigg Memorial field @ \$32,000 and balance to take care of the remaining trees).

FINANCE - Maureen Jampo

- **2022/2023 Preliminary Budget** - budget timeline includes approval of the Preliminary Budget at the April Board meeting; the final budget approval at the May Board meeting. The recommendation for 2022/2023 Preliminary Budget is a 0 (zero) tax increase. The Tax Base continues to show a slight increase; the budget includes a conservative approach for state subsidies, final projections for medical, transportation subsidy and some Federal allocations for Title I,II,II,IV which brings the deficit to approximately \$1,086,618. No ESSER funds are in the proposed 2022/2023 budget. A breakdown of ESSER funding and spent / proposed expenditures.
- **Board Approval Items:**
 - Contracts: Devereux Foundation (SpecEd), MCIU Internet & Fiber

Information Item:

- **Giant Register Round-up** - the register round up program provides funds to support meal programs in the District. The plan this year is to introduce Yogurt Parfaits at the High School and Middle School.



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
April 14, 2022

Attendees : Laura Johnson, (Chair); Katina Bearden, Kurt Heidel, Phoebe Kancianic, Deborah Spence, John Armato, Thomas Hylton, Susan Lawrence, Stephen Rodriguez

Presentations

Art Fusion 19464- Julie Tonnessen, Executive Director

Shared a PowerPoint presentation of programs offered at Art Fusion 19464. Art shows are held in the Main Gallery throughout the year, supporting local artists. The four main classrooms are the Paint Studio, Jewelry Studio, Pottery Studio and Vision each offering a wide variety of topics for children to adults. Programs include summer camps, field trips and specially arranged classes and parties for kids and adults.

Love Your Block mini grant- Deb Spence

The Love Your Block mini-grant program is designed to fix up properties as a group/team to beautify the community as a whole. Love Your Block is funded by the Pottstown Area Health & Wellness Foundation. The mini-grants range from \$250 to \$1,500 depending on the scope of the work. The applications are accessible online at “PottstownCommunityAction.org/Love-Your-Block”.

Discussion

Laura Johnson - Family Engagement Update – survey is ready; addresses families and athletics;

Phoebe Kancianic - Pottstown Schools Music Association is seeking volunteers and encourages parents to contact her or the music teachers for opportunities to get involved.

Katina Bearden – interested in starting the Father/Daughter and Mother/Son dances in 2022-2023 school year.

Mercedes Jackson, Family Engagement Committee – spoke on the importance of connecting with the parents and families; first in-person meeting next week; place to be determined. FAC has a facebook page “Lets Talk”.

Advocacy

1. Trial and PA Budget Updates - volunteers are welcome to sign up for weekly outreach efforts
2. Spring Advocacy Day – sign up is open

Other Updates

Traffic issue: West & Hale Update – Mayor is working on addressing the issue; Police traffic department has logged the traffic issue and is following the process to address the situation.

Public Comment

Mercedes Jackson asked that the administration add step by step instructions for public participation at virtual meetings. She expressed concern about the MS bathroom lockdown and maintaining adequate soap supplies in the bathrooms.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL AND SCHOOL SAFETY



POTTSTOWN SCHOOL DISTRICT
Montgomery County School District Legislative Committee
and
Pennsylvania School Board Association Liaison
REPORT
April 20th, 2022

MCS DLC-

This meeting was held on 4/20/22 and included school board members from around Montgomery County. We opened the meeting with a bit of discussion about our motivations for serving on our boards.

Legislative updates included:

Information about the ending of the school meals waiver (Federal), the stalling of the voucher bill, the IFO property tax report, the trans kids in sports bill, mental health bills, and multiple other updates.

Plans for Advocacy day were discussed, with several committee members planning to attend

PSBA-

The leadership meeting this month covered:

PSBA's services that give guidance on board policies.

The founding of the Consortium of State School Boards Associations which PSBA is now a member of.

PSBA's State of Education Report, which covers some of the most crucial issues in education right now- the labor shortage and financial strains caused by charter tuition and other unfunded mandates.

Submitted by: Laura Johnson 4/20/22



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
May 19, 2022**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, May 19, 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence and Ms. Deborah Spence. Absent was Mrs. Phoebe Kancianic. Also present were Superintendent, Mr. Stephen Rodriguez; Asst. Business Administrator, Mrs. Mary Ellen Urquhart; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representatives, Jimi Chavalaporn.

PRESENTATION

Early College Program/Foundation for Pottstown Education - Mr. Rusiewicz introduced the students of the Class of 2022 who completed the Early College program. Ninety-Three students have completed program since the start of the program in 2014. Tuition paid for this program is more than \$491,000. Mr. Rusiewicz provided the Board with updates on scholarships, program grants and the residency program.

MINUTES

Mrs. Urquhart presented the minutes from the Regular Board meeting held on April 21, 2022 for Board approval.

LIST OF BILLS

Mrs. Johnson presented the list of bills paid from the various funds for the periods of April 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-080**.

TREASURER'S REPORT

Mrs. Johnson presented the Treasurer's Reports for April 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-081**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MR. KLINE

Policy/Personnel Committee met on May 5. Committee report is attached to the board minutes.

CURRICULUM COMMITTEE – MRS. LAWRENCE

Curriculum Committee met on May 5. Committee report is attached to the board minutes.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

Facilities/Finance Committee met on May 12. Committee report is attached to the board minutes

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT – MRS. JOHNSON

Public Relations/Community Engagement met on May 12. Committee report is attached to the Board minutes.

STUDENT BOARD REPRESENTATIVE – JIMI CHAVALAPORN

The elementary buildings held several end of year events (field days, awards, etc); Middle School events include Reading Olympics, t-shirt appreciation project to teachers; High School; CTE projects. Athletic achievements, NHS food drive, field day events and the junior / senior prom.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

No Report.

MONTGOMERY COUNTY INTERMEDIATE REPRESENTATIVE – MRS. LAWRENCE

No Report.

BOROUGH LIAISON – MS. SPENCE

May meeting highlights included a lively debate in regards to a tax waiver for a commercial property and the approval of the Go Fourth community event.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report

It was moved by Mr. Hylton and seconded by Mrs. Johnson that the Board approve the minutes from the Regular Board meeting, the List of Bills from the various fund for the period of April 2022 and the Treasurer’s Report for April 2022. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mr. Kline that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

David Bonilla-Garcia, Secondary Teacher, High School, resignation effective June 6, 2022; hire date August 20, 2019.

Jennifer Manning, Special Education Teacher, High School, resignation effective June 6, 2022; hire date February 23, 2022.

Marissa Wells, Special Education Teacher, Franklin Elementary, resignation effective June 6, 2022; hire date November 20, 2017.

Classified

Ratify Stefanie Bryan, Nurse, Middle School, resignation effective May 4, 2022; hire date April 19, 2022.

LEAVES

Professional

Ratify Cynthia Kuklinski, Elementary Teacher, Franklin Elementary, request for leave of absence covered by the Family Medical Leave Act, effective May 1, 2022; end date tbd.

Sadira Hueber, Certified School Nurse, Barth Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date October 31, 2022; end date tbd.

Classified

Mollie Heverly, Part-time Student Proctor, Franklin Elementary, request for leave of absence effective May 23, 2022; end tbd.

Sharmel Williams, Social Worker, Administration Building, request for leave of absence, anticipated effective date October 3, 2022; end date tbd.

ELECTIONS

Professional

Kayla Reeder, School Counselor, Rupert Elementary, effective August 15, 2022, \$45,500/yr, Step 1-Mast.

Kylee Weidner, School Counselor, Barth Elementary, effective August 15, 2022, \$50,000/yr., Step 2-Mast.

Miriam Heppler, School Counselor, Franklin Elementary, effective August 15, 2022, \$50,000/yr., Step 2-Mast.

Classified

Ratify Nichole Jackson, Paraprofessional, Franklin Elementary, effective May 5, 2022, \$13.70/hr.

Summer School Program 2022:

All PSD Teacher-Certified staff members are approved on an as-need basis, per diem rate of salary in accordance with the summer program schedule.

| <u>Bldg.</u> | <u>Position</u> | <u>Name</u> | <u>Rate</u> |
|--------------|-----------------|---------------------|---|
| Barth | Coordinator | Jaime Parris | hourly/per diem rate in accordance w/summer school schedule |
| Barth | Admin. Asst. | Krista Benfield | \$21.77/hr |
| Barth | Nurse | Sadira Huber | per diem rate in accordance w/summer school schedule |
| Franklin | Coordinator | Laurie Gresko | hourly/per diem rate in accordance w/summer school schedule |
| Franklin | Admin. Asst. | Paula Pritchard | \$17.29/hr |
| Franklin | Nurse | TBD | |
| MS | Coordinator | Iris Buci | hourly/per diem rate in accordance w/summer school schedule |
| MS | Admin. Asst. | Elizabeth Angelucci | \$17.01/hr |
| MS | Nurse | TBD | |
| HS | Coordinator | Dave Woodley | hourly/per diem rate in accordance w/summer school schedule |
| HS | Admin. Asst. | Diane Marcheski | \$14.32/hr |
| HS | Nurse | TBD | |

Compensation for Missed Planning Time (\$24/hr per period) **Addendum #2021-2022-082**

CO-CURRICULAR ASSIGNMENTS * **Addendum #2021-2022-083**

Co-Curricular Assignments: Non-Athletics Update
Co-Curricular Assignments: Spring Sports Update

MENTOR ASSIGNMENTS * Addendum #2021-2022-084

HOURS OF OPERATION 2022/2023

The Superintendent recommends the Board approve the Hours of Operation for the 2022/2023 school year as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-085**.

2021/2022 FINAL SCHOOL CALENDAR (Graduation Date)

The Superintendent recommends the Board approve the final 2021/2022 School Calendar as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-086**.

MCIU BOARD OF DIRECTOR ELECTION

The Superintendent recommends the Board approve Susan Lawrence as the MCIU Board representative for the July 1, 2022 to June 30, 2023 term.

PSBA VOTING DELEGATES

The Superintendent recommends the Board approve John Armato and Phoebe Kancianic as the voting delegates to the PSBA Delegate Assembly on November 5, 2022.

CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2021-2022-087**:

- Orbit /BusBoss Software
- MCIU Data Management
- Lincoln Center GearUP FT Amendment
- Lincoln Center (summer services)
- Valley Forge Educ. 2022/2023
- Pathway School - ESY
- Pathway School - ESY
- Valley Forge Educ. - ESY
- New Story LLC - ESY

BID AWARD: 2022 BUILDING ENVELOPE REPAIR PROGRAM: EXTERIOR WALL REPAIRS

The Superintendent recommends the Board award a contract to the company indicated below, the award being made to the lowest bidder meeting the required specifications:

- **Watts Restoration, Inc. \$730,558.00**

Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried

NON-CONSENT

The Superintendent presented the Non-Consent items for consideration. Each item was reviewed for discussion and public comment.

Hearings from Patrons (limited to Non-Consent items as presented) – None

ELECTION OF BOARD TREASURER (Non-Consent)

In accordance with Section 404 of the School Code, the Board shall elect a Treasurer to serve for one

year beginning the first day of July following such an election. Laura Johnson was nominated to serve as the Treasurer for the term beginning July 1, 2022 to June 30, 2023.

It was moved by Mr. Hylton and seconded by Mr. Heidel.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion Carried.

2022/2023 FINAL BUDGET (Non-Consent)

It was moved by Mr. Armato and seconded by Mrs. Johnson that the Board approve the 2022/2023 Final Budget as presented at the May 12 Facilities/Finance Committee and a copy be filed in the Secretary's office as **Addendum #2021-2022-088**

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion Carried.

HOMESTEAD/FARMSTEAD EXCLUSION RESOLUTION

It was moved by Mrs. Johnson and seconded by Mrs. Lawrence that the Board approve the Homestead/Farmstead Exclusion Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-0989**

Upon roll call vote, all members voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

UNFINISHED BUSINESS

215 South Washington Street Release of Tax Lien - Mr. Kalis presented to the Board a request from Portnoff Law Associates, authorization to release the school property tax lien in accordance with the 2018 resolution agreement by the taxing authorities.

Board Discussion:

Ms. Spence stated Borough Council is considering a temporary removal of the tax liens pending the owner's securing a loan;

Mr. Kalis explained the resolution approved by the Board states that all entities exonerate the tax liens when conditions are met.

Ms. Bearden asked that Mr. Kalis follow up on the status of the findings.

INFORMATION

- Board Workshop: Tentative Dates July14/July 28
- Middle School Proposal
- Monthly Meeting Notice: JUne2022

FEDERATION REMARKS

Mr. Decker, on behalf of the Federation of Teachers, thanked everyone for their efforts getting through this school year. He is proud to have worked side by side with everyone.

ROUND TABLE

Mr. Kline thanked the administration for another year with a zero tax increase.

Mrs. Lawrence congratulated the graduating class and early college graduates.

Mr. Heidel congratulated the Class of 2022 graduates.

Mrs. Johnson expressed her gratitude to all the teachers, counselors, administrators, all staff for their hard work this year. She encouraged everyone to join in the advocacy funding project.

Mr. Armato appreciates the administrations great job to presents another budget with a zero tax increase. He continues to advocate for fair funding.

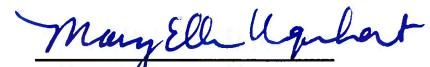
Mr. Rodriguez presented a certificate of appreciation to Student Board Representative, Jimi Chavalaporn for all his work and service. Board members shared in congratulating Jimi.

Ms. Bearden thanked the Foundation and community businesses for all they to support the community. She looks forward to next school year, bigger things to come.

Jimi Chavalaporn thanked everyone for their support. He stated is has been an honor and privilege to represent students and serve as Student Representative.

ADJOURNMENT

It was moved by Mrs. Johnson and seconded by Mr. Heidel to adjourn. All in favor. None opposed. The meeting adjourned at 7:53pm.


Mary Ellen Urquhart
Asst. Board Secretary



**Pottstown School District
Personnel/Policy Committee
REPORT
MAY 5, 2022**

Attendees: Steve Kline, Chair; John Armato, Susan Lawrence, Deborah Spence, Katina Bearden, Thomas Hylton, Kurt Heidel, Matthew Boyer, Stephen Rodriguez

Announcement

An Executive Session for the purpose of negotiations will be held at the conclusion of the May 5 committee meetings

POLICY

- Policy 204: Attendance – language updates from previous committee discussions were reviewed; the Committee will review other districts policies for changes that would present a level of compassion/warmth without presenting conflicts that would jeopardize legal processes/procedures.

PERSONNEL

- Kindergarten Assistant: add additional 10 hours to our current assistants workload (work with Kindergarten and Grade 1) – part-time position is currently 2.5 hrs per day; adding additional 10 hrs. per week is beneficial to students and staff; Committee members support the additional hours and if necessary to seek additional assistants to cover the need.
- Data Management, PIMS Coordinator position: Contracted work - MCIU submitted a proposal to fill the vacancy due upcoming employee retirement; knowledgeable and experienced personnel is vital to the position and a significant cost savings to the District. Committee members were in support of moving forward with contracted services.

Informational Items

- Presentation for programmatic improvements at Pottstown Middle School, next week.
- Working on restructuring the Student Services Department to face changing needs of our students post pandemic. Scheduled for next month's policy personal meeting.

Board Comments:

Tom Hylton asked Mr. Rodriguez to provide the Board with a written outline of the summer school criteria.

Deborah Spence asked that the Board have an opportunity to review the School Conduct Code. Kurt Heidel supports the opportunity to review the Superintendents' report.

Board Members discussed the importance of discussing items at the committee level prior to presenting at a Board meeting for board action.

Steve Kline was in favor of reviewing the Superintendents School Conduct Code reports and noted that he is not in favor of micro-managing the role and responsibilities of the administration.

Public Comment:

Mercedez Jackson spoke about student attire in the classroom and suggested students have consequences for their poor /inappropriate dress choices.



Pottstown School District
CURRICULUM COMMITTEE
REPORT
May 5, 2022

Attendees: Susan Lawrence - Chairperson; Steve Kline, Phoebe Kancianic, Thomas Hylton, Deborah Spence, Katina Bearden, John Armato Thomas Hylton, Kurt Heidel

Curriculum Department Updates

Presentation highlights included spring testing schedules for PSSA and Keystones, a “curriculum audit” of elementary and secondary documents, resources and curriculum writing priorities and Upcoming field trips.

Curriculum “Look Aheads”

- Focus on identifying Curriculum writing priorities for the summer and being in alignment with the District plan
- Comprehensive Plan will be presented at the June Committee meeting
- TextBook Adoption – High School text series on Zoology and Public Speaking to be presented at the June Committee meeting.

Chromebooks for Summer 2022

An outline was presented on the process and procedures for students permission to keep their chromebooks for the summer or turn them in.

EXECUTIVE SESSION FOR THE PURPOSE OF NEGOTIATIONS



POTTSTOWN SCHOOL DISTRICT
Facilities/Finance Committee
REPORT

Thursday – May 12, 2022

Attendees: Thomas Hylton- Chair; John Armato, Steve Kline, Kurt Heidel, Laura Johnson, Katina Bearden, Susan Lawrence, John Connor, Maureen Jampo, Stephen Rodriguez

**An executive session for the purpose of personnel will be held at the conclusion of this evening's committee meetings.*

FACILITIES – John Connor

Facility Updates

- **Community Greenhouse, Barth Elementary - Mosaic Grant Expansion** – Mr. Rodriguez spoke on an expansion of the community garden access at Barth Elementary. Community partners have secured grant funds to build a greenhouse that would promote healthy living. Committee members were in favor of exploring the proposal. More details to follow.
- **Update on Summer Projects:**
 - Heat Exchanger Bid – supply issue delays bid process until next summer
 - Sanitary Sewer Line Replacement – bid opening and award is scheduled for June.
- **2022 Building Envelope Exterior Wall Repairs Bid Award**: recommended low bidder meeting the required specifications is Watts Restoration at approximately \$730,558

FINANCE - Maureen Jampo

- **2022/2023 Final Budget**: Administration's recommendation is a zero tax increase; final budget shortfall of \$740,128 is the result of revenue and expenditure adjustments (Homestead Tax reduction, retirement/SS reimbursements and a 2.5% increase in the state subsidy, Basic Ed Funding, salary retirement adjustments, contracted services, tuitions and market value & personal income aid ratio increase).
- **Board Approval Items:**
 - Contracts: Orbit Software, Lincoln Center GearUp Amendment, MCIU Data Management, ESY Tuition (Pathway Schools, New Story & Valley Forge Educ.), Valley Forge Educ.22/23.
 - Homestead/Farmstead Exclusion Resolution
 - Annual Election of Board Treasurer - *Laura Johnson agreed to continue for 1 yr term*
 - MCIU Board of Directors Election – *Susan Lawrence agreed to serve for remaining term to 6/30/23*

Information

2021/2022 School Calendar: Graduation Day, June 3, 2022 – to be placed on May Board Agenda for approval; PDE



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
REPORT
May 12, 2022

Attendees: Laura Johnson, (Chair); Katina Bearden, Kurt Heidel, Deborah Spence, Susan Lawrence, Thomas Hylton, Steve Kline, Stephen Rodriguez

Public Comment

Mercedes Jackson asked how parents could get involved with after school programs to benefit students with sensory issues.

Guest Presenter

ACLAMO- Nelly Jimenez and Beatriz Gasiba gave a presentation on educational, social and health and wellness services provided by the ACLAMO Family Center to benefit Latino and other community members.

Discussion

1. Middle School Proposal for next year- Mr. Rodriguez shared a proposal for the 2022/2023 school year that would align with the comprehensive plan. Recommended options included a two year time frame, using ESSR funds for staffing (house principals including 2 additional assistant principals, home visitor, social worker, District sponsored 5th/6th grade intramurals). The next step is to move forward with input from parents and community members and revisit the proposal at a future meeting.
2. Family Engagement Survey Results – Mr. Rodriguez shared results. The survey showed that parents value opportunities for their children to be involved in school activities, want to see greater availability of school events, and want to know more about activities options available to their children.

Advocacy

- PSBA Delegate Assembly Voting Delegates - seeking Board Members interested in participating at the November 5th Delegate Assembly regarding changes to their platform. Recommended nominees were Phoebe Kancianic, Steve Kline, John Armato and Kurt Heidel.
- Advocacy: Fair Funding Budget Discussion – encourage sign up for spring flood, contact lawmakers.

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL



**POTTSTOWN SCHOOL DISTRICT
BOARD MEETING MINUTES
June 16, 2022**

Executive Session for the purpose of Litigation, Personnel and School Safety.

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 16, 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. Kurt Heidel, Mr. Thomas Hylton, Mr. Steve Kline, Mrs. Phoebe Kancianic and Ms. Deborah Spence. Absent was Mr. John Armato, Mrs. Laura Johnson, Mrs. Susan Lawrence Also present were Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis.

MINUTES

Ms. Jampo presented the minutes from the Regular Board meeting held on May 19 2022 for Board approval.

LIST OF BILLS

Ms. Jampo presented the list of bills paid from the various funds for the periods of April 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-090**.

TREASURER'S REPORT

Ms. Jampo presented the Treasurer's Reports for May 2022 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-091**.

COMMITTEE REPORTS

POLICY/PERSONNEL COMMITTEE – MR. KLINE

Policy/Personnel Committee met on June 2. Committee report is attached to the board minutes.

CURRICULUM COMMITTEE – MRS. LAWRENCE

Curriculum Committee met on June 2. Committee report is attached to the board minutes.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

Facilities/Finance Committee met on June 9. Committee report is attached to the board minutes

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT – MRS. JOHNSON

Public Relations/Community Engagement met on June 9 Committee report is attached to the Board minutes.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

No Report.

MONTGOMERY COUNTY INTERMEDIATE REPRESENTATIVE – MRS. LAWRENCE

No Report.

BOROUGH LIAISON – MS. SPENCE

June meeting highlights included presentation by Red Cross Diversity Committee, recognition of Red Cross team for their support to the families affected by the explosion, approval of community events.

Board Comment: Ms. Spence asked if charter schools submit reports of how they spend the funds they receive from school districts. Ms. Jampo stated the state mandated guidelines for charter schools differ from public school state mandates; no reports are submitted to the District with their tuition invoices.

APPROVAL OF CONSENT ITEMS

Ms. Jampo, in the absence of Mr. Rodriguez, presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

Shanicqua Bryant, asked why an administrative position was pulled from the agenda, how the salary was determined and when the position would be re-posted. She asked how expenditures (ex: VISA credit card) are approved and how the expenses relate to students. She stated that at a request was made at a NAACP meeting to make a change to the District policy when someone is knocked unconscious. She stated that the NAACP reported the administration would not entertain the change at that time.

Mercedes Jackson, resident, suggested field trips for 7th and 8th graders and encouraged parents to get involved with the school events. She asked that the lunch menu provide a juice drink as an option.

Joel Powers, resident, voiced concerns about bullying in the schools and asked what else the school board and community can do to help resolve bullying in the schools.

BOARD ACTION: Minutes, List of Bills, and Treasurer's Report

It was moved by Mr. Heidel and seconded by Mr. Kline that the Board approve the minutes from the May 19, 2022 Regular Board meeting, the List of Bills from the various fund for the period of May 2022 and the Treasurer's Report for May 2022. All were in favor. None opposed. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Armato and seconded by Mr. Kline that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Administrative

Brian Hostetler, Principal, Middle School, resignation effective August 2, 2022; hire date August 9, 2017.

Professional

Ratify Ayannah Stanton, Secondary Teacher, High School, resignation effective June 6, 2022; hire date August 16, 2021.

Ratify Alicia Harris-Emery, Special Education Teacher, Middle School, resignation effective June 6, 2022; hire date January 10, 2022.

Ratify Amanda McDevitt, Elementary Teacher, Barth Elementary, resignation effective June 6, 2022; hire date January 13, 2019.

Ratify Thomas DiMauro, Secondary Teacher, Middle School, resignation effective June 6, 2022; hire date August 17, 2020.

Ratify Martin Valle, Secondary Teacher, Middle School, resignation effective June 6, 2022; hire date March 15, 2021.

Ratify Allison Wambach, Secondary Teacher, Middle School, resignation effective June 6, 2022; hire date August 20, 2019.

Exempt

Dacey Horohoe, Student Services Program Coordinator, Admin. Building, resignation effective June 24, 2022; hire date July 14, 2020.

Classified

Ratify Kathryn Staska, Cafeteria Worker, Middle School, resignation effective June 6, 2022; hire date January 31, 2018.

Ratify Nichole Jackson, Paraprofessional, Franklin Elementary, resignation effective May 25, 2022; hire date May 5, 2022.

Craig Gensil, Substitute Custodian, Admin. Building, resignation for the purpose of retirement, effective June 20, 2022; hire date April 13, 2015.

Ratify Donna McCarron, Part-time Student Proctor, Barth Elementary, resignation effective June 7, 2022; hire date March 22, 2022.

LEAVES

Exempt

Carol Brightbill, Assistant Technical Director, Admin. Building, request for leave of absence covered by the Family Medical Leave Act, effective July 1, 2022; end date tbd.

CHANGE IN POSITION/SALARY

Administrative

Erin Schwenk, Federal Programs Coordinator, Admin. Building, effective July 24, 2022, \$105,291/yr.

Professional

Lauren McDonald from Long Term Substitute Teacher to Kindergarten Teacher, Barth Elementary, effective August 15, 2022, \$46,000/yr, Step 2 Bach (contract of L. Freese).

Exempt

Holly Lee from Family Services Coordinator to Home & School Visitor, Admin. Building, effective August 1, 2022, \$67,050/yr.

Kimberly Brown, from Pre-K Counts Coordinator to Pre-K Count Teacher, Lincoln Elementary, effective August 1, 2022, \$49,000/yr.

Classified

Gillian Copestick, from Intervention Assistant to Pre-K Counts Assistant, Lincoln Elementary, effective August 15, 2022, \$14.00/hr.

ELECTIONS

Professional

Ashley Estus, Long Term Substitute Teacher, Barth Elementary, effective August 15, 2022, \$194/day.

Seth Cohen, Secondary Teacher, High School, effective August 15, 2022, \$46,000/yr, Step 2-Bach.

Exempt

Tiffany Walker, Home School Visitor, Admin. Building, effective August 1, 2022, \$66,000/yr.

Meagan Francisco, Board Certified Behavioral Analyst, Middle School, effective August 15, 2022, \$66,000/yr.

Classified

Ratify Amanda Martin, Summer IT Intern, Admin. Building, effective June 14, 2022 until the August 23, 2022, \$15.00/hr.

District Summer ESY

All Pottstown School District Life Skills and Learning Support Teachers are approved on an as needed basis, per diem rate, in accordance with the Pupil Services Summer schedule.

All Pottstown School District Life Skills Assistants and Learning Support Assistants are approved on an as needed basis, current hourly rate, in accordance with the Pupil Services Summer schedule.

All Pottstown School District Psychologists and Occupational Therapists are approved on an as needed basis, in accordance with the Pupil Services Summer schedule, rate to be per diem rate of salary.

Summer Maintenance/Cleaning

Maintenance: Mike Hewitt, \$30/hr

Cleaning: Janice Bobst, Dana Barnes, Justin Pierce, Charles Tesno, Jennifer Fichthorn, Collene Smith, Anthony Daniels - current hourly rate.

James Calvario, Emme Wolfel, Samuel Burkheimer, Beatriz Santo - \$12/hr

Student Activities Bookkeeper, Moriah Hopkins, \$2,500

Compensation for Missed Planning Time ***Addendum #2021-2022-092.**

PROFESSIONAL LEAVES

| <u>Bldg.</u> | <u>Name</u> | <u>Conference Title / Location</u> | <u>Dates Attend</u> | <u>Cost</u> |
|--------------|----------------|---|-----------------------|---------------------------|
| HS | Theresa Baller | PACTA Summer Leadership Conf. State College, PA | 07/26/2022-07/28/2022 | \$965 pd by Perkins Grant |

FIELD TRIPS

| <u># students</u> | <u>Conference:</u> | <u>Location</u> | <u>Trip Date</u> | <u>Student Cost</u> | <u>Chaperone(s)</u> |
|-------------------|----------------------|-----------------|---------------------|---------------------|---|
| 4 | Seven Springs Resort | Champion, PA | 06/20/22 - 06/22/22 | \$300/student | Ronald Davenport Teri Baller |
| 40 | STEAM Trip | London & Paris | 09/06/22 - 10/04/22 | \$3,673/student | Robert Decker Andrew Bachman Jen Mohr Beth Yoder |

2021/2022 SCHOOL CALENDAR REVISED

The Superintendent recommends the Board approve the revised 2021/2022 School Calendar as presented and a copy be filed in the Secretary’s office as **Addendum #2021-2022-093.**

TEXTBOOK ADOPTION

The Superintendent recommends the Board approve the following textbook adoption as presented and

- Zoology: Integrated Principles of Zoology, 18th Edition: \$4,551.23

CONTRACTS

The Superintendent recommends the Board approve as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-094:**

- CMD Services Inc - 22-23
- MCIU: ACCESS Prgr. -Medical Rev/Authz
- Portnoff Delq RE Tax Resolution Amend.
- Camphill School ESY
- Valley Forge -ESY
- Cottage Seven Academy 20222/2023
- Cottage Seven Academy - ESYs
- New Story LLC - ESY
- MCIU Head Start Lease Addendum
- Vision to Learn

OCCUPATIONAL ADVISORY COMMITTEE MEETINGS/MINUTES

The Superintendent recommends the Board acknowledge the OAC meeting / minutes as presented and copies be filed in the Secretary's office as **Addendum #2021-2022-095.**

BUDGET TRANSFER RESOLUTION

The Superintendent recommends the Board approve the Budget Transfer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-096.**

COMMIT FUND FOR FUTURE EXPENDITURES RESOLUTION

The Superintendent recommends the Board approve the Commit Fund for Future Expenditures Resolution as presented and copies be filed in the Secretary's office as **Addendum #2021-2022-097.**

DESIGNATION OF DEPOSITORIES

The Superintendent recommends the Board approve the Designation of Depositories and a copy be filed in the Secretary's office as **Addendum #2021-2022-098.**

INVESTMENT OF FUNDS RESOLUTION

The Superintendent recommends the Board approve the Investment of Funds Resolution and a copy be filed in the Secretary's office as **Addendum #2021-2022-099.**

STUDENT ACCIDENT INSURANCE (CONSENT)

The Superintendent recommends the Board approve the 2022/2023 Student Accident Insurance coverage provided by Alive Risk Ltd. through American Management Advisors as the plan administrator at the following rates: (prices listed below reflect no change over the 2021/2022 school year):

| | |
|-----------------------|--|
| School Time: \$ 36.00 | 24 Hour Coverage: \$130.00 |
| Dental: \$8.50 | Football Coverage: \$ 60.00 per player |

TITLE 1: TRAGETED TO DISTRICT WIDE

The Superintendent recommends the Board acknowledge Title 1 from targeted to district wide.

Upon roll call vote, all members present voted aye for the above Consent items: Ayes: Six. Absent: Three. Motion carried.

NON-CONSENT:

The Board Secretary presented the Non-Consent items for consideration. Each item was reviewed for discussion and public comment.

Hearings from Patrons *limited to Non-Consent items only: None

POLICY 204

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2021-2022-100**.

It was moved by Mr. Heidel and seconded by Mr. Hylton that the Board approve Policy 204 as presented.

Upon roll call vote, the vote was recorded as follows: Kancianic: aye, Kline: aye, Spence: nay, Bearden: aye, Heidel: aye, Hylton: aye. Ayes: Five. Nays: One. Absent: Three. Motion carried.

MS HOUSE MODEL

Motion for Board to approve the ESSER funded House Model at PMS: personnel salary estimated \$644k, playground and driveway improvements estimated \$250k.

It was moved by Mr. Heidel and seconded by Mr. Kline that the Board approve the MS House Model as presented.

Upon roll call vote, the vote was recorded as follows: Kline: aye, Bearden: aye, Kancianic: aye, Spence: nay, Heidel: aye, Hylton: aye. Ayes: Five. Nays: One. Absent: Three. Motion carried.

SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board. A copy to be filed in the Secretary's office as **Addendum #2021-2022-101**.

It was moved by Mrs. Kancianic and seconded by Mr. Kline that the Board approve the special education settlement agreement as presented.

Upon roll call vote, the vote was recorded as follows: Heidel: aye, Bearden: aye, Kancianic: aye, Hylton: aye, Spence: nay, Kline: aye. Ayes: Five. Nays: One. Absent: Three. Motion carried.

NEW BUSINESS

Ms. Spence stated neighbors are complaining about the appearance of the Rupert Meadows. The neighbors would appreciate improving the appearance other than signage.

INFORMATION

- Virtual Voting Meeting: June 3, 2022
- Board Workshop: July 28, 2022
- Sewer Line Replacement Bid Award – no recommendation; engineering evaluation proposal to present to the Board for discussion on the routing of the sewer line.

FEDERATION REMARKS

Mr. Decker announced that as of July 1, Jane Hospador will take the position of Vice-President of the Federation of Pottstown Teachers. He appreciates the time he has spent as Vice-President and thanked the School Board and administration for always listening and reflecting on the things he has brought to the Board. He looks forward to working together in the future.

ROUND TABLE

Ms. Spence noted that the Borough Manager had advised everyone to be check with the Borough for a list of the charitable organizations accepting donations for the families affected by the explosion.


Ms. Jampo thanked all the staff for the end of year, a successful school year.

Ms. Bearden appreciates the Federation's willingness to attend the Board meetings, sharing their remarks throughout the school year. She encouraged everyone to share their appreciation to the teachers for all they do.

ADJOURNMENT

It was moved by Mr. Hylton and seconded by Mr. Heidel that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:34 pm.

EXECUTIVE SESSION FOR THE PURPOSE LITIGATION AND PESONNEL.



Maureen Jampo
Board Secretary



**Pottstown School District
Personnel/Policy Committee
REPORT
June 2, 2022**

Attendees: Steve Kline, Chair; John Armato, Susan Lawrence, Deborah Spence, Katina Bearden, Thomas Hylton, Phoebe Kancianic, Laura Johnson, Matthew Boyer, Stephen Rodrigues, Ryan Oxenford.

PRESENTATION

Student Services Restructuring Presentation- Dr. White-Springfield gave a Power Point presentation highlighting the restructuring of Student Services focusing on residency and communications. Recommendations include a new position “Residency Coordinator”, eliminate the Family Services Coordinator position, lateral transfer of staff to Home and School Visitor, change Student Service Coordinator title to VAL Coordinator, and add a second “grant funded” Home School Visitor for 2022/2023 school year. Total cost of recommended changes is \$12,500.

PUBLIC COMMENT

Tamara Charles, resident, spoke on behalf of the Family Advisory Committee. The FAC is an official partner with Play Street and will be present at the upcoming events.

Meredez Jackson addressed the Committee with several concerns regarding students enrolled in BSLs, student laptops, Home School Visitor position and gender identity at the schools.

POLICY

Policy 204: Attendance - proposed verbiage changes. Committee members discussed placing the proposed verbiage in a general policy in the 000 School Board policy section to support a discrimination statement in all policies to be drafted and reviewed by the solicitor. The majority of the committee members were in agreement to place Policy 204 (without the proposed verbiage changes) as a Non-Consent item on the June Board agenda.

School Conduct (22 Pa. Code § 12.3. School rules) Board control vs Superintendent control in the student handbook. The administration’s recommendation is to continue the current practice. Members shared their thoughts and concerns.

PERSONNEL

School Calendar 2021/2022 – change to last day of school from June 6 to June 7.

PMS House Model: parent feedback was shared with the committee; Superintendent’s recommendation is to move forward with advertising for the positions to hire for the new school year and place the PMS House Model as Non-Consent item on June Board agenda. The majority of the committee members were in favor to move forward as recommended by Mr. Rodriguez.

Informational Items

- Ways to Help Mitigate Potential Staffing Challenges per PDE- *(Hiring Student Teachers as Substitutes, Employing Classroom Monitors, Bringing Back Retired Teachers)
- Demographics Comparison – staff comparison June 2022 vs September 2020

Comments

Board Members expressed interest in forming a committee to address the demographics.

Meredez Jackson recommended the committee include presidents that grew up, graduated and whose children are in the District.



Pottstown School District
CURRICULUM COMMITTEE
REPORT
June 2, 2022
virtual

Committee Members: Susan Lawrence - Chairperson; Steve Kline, Phoebe Kancianic, Thomas Hylton, Deborah Spence, Katina Bearden

CURRICULUM

Action Items (Curriculum) – Mr. Oxenford

Text Adoption

- Zoology – Textbook “Integrated Principles of Zoology, 18th Edition; \$143.70/bk @ 30 books; Total cost including shipping: \$4,551.23

Informational Items - Mr. Oxenford

Comprehensive Plan 2022 (PA required document)

- General Update – review of timeline and process; collection and organization of the work of Core Planning team into The Comprehensive Plan 28 page report (pictures, etc).
- State Requirements: submit the plan in template form using Future Ready Comprehensive Planning Portal after public inspection 28 days prior to submittal date 8/30/22. Board approval at August 18 Board meeting. (*All Comprehensive documents are accessible on the district website “Our District” drop down to “Comprehensive Plan”.*)
- Keyboarding Without Tears (KWT) : 2021 K-4; 2022/2023sy -grades 2 to 4
- Foundations vs. Handwriting Without Tears (HWT) -2022/2023sy -K & 1st Grade

CO-CURRICULAR

Co-Curricular Activities- Justin Baker

- Seasonal Update – new coaches, events (senior athlete college signing, mini sports camps, recognition days
- New Sport Proposal – Pottstown Girls Volleyball: Fall sport; student interest at senior high; Budget: Total 1st year Initial Cost = \$25,000 (\$12,000 for equipment, etc./\$13,00 salaries, transportation, et). Costs covered by ESSER funds. The committee was in favor of supporting this proposal.

Next Meeting: August 4, 2022 (No July Committee meetings)

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL



POTTSTOWN SCHOOL DISTRICT
Facilities/Finance Committee
REPORT
June 9, 2022

Attendees: Thomas Hylton- Chair; John Armato, Steve Kline, Laura Johnson,, Susan Lawrence, Phoebe Kancianic, Deborah Spence, John Connor, Maureen Jampo, Stephen Rodriguez

PRESENTATION

Barth Grant Funded Greenhouse Project Presentation: Craig Colistra/ Dan Price
PowerPoint presentation on proposed Agricultural Learning Center at Barth; vision is to expand the community garden with the construction of a greenhouse; Draft budget for the project is \$55,000 funded by PAHWF; next step would be to finalize with an MOU and then move forward with engineering, etc. The Committee supports the greenhouse project. The MOU will be reviewed by the District Solicitor and presented to the Board for approval at the August Board meeting.

FACILITIES – John Connor

Facility Updates

- Bid Award: Sanitary Sewer Replacement – bid opening today; bid is under review to be presented for Board approval next week.
- Barth Courtyard – overgrown shrubs and trees were removed including decking revealing a small amphitheater; railings will be added for safety providing an area for staff and students.
- Meadows – meadows at all buildings are on a schedule for periodic mowings applicable to the growing season; applicable signage is being reviewed to post at all the meadows to help community understand what is planted.

FINANCE - Maureen Jampo

- Title 1: Target to School wide – application to move from Targeted to School wide requires Board acknowledgement; School wide allows upgrades to entire educational programs; no changes in funding or educational services;
- Board Approval Items: contracts, annual budget resolutions, student accident insurance were reviewed.

Information

- 2022/2023 Final Budget Book – posted to website

PUBLIC COMMENT

Mercedez Jackson, resident, suggested involving students to help with upkeep and maintenance of the meadows. She asked if the Title 1 structure will change.

Kismect Meade, resident, asked 1) what are the costs to maintain the meadows; 2) what are the changes to Title 1. FAC appreciates feedback for the administration on ways to support the staff and students enabling FAC to continue to communicate with the parents, community.

Inez Bell, resident, suggested linking the greenhouse and meadows to community involvement to promote comradeship.

Board Comments

Mr. Hylton reviewed the history of constructing the meadows, costs to establish the meadows and mowing schedules.

Mr. Armato would like to know if /what is the District's liability to the property owners that neighbor the meadows if something occurs at one of the residences.



POTTSTOWN SCHOOL DISTRICT
Public Relations/Community Engagement Committee
Report
June 9, 2022

Attendees: Laura Johnson, (Chair); Phoebe Kancianic, Deborah Spence, John Armato, Thomas Hylton, Stephen Rodriguez.

Guest Presenter

MTSS process – Tina Lawson, PDE PaTTan, gave an overview of the Multi-Tier System of Supports process. She spoke about the systems, the data collection process and the practices. She also commended the progress of PSD on the work of data analysis and MTSS practices.

Presentations

Emergency Planning, Security, and Reunification- Mr. Rodriguez shared the draft reunification method (relocate, reorganize, reunite) in the event of an emergency. The final outline will be sent to parents and shared via the District’s social media platforms.

Website Update / Written Comment Proposal- Mr. Rodriguez shared a proposed update to improve options for public comments to the Board. An outline of the process included access thru a google form and requirements to assure privacy and FERPA regulations are adhered to. The committee members present were in favor of the proposal.

Advocacy

Updates on budget, advocacy efforts – continue to reach out to legislators; state budget not clear to date

New Committee Proposal: African American Committee - proposed committee to be presented to the Board President and Policy/Personnel Committee for discussion.

INFORMATION

Proposed Virtual Voting Meeting: June 30th for the purpose of approving new elections of teachers and staff in preparation for the 2022/2023 school year. A quorum of 5 Board Members is needed for Board action. Kancianic, Armato, Johnson and Hylton confirmed availability to date.

Public Comment

Inez Bell, resident, inquired how parents can help their students with MTSS.

Tamara Charles, resident, was thankful for the partnerships with organizations that make the community garden beneficial to the families.

Kizmect Meade, resident, asked how MTSS impacts IEPs and 504s and how it equates to equality to race.

Mercedez Jackson, resident, appreciates the proposed written public comment addition to the District website page. She suggested recognizing volunteers at an assembly to share their stories that could benefit curriculum cohesiveness for students/staff.



**POTTSTOWN SCHOOL DISTRICT
SPECIAL VOTING MEETING MINUTES
June 30 2022**

Executive Session for the purpose of Litigation.

The Special Voting Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 30, 2022 6:30 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Phoebe Kancianic, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence and Ms. Deborah Spence. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Solicitor, Mr. Stephen Kalis.

APPROVAL OF NON-CONSENT ITEMS

Mr. Rodriguez presented the non-consent personnel items for Board discussion and approval. Mr. Kalis reviewed the non-consent tax exoneration and settlement agreement for Board discussion and approval.

HEARINGS FROM PATRONS OF THE SCHOOLS: None.

Personnel: Administrative Transfer

Danielle McCoy, from HS Principal to Pre-K Counts/PEAK Coordinator, North End, effective August 1, 2022, \$105,678/yr.

It was moved by Mr. Armato and seconded by Mr. Kline that the Board approve the Personnel Administrative Transfer as presented.

Board Members discussed the position requirements, salary and personnel certifications. It is the recommendation of the administration to approve the transfer.

Mr. Heidel supports a hiring process (job posting and interview process).

Ms. Spence opposes the transfer.

Upon roll call, the vote was recorded as follows: Johnson: aye, Kancianic: aye, Kline: aye, Lawrence: aye, Spence: nay, Bearden: aye, Heidel: nay, Hylton: aye, Armato: aye. Ayes: Seven. Nays: Two. Motion carried.

Personnel: MS Principal

Hector Wangia, Principal, Middle School, effective date to be determined, \$125,923/yr. (replacing B. Hostetler).

It was moved by Mr. Armato and seconded by Mrs. Kancianic that the Board approve the Personnel MS Principal as presented.

Upon roll call, the vote was recorded as follows: Spence: nay, Armato: aye, Bearden: aye, Lawrence: aye, Johnson: aye, Kancianic: aye, Heidel: aye, Hylton: aye, Kline: aye. Ayes: Eight. Nays: One. Motion carried.

Personnel

1. Steve Palladino, 7/8 Assistant Principal, resignation effective August 19, 2022; hire date 1/18/22.
2. Alison Musumeci, Pre-K Counts Classroom Assistant, resignation effective June 24, 2022; hire date 10/29/18.
3. Daniel Higgins, from Long-Term Substitute Teacher to Secondary Teacher/Band Director, High School, effective August 15, 2022, \$46,000/yr, Step 2-Bach (contract of D. Bonilla-Garcia).
4. Ronald Frederick, Long-Term Substitute Teacher, Rupert Elementary, effective August 15, 2022, \$194/day (coverage for N. Valenti).
5. Crystal Butler, Social Worker, Middle School, effective August 15, 2022, \$51,000/yr., Masters / Licensed.
6. Riley Simon, Paraprofessional ESY, Rupert Elementary, effective July 5, 2022, \$13.70/hr.
7. Jeff Endy, Summer Cleaning, \$12/hr

It was moved by Mrs. Lawrence and seconded by Mrs. Johnson that the Board approve the Personnel items as presented.

Upon roll call, the vote was recorded as follows: Bearden: aye, Kline: aye, Johnson: aye, Armato: aye, Lawrence: aye, Spence: aye, Kancianic: aye, Heidel: aye, Hylton: aye. Ayes: Nine. Nays: None. Motion carried.

Tax Exoneration: 215 S. Washington Street

Motion to authorize the solicitor to direct Portnoff Law Associates to take all steps necessary to exonerate/mark as satisfied all delinquent taxes involving the property located at 215 S. Washington St., Borough of Pottstown, up to the date the Property was acquired by the current owner, namely, May 28, 2020, together with all related litigation and liens, in furtherance of the Resolution previously adopted by the Board as part of the February 15, 2018 Board meeting.

It was moved by Mr. Kline and seconded by Mrs. Johnson that the Board approve the tax exoneration as presented.

Ms. Spence questioned the school district's actions vs. the Borough's actions. Mr. Kalis explained Borough Council resolved the matter by approving the deed of restricted conveyance. He noted that the property was a contaminated industrial property, subject to extensive environmental clean-up and monitoring at the county and state level.

Upon roll call vote, the vote was recorded as follows: Spence: nay, Armato: aye, Heidel: aye, Lawrence: aye, Johnson: aye, Kline: aye, Kancianic: aye, Hylton: aye, Bearden: aye. Ayes: Eight. Nays: One. Motion carried.

Settlement Agreement

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement presented in executive session. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

It was moved by Mrs. Johnson and seconded by Mr. Hylton that the Board approve the settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-102**.

Upon roll call vote, the vote was recorded as follows: Armato: aye, Hylton: aye, Heidel: aye, Kline: aye, Spence: nay, Lawrence: aye, Johnson: aye, Kancianic: aye, Bearden: aye. Ayes: Eight. Nays: One. Motion carried.

Federation Remarks

Jane Hospador, First Vice-President, spoke on behalf of the Federation of Pottstown Teachers. She welcomed the new Middle School Principal and looks forward to start of the summer school program.

Round Table

Mr. Armato was thankful for the opportunity to have sat in on a number of interviews of candidates for administrative positions. He was impressed with the quality of the candidates and looks to working with the new administrators.

Mrs. Lawrence sat in on some interviews and was also impressed with the quality of the candidates.

Mr. Heidel wished everyone a happy, safe 4th of July.

Mrs. Johnson congratulated the new hires and appreciates the administrations work to prepare for the new year.


Mr. Rodriguez thanked everyone for being flexible as we get through the post pandemic. He introduced the Mr. Wangia, the new MS Principal.

Mr. Wangia is honored and thankful for the opportunity to serve as the MS Principal and to continue the good work that is already being done with students and teachers.

Ms. Bearden thanked the Board Members for sitting in on the interviews and appreciative of everyone's efforts to get educators in place for the start of the school year. She wished everyone a safe and enjoyable holiday.

Adjournment

It was moved by Mrs. Johnson and seconded by Ms. Kancianic that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 7:11 pm.


Maureen Jampo
Board Secretary